



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: July 11, 2014
TO: Mayor Harper and City Council Members
FROM: Ron Bernal, Acting City Manager/Public Works Director/City Engineer
RE: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Wednesday, July 16, 2014 6:30 p.m.	CANCELED —Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, July 17, 2014	Board of Administrative Appeals	City Council Chamber 200 H Street
Monday, July 21, 2014 7:00 p.m.	Crime Prevention Commission	Antioch Police Department Community Room 300 L Street
Tuesday, July 22, 2014 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Thursday, July 24, 2014	Board of Administrative Appeals	City Council Chamber 200 H Street
Saturday, August 2, 2014 9:00 a.m. – 11:00 a.m.	Neighborhood Cleanup	TBD

CELEBRATION OF ART

The 10th Annual Celebration of Art Exhibit Opens June 28th. The Celebration of Art Exhibit has been held in partnership with the Antioch Historical Society and the Arts & Cultural Foundation of Antioch for the past 9 years. The free exhibit runs June 28th through July 19th on Wednesdays & Saturdays from 1-4 PM and features the artworks of 35 artists. A free artist reception will be held on June 28th from 2-4 PM. The Antioch Historical Society and the Sports Legends Museums are located at 1500 West 4th Street, in downtown Antioch. For more information visit www.art4antioch.org or call Diane Gibson-Gray at (925) 325-9897.

REDUCED LIBRARY HOURS EFFECTIVE JULY 1

This week, the Contra Costa County Librarian notified the City of the new hours at the 18th Street Library, effective July 1st. They will be:

Monday	closed
Tuesday	12-8
Wednesday	10-5
Thursday	10-5
Friday	closed
Saturday	12-5
Sunday	closed

OFFICE OF THE CITY CLERK UPDATES

- The next Board of Appeals hearing date to be a Special Meeting on 07/17/14 since 07/03/14 is a holiday (Kitty is on vacation the 2nd week of July, hence the reason we are going with the date of 07/17/14)

Friendly reminder: At the February 11th City Council meeting, the City Council approved the following changes to scheduled City Council meetings for the remainder of 2014:

- 1) July 8, 2014 Regular Council Meeting cancelled for "Summer Break."
- 2) August 12 & 26, 2014 Regular Council Meeting dates will stay on the calendar.
- 3) November 11, 2014 Regular Council Meeting rescheduled to November 13, 2014 in observance of Veteran's Day.

INFORMATION SYSTEMS UPDATES

- Work orders opened/completed for the week: 72/62
- Email filter activity: 14,334 processed, 6,904 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy
- Over the weekend, staff troubleshot and eventually replaced a failed data switch at PD due to a building wide power outage.
- Staff discovered and resolved two virus related issues.
- Staff successfully completed end of month tape backups, and implemented backup software upgrade for more efficient backups to tape for long term storage.
- Staff found and resolved a sever performance issue on one of the Police Departments servers.

FINANCE UPDATES

- The City received positive news that our assessed values for property tax are increasing 17.81%. This equates to approximately \$1.277M in additional property tax funds over what was budgeted.

- Fiscal year 2013-14 has officially ended. Over the next few months the Accounting Department will be completing all year end closing entries and final financial figures will be brought to Council in early October.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Tenant improvement plans have been submitted for The Habit Burger Grill in Slatten Ranch.
- Responded to 75 telephone/counter/email public inquiries.

Building Activity:

- Number of permits issued—91
- Number of inspections—276

Code Enforcement:

- 30 New Cases Open
- 30 Cases Closed
- 76 Inspections
- 14 Citations
- Red Tag
- 11 Demands to Title for Cost recovery
- 26 Demands to Property Owners for cost recovery
- 4 Special Assessment Liens recorded
- 14 Prepare & record Release of Lien
- 76 Phone messages on complaint line
- 19 Web reports

Environmental Resources:

