



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: July 31, 2014
TO: Mayor Harper and City Council Members
FROM: Steve Duran, City Manager
RE: City Manager's Weekly Report

COUNCIL MEMBER GARY AGOPIAN

As you know, Gary Agopian passed away early Monday morning. City Council and staff thoughts and prayers are with Council Member Agopian's family. If someone wishes to send flowers, the family is asking that they be sent directly to Golden Hills Church for the service on Saturday, August 9. Cards can be sent to City Hall and we will deliver them to the family.

The passing of Council Member Agopian has created a vacancy on the City Council. The City Clerk has been advised by the County Clerk's Office that Council member Agopian's seat is now considered vacant. This means there is no longer an incumbent to file. Therefore, the candidate filing period will only be extended beyond Friday, August 8th in the event that the remaining incumbent does not file.

MEETING SCHEDULE

Date and Time	Event	Location
Saturday, August 2, 2014 9:00 a.m. – 11:00 a.m.	Neighborhood Cleanup	Report to the Parking Lot at Marsh Elementary School 2304 G Street
Tuesday, August 5, 2014 6:00 p.m. – 9:00 p.m.	National Night Out	Citywide For more information go to: www.natw.org
Wednesday, August 6, 2014 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, August 7, 2014 3:00 p.m.	Board of Administrative Appeals	City Council Chamber 200 H Street
Tuesday, August 12, 2014 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street

Wednesday, August 20, 2014 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Tuesday, August 26, 2014 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Monday, September 1, 2014 - CLOSED	Labor Day City Holiday	
Tuesday, September 2, 2014, 6:00 p.m.	Economic Development Commission Meeting	City Council Chamber 200 H Street
Wednesday, September 3, 2014 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, September 4, 2014 – 3:00 p.m.	Board of Administrative Appeals	City Council Chamber 200 H Street

NEIGHBORHOOD CLEAN-UP SATURDAY

The 54th installment of the Neighborhood Cleanup Program is this Saturday. This is a community effort that involves participation from The Antioch Police Department Crime Prevention Commission; Neighborhood Watch Program; Volunteers in Police Service; community volunteers and the Public Works Department.

The Cleanup event will occur on Saturday, August 2nd from 9:00 a.m. to 11:00 a.m. in the neighborhoods surrounding Marsh Elementary School. Volunteers should report to the parking lot of Marsh Elementary located at 2304 G Street.

Volunteers will receive instructions and the equipment necessary to accomplish the goal. The targeted area is within walking distance. Excluding inclement weather, future Neighborhood Cleanup events are scheduled for the first Saturday of every month and the locations will be announced in advance. Remember, cleaning up your neighborhood can make life better for your family, your neighbors and your community!

SISTER CITY DELEGATION VISIT

Representatives from Antioch's Sister City, Chichibu, Japan, are visiting our fair City through August 8th. This Sister City Organization is celebrating 47 years this year. Sean Wright heads up this program for Antioch.

There are a number of opportunities to participate in the events of the week pertaining to this visit. Brian Nunnally has provided the Council with more detailed information.

“HUMPHREY’S” RESTAURANT

On July 28th, The Superior Court of the State of California granted the City of Antioch full title of the “Humphrey’s” building to the City of Antioch, along with the City’s ownership of the land. Staff can now move forward with securing a restaurant to lease the property.

A total of 148 Requests for Qualifications and Proposals (RFQ/P) were mailed out July 16 to prospective bidders representing nearly 170 restaurants. The City is seeking a well qualified and financed restaurant operator to renovate and reopen the restaurant space at One Marina Plaza. Staff will be conducting a pre-submission walk through with prospective tenants before the August 19 submission deadline and bid opening.

OFFICE OF THE CITY CLERK UPDATES

As was previously reported, the Council candidate filing period is open until **5:00 pm on Friday, August 8th**. The law provides that the filing period be extended by five (5) calendar days if an incumbent does not file. Please note that the passing of Council Member Agopian on July 28th has created a vacancy on the City Council. **This will not result in an extension of the August 8th filing deadline (EC 10225(b))**. The County Elections Office has been notified of the vacancy on the City Council. The candidate filing period would only be extended five days if the remaining appointed incumbent does not file.

