



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: August 14, 2015
TO: Mayor Harper and City Council Members
FROM: Steve Duran, City Manager
RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Monday, August 17, 2015 11:30 a.m.-5:00 p.m.	City Council Meeting Special Meeting/Closed Session	City Hall 200 H Street Third Floor Conference Room
Monday, August 17, 2015 – 7:00 p.m.	Crime Prevention Commission Meeting CANCELLED	Community Room Police Department 300 L Street
Tuesday, August 18, 2015 2:00 p.m.-4:00 p.m.	Sycamore Corridor Committee Meeting	Community Room Police Department 300 L Street
Wednesday, August 19, 2015 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, August 20, 2015 – 7:00 p.m.	Parks and Recreation Commission Meeting	City Council Chamber 200 H Street
Tuesday, August 25, 2015 – 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Wednesday, September 2, 2015 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, September 3, 2015 3:00 p.m.	Board of Administrative Appeals	City Council Chamber 200 H Street
Saturday, September 5, 2015 9:00 a.m.–11:00 a.m.	Neighborhood Cleanup Gentrytown Park on Monterey Drive	Meet in Parking Lot on Monterey Drive

NEW SPECIAL EVENT POLICY

In May 2015 the City Council approved an update to the City's new Special Event Policy, and the new procedures took effect on July 1st of this year. There are some key changes to the process that will improve planning within the community, as well as streamline the permitting and approval process. A new application is required for all events taking place in public places such as parks and streets. The application asks for detailed information that will result in a more successful event. Events need to be planned six months in advance, and City staff is ready to help anyone interested in planning an event. It's never too early to start – but you don't want to be too late! Contact the Recreation Department at 776-3050 for more information about the event application process.

VANDALISM AND DUMPING

Public Works will be focusing more resources on cleaning up dumping on public property and reporting vandalism and dumping on private property to Code Enforcement until we are able to add staffing to focus on this issue on an ongoing basis.

Please help us to make efficient use of staff time by reporting vandalism and dumping. Call PD dispatch at 778-2441 to report vandalism in progress and Public Works at 779-6950 to report the need for repairs.

“GOOD SAMARITANS”

Merle McQueen of the American Red Cross asked me to share this with the City Council, the Media and the community. It was written by a Red Cross responder to the apartment building fire at 2310 Sycamore.

Wednesday, August 5th will remain a memory to many that will likely last a lifetime. Around 8AM a fire broke out at the Delta Pines Apartment Complex on Sycamore Drive in Antioch. Two buildings engulfed in flames and destroyed.

What good could come out of something so tragic? Thankfully no one was lost or severely injured. As a Red Cross Volunteer, the positive I witnessed was the love, compassion and hard work that was shown by various community partners. There was one resident who really tried to donate clothes and toys for the children affected, but we referred him to the property managers since we do not accept those kind of donations.

For example:

- *Delta Pines Property Management (Lathasha, Whitney and AnnMarie) who provided lunch and snacks for the displaced tenants. The tireless hours these ladies put into locating and offering available apartments to displaced tenants, several even by the end of the first day. And by Friday afternoon, 2 days after the*

fire, every person who had lost their apartment because of this devastating fire was offered a replacement apartment to move into. Incredible work on their part!!

- *Salvation Army who so graciously (with 2 hours notice) drove into the Apartment Complex to provide a delicious dinner meal.*
- *Local churches who within hours brought in snacks and boxes of food for those who would have to restock their new, empty apartment along with lots of cases of water and clothing for those who would have to build new wardrobes for themselves and their children.*
- *Fire Department who heroically risked their lives to fight the devastating fire and keep it from spreading to other buildings. They went into apartments to locate and bring out special belongings, medications, etc. for people concerned about those things and who could not enter themselves because of the dangerous situation.*

CITY CLERK UPDATES

The Annotated Agenda for the August 11th City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The next regularly scheduled Board of Administrative Appeals meeting will be on September 3rd at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

City Clerk notified 3 new employees to complete and file the Fair Political Practices Commission (FPPC) Form 700 "Statement of Economic Interests".