- Environmental Enforcement - For June 30 through July 9, there were 172 actions on lack of garbage service cases. 61 Abatement notices were mailed out. 19 cases were closed, as there is now service or the property is vacant. In the past 2 weeks over 50 calls were received from property owners and tenants regarding mandatory garbage service. Courtesy notices for 13 properties with abated service that recently ended were sent out. Three property owners have requested an Appeal Hearing on their abatements. One water wasting case was closed after hearing from the property management company that the repairs needed had been scheduled. One new courtesy notice for water wasting was sent out and two new complaints were received.
- Eco Events
 - A new photo contest was launched on Facebook and Instagram on July 2nd. It is called 'I recycled on my Summer Vacation'
 - Details:
 - Attention Antioch Residents or Visitors that Recycle
 - What did you do on your summer vacation?
 - Did you recycle wherever you went?
 - If so you could win 4 Prewett Water Park Passes (a \$56 value)

Who: All Antioch Residents or Visitors that recycle
What: Participate in EcoAntioch photo contest: I recycled on my summer vacation
When: July 2-31
Where: EcoAntioch Facebook page or Instagram account
Why: Promote conservation & recycling in Antioch
How:
Step 1: Take a picture of you recycling on your summer vacation. Only have a Staycation planned? Pictures of you recycling in any of our parks or other public recycling receptacles located in the City of Antioch can be entered.
Step 2: Follow EcoAntioch on Facebook or Instagram.
Step 3: Post your pictures and tag #ecoantioch and #vacayrecycler to enter the contest. The pictures with the most likes by 5pm on July 31st will win!

Pictures with the most likes will be selected as contest winners. For winning pictures of recycling outside the City of Antioch, proof of residency will be required. For winning pictures of recycling at receptacles located within the City of Antioch there are no residency restrictions. Water Park Passes will be purchased by Environmental Resources and Republic Service.

PARKS & RECREATION UPDATES

- Started two Art Camps this week. Expanded enrollment due to waiting list.
- Photo shoot for the cover of the Fall Antioch Recreation Guide was completed.
- Began negotiations with First Five for Fall and Winter swim and sports classes.
- Began negotiations with Cooking With Kids Foundation to bring healthy cooking lessons to youth in Antioch.

Water Park

- Pool safety day will be held Friday, July 11th from 11am – 2pm at Prewett Water Park.
- The Antioch Water Park saw over 4,500 general admission customers and 621 season pass holders in the last week. The 4th of July was a great success, with over 1,200 customers in the park.
- 414 customers attended the Water Park as part of several large groups. These groups include Chinatown YMCA, YMCA Stonestown, El Cerritos Swim Camp, Cornerstone Christian School, and STS Academy. During the week, The Water Park also hosted seven birthday parties.
- The third session of Summer Weekday Swim Lessons begins on Monday, July 14, with 181 participants ages 6 months and up.

Recreation Maintenance

- Worked with Information Systems to install software for new electronic pool chemistry test equipment. This new equipment will assist with record keeping and help to provide the best patron experience.
- Installed new LED lighting at the Worthshaw sports complex. This shows our commitment to green technology and will allow us to cut the staff time required for lighting maintenance at this facility.
- Coordinated with Landscape vendor to repair a failed gate valve on the Prewett Park irrigation system.

- Collaborated with the Public Works Department to host the Park Maintenance pre bid conference and Prewett Park Facilities tour.
- Collaborated with Contra Costa County Fire Protection District to add finishing touches to plans for Pool Safety Day.

CDBG:

- 2014-15 HUD contract for \$744,417 received and submitted to HUD.
- New lower income census tracts and block groups identified by HUD for use effective 7/1/14, replacing those areas previously defined in the 2000 census. New maps underway.
- Week-long HUD monitoring of CDBG and NSP programs concludes successfully, with no Findings and only two Concerns in the NSP program: 1) incorrect recording of funds returned from rehab escrow as program income; and 2) delay of Satellite Senior Housing project as they try to obtain tax credit funds for the project. Both issues were already being addressed by staff.
- CDBG Consultant Teri House was appointed as Chair of the Countywide Homeless Continuum of Care, to assist with strategic planning and migration to a coordinated assessment strategy in the coming year.