Nine residents have pulled candidate nomination papers as of July 31st (Lori Ogorchock, Diane Gibson-Gray, Tony Tiscareno, Lamar Thorpe, Sandra McGee, Karl Dietzel, Austin Davis, Anthony Segovia & Catherine Walker). Two other residents have made inquiries, but have not taken out their papers.

Antioch Ballot Measure – The City Attorney will be submitting an Impartial Analysis to the City Clerk’s Office no later than Friday, August 15th. Ballot Arguments in favor and against must be submitted to the City Clerk’s Office no later than 5 p.m., August 20th.

We continued to accept FPPC Campaign Finance filings (400 series) which are due by 5:00 p.m., Thursday, July 31, 2014.

The next Board of Administrative Appeals hearing will be on Thursday, August 7th at 3:00 p.m. One appeal has been filed.

We are in the process of scheduling a Board of Administrative Appeals Special Meeting and agenda for a continued appeal to be heard on Thursday, August 28th.

Four Public Record Act requests were received. One was handled by the Clerk’s Office and three were forwarded to the appropriate departments.

We received several delinquent FPPC Form 700 “Statement of Economic Interests” as a result of our outreach program.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 153/159

Email filter activity: 16,472 processed, 8,414 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy

Staff installed and configured Web-ID fingerprint readers in two patrol cars.

Staff completed departmental annual Equipment Replacement Reconciliation process.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Current project descriptions, status, location, and submitted documents can be found at the following link:
<http://ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/docs/Project-Pipeline.pdf>
- Responded to 32 telephone/counter/email public Planning inquiries.

Building Permit Activity:

- Number of permits issued..... 54
- Number of inspections..... 163

Code Enforcement:

22 New Cases Open
13 Cases Closed
53 Inspections
4 Citations
3 Posted Sub-Standard
3 Demands to Title for Cost recovery
11 Demands to Property Owners for cost recovery
17 Special Assessment Liens recorded
5 Prepare and Record Release of Lien
57 Phone messages on complaint line
5 Web reports

- Assisted APD with traffic control at several incidents this week.
- House on A Street posted substandard and boarded up. Two transients broke into the house. They were both arrested. The house was secured by re-boarding it.
- Transients moved into a vacant residence on 6th Street. Code Enforcement contacted the Real Estate Agents and APD. Two transients were placed under citizen's arrest for trespassing.

Environmental Resources:

- Environmental Enforcement - There were 88 actions on cases. 32 cases were closed, as there is now service or the property is vacant. 11 residences were abated by signing the properties up for garbage service. Due to the Emergency Water Conservation Regulations the State enacted this week and the press coverage, staff has fielded many inquiries regarding the local impacts and has mailed out notices to properties where we received reports of possible water wasting.
- Eco Events:
Brought to you through our partnership with the California Youth Energy Service:

Torchiere Swap

Description: Old halogen lamps are dangerous due to their high operating temperature and waste energy. Bring your old 300+ Watt Halogen floor lamp to swap it out for a brand new energy saving torchiere! All PG&E customers are eligible. Please bring a PG&E bill along with you.

Date: Thursday July 31st 11am-7:30pm and Saturday August 1st, 12:30pm-3:30pm

Location: Nick Rodriguez Community Center and Theater
213 F St, Antioch 94509

Entrance facing the parking lot

RECREATION UPDATES

Antioch Senior Center

- We had 46 senior participants attend a trip to Graton Casino.
- A digital sign was just installed in the Senior Center lobby area. We will now have ability to enhance our communication with our members on day to day activities as well as advertise community events.
- Worked in collaboration with the Recreation Department's Active software system to streamline facility usage within the Nick Rodriguez Community Center and Antioch Senior Center.
- Serviced 11 members with a special one day computer course taught by a Senior Volunteer on "Learning to use Windows 8.1."
- 15 members renewed for the 2014 year.
- Serviced 415 senior participants with a meal provided by the Senior Nutrition program.

PUBLIC WORKS UPDATES

Engineering and Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160 - Staff is reviewing the E. 18th Street/Phillips Lane traffic signal submittals.

- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road - Staff is reviewing 2nd submittal civil plans, landscaping plans, and right-of-way and utility easement dedications.
- Delta De Anza Trail repairs (Viera Ranch Subdivision 7220, between Ridgeline Drive and Neroly Rd.) - Construction began June 9th and is expected to be completed by August 8th. Trail paving is completed and fencing is being installed.
- William Lyon Homes is building homes on 130 lots within Hidden Glen Subdivisions 6909, 7505, 8387 & 8388. The project is located east of Hillcrest Avenue and generally north and south of Hidden Glen Drive between Donegal Way and Braemar Street - Existing driveway approaches are being adjusted to new locations under a City encroachment permit.
- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4 - Pending developer submittals, staff expects to take Unit 1 tract improvements with a deferred improvement agreement to the City Council for approval on August 26th.
- The SR4 (Segment 2) Contra Loma Blvd/L St Interchange & G St Overcrossing Project proceeds with construction of retaining wall 13 (RW13) west of Contra Loma Blvd. between Buchanan Road and St. Francis Drive - Southbound Contra Loma Blvd. (between Buchanan Road and St. Francis Dr.) will be closed to traffic Monday through Friday between the hours of 8 a.m. to 2 p.m. until August 6th for construction of Retaining Wall #13. Staff is reviewing an Ingress/Egress access easement to a Caltrans storm water basin.
- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange - Cavallo Road/Garrow Drive Undercrossing Project - The CCTA will begin this fall to prepare landscape designs in two construction packages for the Somersville Road through Hillcrest Avenue interchanges.
- The SR4 (Segment 3B) Hillcrest Avenue Interchange Project will widen State Route 4 from 4 to 8 Lanes and modify the Hillcrest Avenue Interchange - Grading for westbound on-/off-ramps and Slatten Ranch Road widening and signalized intersection is ongoing. The eBART contractor is adjusting the elevation and alignment of a 10" waterline to plan specifications.
- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4 - Plans and maps have been resubmitted for second review.
- Processing lot merger, lot line adjustment and civil plan review for new commercial project at Deer Valley Business Park fronting Country Hills Drive between Lone Tree Way and Deer Valley Road - Civil plans and lot merger have been approved. Encroachment permit has been issued for the project.
- Processing plan revisions for Somersville Road reconstruction between CCWD canal and 700 feet south of James Donlon Blvd. Construction started May 15. Road closure will end September 1st. Construction will continue until the end of the year.
- Returned civil plans and easements documents for Wal-Mart expansion.

Capital Improvements

- Deer Valley Road and Lone Tree Way turn pocket widening - Construction is complete. Resolving final change orders so project can be accepted by City.
- Sanitary Sewer Main Replacement at Various Locations - A pre-construction meeting between RGW Construction, Inc. and City Staff was held regarding the future sanitary sewer installation on East 19th Street, Acacia Avenue, Birch Avenue, Chestnut Avenue, Deodar Avenue, Evergreen Avenue and Belshaw Street. The project is expected to commence in mid-August.
- Water Treatment Plant River Pipeline Connection - Requests for Qualifications have been sent to various engineering consulting firms for the preparation of project plans, specifications and estimate. Consult responses are due August 28th
- Wastewater Collection System Master Plan - City Staff provided comments to RMC Water and Environment regarding the Final Draft Report of the Wastewater Collection System Master Plan.
- Fishing Pier Shade Structure - Contractor is working on the restroom demolition plan and the schedule. ICR Electric will relocate PG&E electrical service in preparation for the restroom demolition. Construction is scheduled to start in August 2014 and be completed by November 2014
- Annual Rubberized Cape Seal Program - California Pavement Maintenance Company completed this year's project. Staff is working on estimating funding balance projections for next year's Rubberized Cape Seal project.
- Wilbur Avenue Bridge Widening - The City Council is scheduled to accept the project at the August 12th meeting. Staff is working on the Final Closeout Report.
- Safe Routes To School Grant - Staff is awaiting the Federal Highway grant funding allocation from MTC for the project.
- Surface Transportation Program Grant - Staff received the grant funding authorization from Caltrans to proceed with construction. PLS Surveys will start survey work in August. Design work will be completed in November 2014, construction is scheduled for May 2015.
- Staff submitted three new Safe Routes to School grant applications for: (1) a traffic signal at Wild Horse Road and Folsom Drive, (2) a traffic signal at Contra Loma Blvd. and Longview Road, and (3) new curb ramps in the Delta Estates area around Turner Elementary School. Resolutions of support were approved at the July 22nd Council meeting.
- Staff is preparing a request for proposals to update the engineering and traffic surveys for many of the major roadways within the City. The surveys are required by the California Vehicle Code prior to the use of radar for speed enforcement.
- Staff is working with Antioch Unified School District to study the existing and potential crossing guard locations in the City.