A resignation from the Sales Tax Citizens' Oversight Committee (Measure C) was received. The City Clerk will be accepting applications for a partial term ending March 2018. This was announced at the August 11th Council Meeting.

Our office received 8 California Public Records Act requests this week and forwarded them to the appropriate departments for a response. Six responses were provided by the City Clerk's office.

HUMAN RESOURCES UPDATES

Hires/Reclassifications/Promotions:

- One Police Trainee started on Monday, August 10th in advance of starting the Police Academy in September.

Recruitment Updates:

- Oral Board interviews were held for Customer Service Representative on Tuesday, August 11th and the eligibility list was provided to the Finance Department.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Police Communications Supervisor (closed promotional; closes 8/21/15)

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NeoGov.

INFORMATION SYSTEMS UPDATES

- Work orders opened/completed for the week: 104/103
- Email filter activity: 18,571 processed, 12,481 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.
- Team imaged and configured remaining PC's for PW and scheduled distribution with staff.
- Team troubleshoot and repaired computers in PD vehicles.
- Team set up PC in PD Admin for VIPS.
- Team re-configured PD's database backup process.
- Team install and tested network cable in vehicle shop for new smog checking equip.
- Team created user account and configured profile and mailbox for new CSO.
- Team updated email server antivirus/security software to latest version.
- Team upgraded primary antivirus server software to latest version.
- Team installed server updates and patches.
- Team created virtual machine pool for finance training.

ECONOMIC DEVELOPMENT UPDATES

Land Transaction - A 23 acre vacant parcel located at the intersection of Hillcrest Avenue and Deer Valley Road in Antioch recently sold, according to Bill Hillis and Curt Scheve of Colliers International in Walnut Creek. The property is located one block southeast of the State Route 4 and Hillcrest Avenue interchange. The proximity to the freeway interchange and the new Antioch BART station, which is to open in spring of 2018, make this site a valuable site suitable for mixed use, including retail.

AAA to move to Slatten Ranch Shopping Center – The California Automobile Association, also known as AAA, will soon be relocating their Auto Center Drive offices to Slatten Ranch Shopping Center. They will totally renovate the Johnny Carino’s building, which closed some months ago. In recent years, AAA has been locating their retail facilities in shopping centers with mayor anchors to get better public visibility and higher traffic counts. Slatten Ranch accomplishes this objective for AAA and provides a destination use that will compliment the adjacent retail and restaurant uses. They plan on opening the new facility by year’s end.

Freshest Cargo Mobile Farmers’ Market: Staff has been working to bring a farmers market to Rivertown. The City now has an agreement in place with The Mobile Farmers Market, also known as Freshest Cargo, for a “pilot” program to bring fresh fruits and vegetables via mobile truck to our downtown and water park sites. In inaugural event was this past Tuesday. Freshest Cargo helps promote healthy living by providing organic and locally grown fruits and vegetables to an area that may normally not have access. The mobile truck is a great easy convenient way to get your organic local vegetables and fruits.

We now have three stops in Antioch on Tuesdays! Stop by at any on the locations listed below and buy some of the great produce:

ANTIOCH SENIOR CITIZENS CENTER
415 West 2nd Street Antioch, CA
9:30am-10:30 am

THE COMMONS AT DALLAS RANCH
4751 Dallas Ranch Road Antioch CA
11:00am- 12:30pm

PREWETT FAMILY WATER PARK
4701 Lone Tree Way Antioch CA
2:00pm-3pm

ARTS AND CULTURE UPDATES

Kang's Taekwondo Academy Presents Muju Park Taekwondo Demonstration Team
This Sunday Kang's Taekwondo Academy is proud to present the breathtaking show of the World Renowned Muju Taekwondowon Demonstration Team in its only East Bay performance. Taekwondo is the National Sport of Korea and has become the World's most popular martial art and full medal Olympic sport. **Information:**
August 16, 2015 at 3:00 pm
602 W 2nd St.
Antioch, Ca 94509
Phone: (925) 757-9500
Website: <http://www.elcampaniltheatre.com/>