PUBLIC WORKS UPDATES

Administration

- Staff met with Chevron Energy Solutions regarding a proposal they are making to provide solar and energy efficient improvements within City owned properties. This process is nearing the Program Development Agreement phase which will be presented to City Council once program and cost savings are better defined.

Engineering and Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160 - Contractor will begin paving Phillips Lane and Phase 2 interior streets on July 14th.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road - Staff returned comments to Pad D, Shell and CVS architectural plan sets.
- Cellular Installations on City-owned Property - Staff met with Crown Castle to resolve certain operational, security and maintenance issues at various City-owned water tank sites and continues processing consent letters for cellular modification applications at various City-owned sites.
- City Sports Club/Fitness International, LLC (NE corner of Hillcrest Ave./Lone Tree Way). Architectural and civil plans were submitted for staff review.
- Delta De Anza Trail repairs (Viera Ranch Subdivision 7220, between Ridgeline Drive and Neroly Rd.) - Construction began June 9th and is expected to be completed by August 8th. A retaining wall has been constructed adjacent to the east of Ridgeline Drive.
- William Lyon Homes is building homes on 130 lots within Hidden Glen Subdivisions 6909, 7505, 8387 & 8388. The project is located east of Hillcrest Avenue and generally north and south of Hidden Glen Drive between Donegal Way and

Braemar Street. Thirty-two new home plot plans have been submitted for staff review. Existing driveway approaches are being adjusted to new locations under an encroachment permit.

- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4. Staff returned comments to Wild Horse Road extension improvement plans. Staff has processed the final park reimbursement payment and expects to take Unit 1 tract improvements with a deferred improvement agreement to the City Council for approval on August 12th.
- Nelson Ranch Unit 3 Subdivision 8851 (130-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4 - The second submittal of new model home complex plans has been received for staff review.
- PG&E Line 114 - Gas Line Replacement Project, Easement Grant Deed to Pacific Gas & Electric Company for a portion of City-owned property to relocate a 24" gas line. The new gas line easement has been sent for recordation at the County Recorder's Office.
- The SR4 (Segment 2) Contra Loma Blvd./L St. Interchange & G St. Overcrossing Project proceeds with construction of retaining wall 13 (RW13) west of Contra Loma Blvd. between Buchanan Road and St. Frances Drive. Southbound Contra Loma Blvd. traffic (between Buchanan Road and St. Frances Dr.) will be closed Monday through Friday between the hours of 8 a.m. to 2 p.m. for the next two weeks. Retaining Wall #13 and related street closures are expected to be completed by the end of July. Staff met with the CCTA and Caltrans this past week to discuss L Street sewer line modifications. Caltrans submitted a revised Ingress-Egress Easement for staff review.
- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange – Cavallo Road/Garrow Drive Undercrossing Project - The CCTA approved the substitution of decorative stamped concrete in areas of raised landscaped medians less than 6 feet in width adjacent to freeway crossings.
- The SR4 (Segment 3B) Hillcrest Avenue Interchange Project will widen State Route 4 from 4 to 8 Lanes and modify the Hillcrest Avenue Interchange. Grading for the westbound on-/off-ramps and Slatten Ranch Road widening and signalized intersection is ongoing.
- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4 - final map and improvement plans have been resubmitted for second review.
- Processing a parcel map at the Lowe's on Auto Center Drive to create two parcels. The additional parcel is for a new Panda Express. Civil plans for the project are approved.
- Processing lot merger, lot line adjustment and civil plan review for new commercial project at Deer Valley Business Park fronting Country Hills Drive between Lone Tree Way and Deer Valley Road.
- Processing plan revisions for Somersville Road reconstruction between CCWD canal and 700 feet south of James Donlon Blvd. Construction started May 15th.
- Returned civil plans and easement documents for Wal-Mart expansion.