Water Distribution

- Cross-Connection Control staff is on schedule for repair and testing of backflows. Meters were installed and the backflows were certified for 2 new homes. An apartment complex on Sycamore is being updated with a new meter/backflow device.

- Water Meter staff completed 230 total stops for service during the week. This includes establishing water service and water service disconnects.
- Meter reading will be complete for the month this week. We continue to replace damaged transponders due to the extreme heat.
- Water staff has completed a total of 33 requests for utility marking.
- Construction crews replaced a copper water service on Muir Court.
- Construction Crew repaired sewer laterals on W 7th Street before the up and coming C.I.P. project to overlay the road.
- Water staff loaded transport trucks provided by CCT to haul green waste accumulated by tree and brush trimmings throughout the City. Filled dumpsters provided by garbage contractor with City wide trash and debris.
- Water staff is assisting the Collections staff with welding and fabricating a basket to catch large debris in the sewer lift station at the Marina to prevent pumps from clogging.
- Water crews are preparing backflow devices for exchange on A Street and at Park Middle School.
- Water crews have replaced a section of sewer main on K Street.
- Central Stores has updated the return inventory of faulty induction street lighting materials brought back for return. Currently being held in the warehouse are 160 40Watt lamps, 118 80Watt lamps, 1 120Watt lamp, 197 40Watt generators (ballasts), 63 80Watt generators and 1 120Watt generator. Adding to this total are returns to the manufacturer that are waiting to be replaced under the warranty, 127 40W lamp, 77 80W lamp, 2 120W lamp, 123 40W generators (ballasts), 79 80W generators, and 3 120W generators.
- Staff continues to deal with an individual that is intent on making a complete mess of the City Hall ground floor Men's restroom. This is an ongoing problem, two to three times a week. We continue to try to make the restrooms presentable for the start of each business day.

Public Works Maintenance Operations

Landscape Maintenance

- Landscape crews continued the spraying of post emergent weeds on Ridgeline Drive, Laurel Road, and James Donlon Boulevard.
- Numerous irrigation leaks were attended to and repaired.
- The growing season is in full swing and the 5 person contract trimming crew is in the process of trimming the center medians of Lone Tree Way starting at James Donlon and heading eastward. The 4 person contract trimming crew completed the trimming of Fredrickson Lane and is now trimming the right-of-way (ROW) along Carpinteria Drive west of Deer Valley Road. The 3 Person trim crew completed the trimming of Golf Course Road and are now trimming the ROW of Mt. Hamilton Drive.
- Landscape maintenance staff along with the "Work Alternative" participants have completed the trimming of Eagleridge Drive, Via Dora Drive and the median on Wild Horse Drive and are in the process of trimming the medians of Country Hills Dr. east of Hillcrest Ave.
- Landscape staff assisted in the installation of a new irrigation controller on the south side of Prewett Ranch Road west of Forty Niner Way.
- Antioch Community Park Restroom lamps were replaced due to vandalism.

- Fire Abatement GIS mapping continues with The Mokelumne Walking Trail, Zones D42 and D44, from Lone Tree Way to Buchanan Road. Also, the Deerfield Walking Trail, Park Junior High School hill, Greystone open space and other miscellaneous areas. With these areas completed the mapping stands at 97% complete.
- Playground and park safety inspections were completed at Chaparral, Dallas Ranch, Diablo West and Hansen Parks.
- Dallas Ranch Park received 2 new basketball nets.
- Dallas Ranch irrigation controller was removed for software updates to conserve water.
- Playground tot-seat swings were replaced at Antioch Community and Hansen Parks due to vandalism.
- City Park was the scene of Cornerstone Church Summer Soccer Camp for the week.
- The summer park irrigation schedule programming is 100% complete at the City's 32 neighborhood parks. Irrigation upgrades and repairs continue to be made in order to conserve water.
- A main-line water break was repaired at Canal Park (3100 Gentrytown Drive).
- Mira Vista Hills Park turf valve was replaced to conserve water.
- A vandalized basketball backboard and net at Chaparral park is being processed for a complete replacement.
- Tree consultations and removal permits are continuing to be processed as needed.