Antioch Sports Legends - Alumni to hold annual fast-pitch softball clinic. Alumni are again gathering a roster of Hall of Fame softball players and outstanding coaches to conduct the Third Annual Hall of Fame Fast-Pitch Softball Clinic Friday, August 21 at the Antioch Youth Sports Complex at the corner of Wilbur Avenue and Apollo Court in Antioch. The clinic will draw from Antioch's own great players, including Hall of Famers Debbie Nelson and Rachelle Manning. They will join a host of other former Hall of Fame players and college and high school coaches from 4 pm to 7:30 pm to provide instruction, demonstration and practice in all areas of softball play. The clinic is designed for players 8-18 years of age. The coaches will provide expert instruction in hitting, pitching, catching and defensive skills for recreational, travel ball and high school players.

The Antioch Sports Legends Alumni is committed to giving back to the local community. Each year, the Legends Alumni host a community golf tournament the day before the Hall of Fame induction. Their primary goal, however, has been to draw upon their athletic resources to provide area youth the very best in sports instruction. For more information, contact Debbie Nelson at (209) 833-BALL or email her at dnelson@allamericansportsacademy.net.

P.A.I.N.T. Art Exhibit - Lynn House Gallery, August 27th & 29th, September 2, 1-4 PM Artist reception Thursday, August 27th, 4:30 - 6:30 - A group of talented adults with developmental disabilities will showcase their art at the Lynn House Gallery, located in downtown Antioch. P.A.I.N.T. (Promoting Arts, Individuals, & Natural Talents) is a multi-faceted fine arts program designed to serve individuals showing their talent, interest or motivation in the art.

Free Antioch Summer Concerts: Antioch's summer concert series has started downtown and continuing every Saturday in July and August. Get ready for a variety of music in the heart of Rivertown! Bring your chairs and blankets, kick back and relax at Waldie Plaza across from City Hall. Check out the website for the line ups each Saturday. **Information:**

Waldie Plaza
2nd Street between H & I Streets
Saturdays, from 6-8PM

Website: http://www.art4antioch.org/Summer_Concerts.asp

July - August Art Exhibit at Umpqua Bank - The Arts & Cultural Foundation of Antioch (ACFA) continues their partnership with Antioch's Umpqua Bank and features five artists in the upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The featured artists are: Dianne Curtain, Nordyn Anderson, Jerome Gibson, Margarida Moniz and Paul Yang. Umpqua Bank is located at 3700 Lone Tree Way and is open Monday-Friday, 9 AM - 5 PM, excluding bank holidays. ACFA is currently seeking artists for the ongoing exhibit. The Umpqua exhibit changes every two months. If you are interested in participating, please email Diane@Art4Antioch.org or call Diane Gibson-Gray at (925) 325-9897.

RECREATION UPDATES

- The Fall & Winter Recreation Guide is now available! Online registration begins August 17th Check your mailboxes for *W.O.W... Wonderful Opportunities Waiting!*
- Last week, the Junior Giants youth baseball program finished their summer league. To celebrate the end of summer, players and coaches could choose a S.F. Giants baseball game at AT&T Park **OR** bring their families to the Antioch Water Park for swimming and fun. Either option was free of charge for players and families! Over 600 players and guests enjoyed their evening at the water park.
- On Monday, 75 people attended the free Family Circo Show in the community center amphitheater; the Circles of Smiles program entertained with juggling, acrobatics and comedy for a delightful afternoon.
- On Thursday, the fifth session of swimming lessons wrapped up. One more summer session is scheduled and there are still a few openings for children of all ages. Contact the Water Park for registration.
- Last week, the Antioch Water Park shifted to weekend and Friday evening operations through Labor Day - **EVERYONE INTO THE WATER!** Private bookings and water park buy outs are available through September and there are plenty of dates still available. Book your party now!
- On Thursday, "Hot August Nights" opened up for season pass holders. This series of Thursday nights is a special thank you for all valued residents that have supported the water park all season.
- On Thursday, staff completed a periodic tube wash down on the Lap and Boulder Cove pool filters. This service provides a deeper clean compared to the typical service that is completed on a more routine basis to removes oils and other imbedded dirt.
- On Tuesday, staff completed fire lane stenciling in the Prewett Community Park parking lot to improve vehicle safety within the park and to help with the enforcement of illegal parking and stopping in the critical access path to the Prewett Community Park Facilities.
- Last week, 12 adults began a new session of Yoga Gold which focuses on gentle yoga for older adults. Yoga increases flexibility, balance and strength, and maintains healthy joints!
- Reservable facilities are booked every weekend in August and September. Don't wait to reserve a room or community center – reservations can be made one year in advance.