Capital Improvements

- Deer Valley Road and Lone Tree Way turn pocket widening - Construction is complete. Resolving final change orders so project can be accepted by City.
- Cambridge Booster Pumping Station Upgrades – Project contractor is rectifying minor deficiencies in the work. Control and communication training has been performed.
- Curb, Gutter and Sidewalk Repair (2014-2015) – A pre-construction meeting between City Staff and Anchor Concrete Construction, Inc. was held on July 9th. Work on this project is expected to commence in the near future.
- Country Hills Drive Sanitary Sewer Rehabilitation – Project bids for this work were publically opened on July 8th. The low bid was received from Michels Corporation DBA Michels Pipeline Construction in the amount of \$297,897. The award of this project is scheduled to be considered at the July 22nd City Council meeting.
- Maintenance Service Center Fueling System Improvements – Project bids for this work were publically opened on July 8th. The low bid was received from GEMS Environmental Management Services, Inc. in the amount of \$136,705.15. The award of this project is scheduled to be considered at the July 22nd City Council meeting.
- Fishing Pier Shade Structure – Construction contract was awarded to SRP Company of Antioch. Construction is scheduled to start in August 2014 and be completed by October 2014.
- 2014 Rubberized Cape Seal – California Pavement Maintenance Company completed the project. Staff is determining streets for the next Rubberized Cape Seal project.
- Wilbur Avenue Bridge Widening – The City Council is scheduled to accept the project at the July 22nd meeting.
- Safe Routes to School Grant – Staff is awaiting the Federal Highway grant funding allocation from MTC for the project.
- Surface Transportation Program Grant – Staff is awaiting the Federal Highway grant funding allocation from MTC for the project.
- Staff is working on Safe Routes to School grant applications for a traffic signal at Wild Horse Road and Folsom Drive, a traffic signal at Contra Loma Blvd. and Longview Road, and new curb ramps in the Delta Estates area around Turner Elementary School. Staff has ajenized resolutions of support for the July 22nd Council meeting. Applications are due July 24th.
- Staff is preparing a request for proposals to update the engineering and traffic surveys for many of the major roadways within the City.

Water Distribution

- Cross-Connection Control staff continues to test and repair backflow devices on schedule with approximately 160 tests per week.
- Water Meter staff made 176 total stops for service during the week. This includes establishing water service and water service disconnects.
- Meter reading is on schedule for the week. We are experiencing a high failure rate of meter transmitters. There are about 30 that need to be exchanged due to the heat.
- Water staff completed a total of 64 requests for utility marking.
- Water crews repaired a fire hydrant on Goode St. that was damaged by a vehicle.

- Water crews repaired a sewer lateral on W 13th St.
- Water crews are replacing curb stops in older neighborhoods as preventative maintenance.
- Water crews replaced a fire hydrant that was leaking on Shaddick Drive.
- Water crews shut off a water main for a contractor to tie in a new water main on Phillips Lane.
- Water crews replaced a fire hydrant on A Street that was hit by a vehicle.
- Water crews repaired a water service that was leaking on Gentrytown Drive.
- Stores staff downloaded fuel transactions/inventory for the month of June, exported and made reports ready for Finance to review.
- Staff completed annual inventory of Central Stores.
- Store room staff ordered a new deadbolt for the City Park women's restroom due to vandalism.

Water Treatment Plant

- Completed pouring a new walkway and wall next to the reclaim tank.
- Installed a sump pump in the electrical conduit vault underneath the applied channel at plant "B".
- Installed a new 100 amp breaker to the 50HP motor control.
- Moved 30 yards of dirt from plant "B" and spread 10 yards of gravel.
- Repaired 2 inch pipe along plant "B" basin.