Street Maintenance

- Staff removed graffiti from numerous areas around the City.
- Crews continue to repaint stencils (school crosswalks and legends). Staff has repainted 202 stencils and repainted 390 linear ft. of 12" lines (crosswalks).
- Crews replaced 5 existing signs due to poor condition.
- Staff is currently spot spraying for roadside weed abatement.
- New street marking details have been installed on Biglow Drive.
- The crew has installed 1,025 raised pavement markers (road buttons).
- Paved 48 tons of asphalt on E. 14th Street and W. 15th Street.

Collections Division

- Staff continues to make progress on the revisions/self audit of the City's Sanitary Sewer Management Plan that is required by the state.
- Approximately 1.3 acres were weed abated and sprayed in various creeks and channels.
- The collections team received 10 calls for service and cleaned over 21,325 linear feet of sewer lines.
- Staff televised and hydro flushed 8 sewer laterals and turned in 3 of them for repairs.
- 100 cubic yards of vegetation/material and 27 bags of trash were cleaned out of the creeks throughout the City.

- Management staff is preparing the software training for the arrival of the new CCTV van.

Fleet

- Performed preventative maintenance on 15 vehicles as scheduled.
- Staff made 21 miscellaneous repairs to City vehicles.

Marina

- Marina staff assisted a disabled vessel that was towed in with Vessel Assist by providing dock space and dock side assistance.
- Prepared statements and newsletter for August billing.
- Organized marina progress report and documents.
- Marina staff conducted repair to south gate entryway.

Marina

- City Fire Break data collection - Complete
- Began 2014 City Fire Break Map - 34"x44" - 50% Complete
- Creation of Lucity Streets Dashboard - 75% Complete
- Code Enforcement/Community Development Census Map - 34x44 - Complete
- City Street Signs Map - 34x44 - Complete
- Revisions to City Trails Map
- Street Zone Map Upsize from 34x44 to 68x70
- Software configuration update on all field iPads and ToughBooks

POLICE DEPARTMENT UPDATES

On 7/29/14 at 4:46 am, an officer saw a stolen car driving in the Marie and Crest area. When another officer arrived and they tried to conduct a high risk stop a pursuit ensued. Once on SR160 the car became disabled and the subject fled on foot into Oakley. A track with the K-9 brought them back into Antioch to 2273 Phillips Lane. K-9 Donna located James Marglin hiding under the pool house and she engaged him. Marglin began fighting with the K-9 so she was brought out from under the house. Marglin was pepper sprayed during the incident and he ended up getting himself stuck under the house. We tried to use a ladder and ropes to pull him out, which did not work. We contacted the fire department and they dug a trench under the house and secured a rope around Marglin and we pulled him out. Marglin had hit his head on the floor beams while hiding under the house where he sustained a laceration to his head. Marglin also sustained dog bites to his arm, stomach, and buttocks. Marglin was transported by AMR to SDMH for medical attention and clearance for incarceration. Marglin will then be transported to MDF. Lt notified and the memo is in the works.

Weekly Calls For Service, Case Reports and Arrest data:

Time Period:	07/24/14 00:00:00 – 07/30/14 23:59:59
Number of Calls for Service:	1,573
Number of Case Reports:	282
Number of Arrests:	74
Felony:	39
Misdemeanor:	35
Arrests with DUI charge:	1

CITY MANAGER’S NOTES

On Monday, I attended the “Thanksgiving Dinner” for the Sister City delegation from Chichibu, Japan. Mayor Harper and Mayor Pro-Tem Rocha also attended.

On Thursday, Community Development Director Tina Wehrmeister and I met with BART Chairman Joel Keller and e-BART project manager Rick Rattray to get an update on the e-BART extension to Hillcrest in Antioch. BART is projecting a December 2017 opening for the Antioch Station at Hillcrest. We also discussed the status of proposed e-BART stations in Pittsburg and Brentwood, which have not yet been funded or approved.