Senior Center Services

- Last week, 418 affordable healthy meals were served through the C.C. Café. In addition, 12 participants signed up for the Senior Nutrition program. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe.
- Staff attended the monthly Senior Nutrition Program Advisory Council/Menu Review meeting. Input was provided to the nutritionist on desired meals and overall process and procedures for all eighteen C.C. Cafes. The Antioch Senior Nutrition

program continues to be the largest serving site of all the cafes.

- Last week, the City received the Annual Café Assessment from Contra Costa County Health Services for the Senior Nutrition Program. Overall, Antioch received an excellent assessment. The café services an average of 79 seniors per day, which is a 7% increase over last year. Staff will continue outreach to meet the target goal of 90 seniors per day for FY 15/16.
- Staff assisted with the final details in collaboration with the Senior Citizen's Club Board of Directors for the upcoming Sizzling Summer Night Fundraiser set for Friday August 14, 2015.
- On Monday, eight seniors were helped by Contra Costa Senior Legal Services at the Antioch Senior Center (A free service valued at \$300 per person).
- Last week, staff initiated the design and development for the September/October 2015 senior newsletter. The newsletter provides information on educational senior seminars, vital senior services, and upcoming programs and activities.
- Staff continues planning for the Resource Fair that will take place Friday, September 25, 2015 from 9:00am-11:00am at the Antioch Senior Center.
- Last week, 132 seniors participated in health & wellness and exercise classes and programs that promote mobility, help lower blood pressure, and reduce the risk of injury and many degenerative diseases.
- Last week 24 participants enjoyed an evening of bingo and socialization at the Friday night potluck. The potluck is open to any senior participant.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 86

Building Permit Activity:

- Permits issued 76
- Inspections requested 154
- Public inquiries responded to via email/phone/counter 220

Code Enforcement:

- Cases followed up on 98
- New Cases Open 57
- Posted sub-standard 13
- Citations Issued 19
- Warrants obtained and served 0
- Cases Closed 39
- Demand to Title for cost recovery 1
- Demands to property owners 3
- Special Assmt. Liens recorded 1

- Prepare & record Release of Lien 6
- Phone messages reporting violations 60
- Web reports 19

- Delta Pines Apartments on Sycamore Dr. – Assisted Fire and APD with fire response by conducting traffic control on Sycamore and Mahogany Way. Posted 8 apartment units substandard due to fire damage. Posted 4 apartment units substandard due to smoke and water damage.
- Lone Tree Way – Posted a car port for substandard living conditions.
- Lone Tree Way – Conducted multiple inspections on different times and days for water waste. No evidence of water waste in the area.

Environmental Resources:

Environmental Enforcement: Aug 6-12: there were 26 actions taken. There are 168 active cases. We are currently wrapping up enforcement on this group of properties and will start working on a new group in the next week or so.