Public Works Maintenance Operations

Landscape Maintenance

- Firebreak Abatement Program - All contract firebreak work Citywide is complete, as of June 30, 2014.
- Fire Abatement GIS mapping continues with Antioch Community Park Disk Zones D45 and D46. With this area completed the mapping stands at 95% complete.
- Playground and park safety inspections were completed at Heidorn and Meadow Creek Parks.
- The summer park irrigation schedule programming is 100% complete at the City's 32 neighborhood parks. Irrigation upgrades and repairs continue to be made in order to conserve water.
- Playground surfacing repairs were completed at Almondridge Park.
- A main-line water break was repaired at Diablo West Park (2000 Prewett Ranch Drive).
- A vandalized basketball backboard and net were replaced with new ones at Jacobsen Park (1300 Jacobsen Street).
- Chaparral Park irrigation booster pump was repaired and is working at 100% efficiency.
- Chichibu Park Quarterly Recycled Water Park Inspection was completed.
- New Roofs were installed at Harbour and Mountaire Park restrooms. The old roofs had been subjected to numerous vandalism incidents.
- Knoll and Marchetti Park watering adjustments were made to conserve water, as part of our on-going water conservation measures.
- Dallas Ranch Park irrigation controller is being repaired and a loaner control board was installed and tested to improve watering coverage and times.

- Landscape crews continued the spraying of post emergent weeds on Lone Tree Way, Hillcrest, Contra Loma, Buchanan and L St. medians.
- Landscape staff is in the process of reviewing the City's turf irrigation schedule. This will be an ongoing project throughout the summer months. The inspection/check is 100% complete.
- Numerous other irrigation leaks were attended to and repaired.
- The growing season is in full swing and the 5 person contract trimming crew completed the trimming of the center medians of Deer Valley Rd. and Hillcrest Ave. and they are in the process of trimming the Hillcrest R.O.W. south of Tregallas Rd. The 4 person contract trimming crew completed trimming of the west side of Hillcrest Ave. and the R.O.W.'s of Lone Tree Way and they have begun the trimming of Fredrickson Lane. The 3 person trim crew finished the trimming of Sagebrush Way and they are in the process of trimming the R.O.W. on the east side of Golf Course Rd.
- Contract crews (Pacheco Brothers) are currently trimming the courts in the Harbour Dr. area.
- Contract crews (Pacheco Brothers) have finished the trimming of Dallas Ranch Rd.
- Landscape Maintenance Staff along with the "Work Alternative" participants have completed the trimming of Delta Fair Blvd., Davison Dr., the Somersville Road medians, Johnson trail, Waldie Plaza and the downtown planters.
- Landscape staff has completed the re-programming of irrigation controllers from spring programs to summer time programs with an emphasis on water conservation.

Street Maintenance

- Staff removed graffiti from numerous areas around the City.
- Crews continue to repaint stencils (school crosswalks and legends). Staff has repainted 112 stencils and repainted 2,890 linear ft. of 12" school cross walks.
- Crews replaced 3 existing signs due to poor condition and installed 3 new signs.
- Crews painted 5 miles of edge line.
- Crews filled 3 potholes.
- Crews assisted PD with the 4th of July event traffic control requests and posted "No Parking" signs.

Collections Division

- Staff continues to make progress on the revisions/self audit of the City's Sanitary Sewer Management Plan that is required by the state.
- Approximately 6.2 acres were weed abated in various creeks and channels.
- The Collections team received 8 calls for service and cleaned over 15,893 linear feet of sewer lines.
- Staff televised 8 sewer laterals and also hydro flushed them.
- 34 cubic yards of vegetation/material and 42 bags of trash were cleaned out of the creeks throughout the City.
- Approximately 1 acre was weed abated in various creeks and channels.
- Management staff is going over the new design of the CCTV van prior to its fabrication date.

Fleet

- Performed 6 preventative maintenance on vehicles as scheduled.
- Staff made 13 miscellaneous repairs to City vehicles.

Marina

- Marina Staff worked together with the U.S. Coast Guard Station Rio Vista and their crew to achieve mutual safety goals and reporting procedures.
- The 4th of July weekend was very popular with the citizens of Antioch and the general public. Marina parking lots were full by noon with boating public and park visitors partaking in the delta fun!
- Marina Staff worked with Vessel Assist by providing dock space for 2 disabled boaters over the weekend.
- Marina Staff made repairs to the life ring case ensuring the life ring was ready for use. Dock repairs were made to guest berths before arrival.