Eco-Happenings

- Save the dates! The Fall Eco-Events season is almost here. Upcoming events include:
 - Friday, September 18th - Pre-Coastal Cleanup day kayak/boat based shoreline cleanup
 - Saturday, September 19th – Coastal Cleanup Day
 - October 2 -4 – Citywide Garage Sale, www.antiochyardsales.com
 - Saturday, October 10th, 8a-1p – Reuse Roundup, Somersville Towne Center
 - Tuesday, October 13th, 6-9pm - Costume Exchange at Prewett Water Park

CDBG:

- Contracts for 2015-16 are almost completed.
- Individual Monitoring Risk Analysis reports are underway for all 2015-16 agencies, and monitoring by Antioch and other Consortium members is commencing and will continue through December. Members will be monitoring select 2014-15 agencies, as preparation of the Consolidated Plan left no time for monitoring efforts, as well as newly-funded 2015-16 agencies.
- All final payments of 14-15 CDBG contracts have been processed and staff has begun working on Consolidated Annual Performance Evaluation Report (CAPER) due to HUD 9/30/15.

Housing:

- Satellite was not awarded 9% tax credits. However, it has identified and applied for several other potential sources of subsidy, and is very hopeful that the project will be able to continue with 4% tax credits, which are not competitive.

- Review and reorganization of all multifamily housing files is underway. Monitoring of Housing Successor assets will be conducted July - December to verify income and/or occupancy for all first time homebuyer loans, homeowner rehabilitation loans, and multifamily/rental properties, excluding Vista Diablo, which was monitored in October 2014.

Homeless:

- Please encourage people to volunteer and donate to Delta Veteran's Group to support the 3-day *Stand Down On The Delta* event for homeless and very low-income Veterans. The Stand Down will be held September 11-14 at the Contra Costa Fairgrounds in Antioch, and about 250 Veterans are expected to attend. Please spread the word that interested parties can volunteer or donate at <http://deltaveteransgroup.org> For more information, call Teri House at 925-779-7037.
- The Contra Costa Council on Homelessness meeting has a new website: <http://cchealth.org/homeless/council/about.php> Meeting schedules, data, research, and more can be found there.

Please help us to make efficient use of staff time by reporting vandalism. Call PD dispatch at 778-2441 to report vandalism in progress and Public Works at 779-6950 to report the need for repairs.

DROUGHT UPDATES

Irrigation repairs:

- Almondridge Park: The men's and women's restrooms are now 100% open.
- Antioch Community Park: The irrigation system was run through a complete test cycle, and no broken sprinklers were found.
- Chichibu Park: Repairs are finally underway at Chichibu Park. 2 new irrigation lines are being installed, while 3 others are under repair. After the irrigation is ready, the grass field will be leveled and new sod added to complete the renewal process. All should be completed by mid to late September.
- Dallas Ranch Park: A total of 6 broken sprinklers were replaced and (1) valve solenoid was replaced to facilitate its operating.
- Hansen Park: 9 sprinkler repairs were made to eliminate all wasted watering. Turf was over-seeded in multiple bare spots to thicken the turf.
- Hillcrest Park: A total of 13 sprinklers were replaced this past week.
- Marchetti Park: 1 sprinkler was replaced, and 1 inoperative turf valve had its solenoid replaced.
- Prewett Aquatic Park: 3 sprinklers were replaced to save water from flooding the parking lot area.

- Williamson Ranch: The women's and men's restrooms both had a flush valve rebuilt, and are now working as designed.
- Dallas Ranch Dr.: 8 repairs
- Lone Tree Way: 31 repairs
- James Donlon Blvd.: 13 repairs
- Laurel Rd.: 2 repairs
- Prewett Ranch Dr.: 30 repairs
- Deer Valley Rd.: 20 repairs
- Hillcrest Ave.: 5 repairs

Help us identify irrigation breaks! If you notice a broken sprinkler in a city park or public space that needs our attention, please call it in to the Drought Hotline at 779-6140. You can even mark it with an irrigation flag to make it easier and more efficient for us to find the issue when we respond to your call! Irrigation flags are available at Maintenance Services, 1201 W 4th St, Monday-Friday from 7am to 4pm. Five (5) flags per resident. Thanks for your help in saving water!