GIS Division

- City Fire Break data collection - 90% complete
- City V-Ditch/Open Space data Edited - Complete
- Completed Collections Report of linear mileage per pipe diameter
- Completed Revisions to City V-Ditch/Open Space Map
- Code Enforcement/Community Development Census Map 34x44 - Complete

POLICE DEPARTMENT UPDATES

- On July 3, 2014 Ayala was driving in the area of the Days Inn and acting suspicious. He was clearly trying to avoid Officers and tried to drive into the business park near the car dealerships to avoid contact. Ayala was found hiding in his car in the AAA parking lot. A traffic stop was attempted, but he drove away and continued driving for about a ½ mile before stopping. A loaded stolen Glock handgun was located in the car and Ayala was arrested and sent to County Jail.
- On July 3, 1014 Officers responded to a 911 call reporting a person had been shot in apartment complex in the 700 block of I Street. An 11 year old male was found with a single gunshot wound to the chest. The victim was awake and alert. The victim was flown by helicopter to UC Davis MC in Sacramento. There were no other victims located at the scene. The 14 year old suspect was later identified and arrested.
- On July 4, 2014 the Police Department responded to many calls for service to include fireworks and parties. There were multiple shootings throughout the city. Although there were 3 shooting victims, their injuries were non-life threatening.
- On July 7, 2014 Sierra was driving on A Street near Rossi, when he jumped the curb and struck a fire hydrant. He fled from the scene and drove through the Grocery Outlet Lot on A street. Officers saw him coming out of the store and contacted him. His truck was found outside of the store with damage consistent with being in an accident. Sierra was found to be in possession of a loaded handgun in his pocket. Rossi was arrested at the scene.

- On July 8, 2014 at 2:34pm officers responded to the report of a shooting in the 3900 block of Delta Fair Blvd. Officers arrived to find a 23 year old deceased male who had been shot several times, inside of a vehicle in the parking lot. At the same time more calls came in reporting a second victim in a parking lot on Hudson Ct. Officers arrived and located a 28 year old male suffering from a single gunshot wound. The 28 year old was transported to an area hospital where he remains in critical condition. Investigators were called out to take over the homicide scene.
- On July 5, 2014 there was a fight at Wal-Mart on Lone Tree Way that spilled over into Williamson Ranch Park. At one point, 23 year old Charles Johnson pulled out a handgun and shot a 17 year old male in the leg. The 17 year old was transported to an area hospital and is expected to survive. On 7/9/14 Officer Allendorph was on patrol when he saw Charles Johnson driving a vehicle and conducted a traffic stop resulting in Johnson being taken into custody for this shooting. A loaded, stolen firearm was found in Johnson's vehicle.
- Weekly Calls For Service, Case Reports and Arrest Data:

Time Period: 07/03/14 00:00:00 – 07/09/14 23:59:59

Number of Calls for Service: 1,640

Number of Case Reports: 253

Number of Arrests: 74

Felony: 36

Misdemeanor: 38

Arrests with DUI charge: 7

ACTING CITY MANAGER NOTES

The Fourth of July parade held in downtown Antioch was a success with Mayor Harper serving as the Grand Marshall. The fireworks show held at the Fairground that evening was also well attended and concluded without any incidents to report. The Sherriff's Department managed the onsite police duties while Antioch officers directed traffic and pedestrians safely away from the Fairgrounds.

On Thursday, I accompanied Mayor Harper to the Mayor's Conference held in Oakley. A presentation on "Community Choice Energy Aggregation: A Local Government Tool to Green the Grid, Create Jobs, and Boost the Local Economy" highlighted the benefits of forming a JPA with other local agencies which could result in lower electric costs to residents and businesses which chose to participate in this program. The City of Richmond is the only city in Contra Costa County currently participating in this program.

Due to the recent spike in violence in Antioch, City Manager Duran, in coordination with the Police Chief Cantando and Mayor Harper authorized overtime funds to begin a proactive enforcement program within the city. More information about this effort will be provided at the next City Council meeting on July 22nd.

City Manager Duran will be back from vacation on July 14th.

Take time this weekend to visit and enjoy one of the 33 parks Antioch has to offer our beautiful community.