PUBLIC WORKS UPDATES

Administration

- The City of Antioch is being required to reduce its 2015 water usage by 28% in 2015 using 2013 as the base year. Outdoor water conservation will be the primary focus of the City's program as well as fines for wasteful practices as identified in the Water Conservation Resolution adopted by the City Council on May 12th. All Antioch customers will be mailed a letter explaining the program and prohibitions as well as 2013 monthly water usage. Examples of prohibitions are: three day per week residential outdoor watering, no watering between the hours of 9:00 am and 5:00 pm, shut off nozzles required on all hoses and drinking water available only upon request at restaurants. Contra Costa Water District has incentives such as residential high-efficiency clothes washer rebates, water-efficient landscape rebates and smart sprinkler timer rebates. More information on water conservation programs and ideas on how to conserve water can be found at www.ccwater.com or www.antiochwater.com. Customers who are not in compliance with drought restrictions can be reported to the Antioch Drought Hotline at (925) 779-6140.
- Residents of Antioch, Bay Point and Pittsburg can now get free recycled water to use for irrigation of their yards and gardens at home. The Residential Recycled Water Fill Station located at 2500 Pittsburg-Antioch Highway will be open to residents on Saturdays and Sundays from 9 a.m. – 3 p.m. through the end of October. There is a 300 gallon maximum per visit with no limit to the number of visits. For more information, please see <http://ddsd.org/home/showdocument?id=1218>.
- Lone Tree Way/'A' St. Undercrossing is closed Mon.-Fri., Aug. 10-14th, from 10 p.m. – 5 a.m.

- The westbound Hillcrest Avenue on-ramp will be closed Thursday, Aug. 13th, from 10 p.m. – 4 a.m.

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: Construction of improvements is ongoing. Phase 2 environmental clearance and USBR permit is in process.
- Cellular Providers on City-owned Property: Verizon is investigating new cellular installations at the City's Larkspur Dr. and James Donlon Blvd. water tank sites. Zayo is investigating installation of Dark Fiber at selected locations under a City encroachment permit.
- City Sports Club, located at 5001 Lone Tree Way: Recordation of lot merger and sewer easement quitclaim deed in progress. A building permit has been issued for the project.
- DeNova Homes Mixed Use Project at Hillcrest Ave./Wildflower Dr.: An application for a mixed use project consisting of 9.5 acres commercial, 8 acres multi-family, and 2.2 acres single family development has been submitted. PDP-15-01 will be heard at Planning Commission on August 19th.
- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: The developer is preparing a final development plan submittal.
- Nelson Ranch Unit 1 Subdivision 6893, a 102-unit housing development by Standard Pacific Housing, located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4: Release of bonds for garage sales office conversions and model home complexes is in progress.
- Oakley Knolls Subdivision 9353, a 31-lot development by Discovery Builders, located north of Oakley Road 1,300 feet west of Phillips Lane: Staff prepared conditions of approval for a tentative map application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Staff returned 2nd map and plan check comments and prepared conditions of approval for landscaping plans design review approval.
- PG&E Lot Line Adjustment, located at the southwest corner of Somersville Road/ Buchanan Road intersection: Staff sent lot line adjustment documents to the recorder's office for recordation.
- Taco Bell, 1706 'A' Street: A building permit has been issued for the project.
- Wilkinson-VanSandt LLA: Staff sent documents for a lot line adjustment between 4316 and 4325 Berryessa Ct. to the recorder's office for recordation.
- Viera Ranch Unit 2 Phase 3: CCWD is executing the USBR License Agreement for City-maintenance of two Delta De Anza Trail two trailheads on CCWD property.

- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: 'G' Street Bridge punch list and Contra Loma Blvd./'L' St. undercrossing work continues. Pedestrians and motorists are advised to exercise caution while travelling through this area.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridgework continues at 'A' St/Lone Tree Way and Cavallo Road Undercrossings. Lone Tree Way/'A' St. Undercrossing is closed Mon.-Fri., Aug. 10-14th, from 10 p.m. – 5 a.m. Pedestrians and motorists are advised to exercise caution while travelling through these areas.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Work continues on Slatten Ranch Road, the Hillcrest Avenue Bridge widening, westbound off- and on-ramps, Slatten Ranch Road signalized intersection, Pedestrian Overcrossing (POC) and Maintenance of Works (MOW) Tunnel. The westbound Hillcrest Avenue on-ramp will be closed Thursday, Aug. 13th, from 10 p.m. – 4 a.m. Pedestrians and motorists are advised to exercise caution while travelling through this area.
- BART Parking Lot and Maintenance Facility: Staff approved the design for a proposed 12" sanitary sewer main from the new Maintenance Facility, north of the S.P.R.R. railroad line to the southerly extension of Willow Avenue and is reviewing easement documentation. Staff returned comments to BART's Ownership and Maintenance of Utilities Agreement for storm drainage improvements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Staff is processing the abandonment of existing easement.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The tentative map has been submitted and staff is creating conditions of approval.
- The Ranch, a proposed 1,667 unit housing development located between Deer Valley Road and Empire Mine Road: Staff is preparing comments for preliminary development plan.
- Heidorn Village, a proposed 117 unit housing development located on the northwest corner of Prewett Ranch Drive and Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Quail Cove, a proposed 32 unit housing located at the south side of Prewett Ranch Drive west of Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Lakeview Center, development of a new 11,598 square foot medical office building located at the corner of Lone Tree Way and Golf Course Road: The City is ready to issue permits.

Capital Improvements Division

- Marina Boat Launch Facility, Third Boarding Float: Valentine Corporation is scheduled to commence the installation of the new boarding float next week.
- Curb, Gutter and Sidewalk Repair Program: Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the City. Over the past week, a total of 750 square feet of sidewalk, 840 square feet of driveway approach and 75 lineal feet of curb and gutter were replaced.
- Piping Reconfiguration of Canal Pumps 2 and 4 and Pump 2 Replacement: Con-Quest Contractors is scheduled to install the replacement pump at the Canal West Pumping Station next week.
- West Antioch Creek Channel Improvements: California Department of Fish and Wildlife is drafting a revised Routine Maintenance Agreement. The State Historical Preservation Office is reviewing the updated Cultural Resource Inventory report. U.S. Army Corps of Engineers is preparing a public notice to parcels in the vicinity of the project. The Contra Costa County Public Works Real Property Division is continuing work associated with easement and property acquisitions.
- Water Treatment Plant Disinfection Improvements: CDM Smith is finalizing the Alternative Analysis Technical Memorandum and preparing to develop the preliminary design report.
- Sunset Booster Pump Station Replacement: Construction bids for this work were publically opened on August 4th. The lowest responsive bid was received from JMB Construction, Inc., in the amount of \$716,750. The award of this project is scheduled to be considered at the August 25th City Council meeting.
- Water Treatment Plant Electrical Upgrades: Proposals from Eaton Corporation, GHD, TJC and Associates and YEI Engineers are under review for evaluating the existing electrical systems at the City's Water Treatment Plant and preparing system improvement recommendations.
- Urban Water Management Plan: Requests for Proposals have been sent to Brown & Caldwell, Carollo Engineers, CDM Smith, Risk Management Professionals and West Yost Associates to develop the 2015 Urban Water Management Plan, which addresses the City's long-term water demand, supply and resource management. Consultant proposals are due August 14th.
- Cathodic Protection Assessment: Requests for Proposals have been sent to Corpro Companies, Inc., Farwest Corrosion Control Company, JDH Corrosion Consultants, Inc. and V&A Engineering Consultants, Inc. to conduct a thorough assessment of all pipeline cathodic protection systems within the City and draft a comprehensive report summarizing the findings and providing remediation recommendations for any deficiencies observed. Consultant proposals are due September 10th.
- 2015 Transportation Development Act (TDA) Grant: JD Partners is under contract to install 27 new curb ramps along Blue Rock Drive and West Tregallas Road. Construction is expected to begin on August 17th and completed by August 30th.
- Safe Routes to School Grant (Cavallo/Garrow/E. Tregallas curb ramps): J.J.R. Construction completed the installation of 85 curb ramps and sidewalk

improvements along Cavallo Road, Garrow Drive, and East Tregallas Road and sidewalk improvements along Drake Street. The City Council will consider the final acceptance of the project at the September 8th meeting.

- Transportation Impact Fee Study: Staff is working with the consultant, EPS, to update anticipated land uses and the transportation network to be used in the model. EPS provided a public presentation and a study update at the August 11th City Council meeting.
- Cavallo Road and Country Hills Drive Pavement Rehabilitation: MCK completed the paving work on Country Hills Drive and Cavallo Road and is in the process of completing the striping work. Construction of the project is expected to be completed by August 17th.
- Prewett Water Park Improvements: RHAA is under contract for the design of the final improvements at Prewett Water Park. RHAA has completed the 50% design of the spray playground and staff is in the process of reviewing the design. Staff will provide an update on the engineer cost estimates for the project based on the 50% design. Construction is anticipated to start in January 2016 and be completed by June 2016.
- 2015 Rubberized Cape Seal: American Pavement Systems completed placing the rubberized chip rock and the final slurry seal layer. The contractor is in the process of replacing the striping. The City Council will consider the final acceptance of the project at the September 8th meeting.

Water Treatment Plant

- Removed old chemical piping in the chemical room.
- Built a wooden vault to place around sample and chemical injection piping on the 39 inch raw water line.
- Re-plumbed the four inch water line to perform testing for static pressure and flow rate in gallons per minute (GPM) to the chemical feed building.

Water Distribution

- There were 328 stops for water service including disconnections.
- There were a total of 75 USA tickets completed for utility location.
- Annual backflow test program continues and is on schedule.
- Updated meter reading program for the month of August has started and is on schedule.
- Water crews continue to monitor water meters, conservation and usage at all City buildings and parks.
- Water crews issued four drought violation tags.
- Water crews continue issuing “water served upon request” notices and table flyers to all restaurants within City limits.
- Water Distribution personnel continue to respond to drought hotline inquiries.
- Water crews repaired a fire hydrant lateral on Liberty Way.
- Water crews continue to respond to customer calls and underground service alerts city wide.

- Water crews assisted contractors with water at the Wal-Mart Expansion project.
- Water crews are exercising main line valves in preparation for a Capital Improvement project on Country Hills Drive.
- Water crews raised valves on W. 8th St.
- Water crew 2nd shift continues with city wide fire hydrant rehabilitation project.
- Water staff continues to haul green waste for recycling at Fulton yard.
- Water crews replaced a fire hydrant on East 13th St.
- Central stores staff continues removing graffiti and debris from the Amtrak station and Fulton boat ramp.
- Central Stores staff issued 212 items of stock this week and placed 15 orders for non stock items.
- Central stores staff continues servicing fire extinguishers at all City facilities and vehicles.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Dallas Ranch, Eagleridge, Hansen and Harbour Parks. Follow-up inspections were completed at Chaparral, Diablo West and Hillcrest Parks.
- Almondridge Park: The men's and women's restrooms have been re-opened.
- Antioch Community Park: Performed an audit of the irrigation system with no broken sprinklers found.
- Chichibu Park: Installed two new irrigation lines and repaired three additional lines. Upon completion, the grass field will be leveled and new sod added to complete the renewal process. This project is expected to be completed mid to late September.
- Dallas Ranch Park: New swing bushings were installed to improve safety. Replaced six broken sprinklers and one valve solenoid (electrical connection). A new basketball net was installed and the north backboard was tightened to improve play performance and equipment safety.
- Hansen Park: Repaired nine sprinklers to eliminate wasted water. Turf was seeded to thicken multiple bare spots.
- Hillcrest Park: Repaired 13 sprinklers.
- Marchetti Park: Replaced a sprinkler and an inoperative turf valve solenoid (electrical connection).
- Prewett Aquatic Park: Replaced three sprinklers.
- Williamson Ranch: Rebuilt flush valves in the women's and men's restrooms.
- Park Tree Maintenance: Removed two limb failures at Chichibu Park near the Japanese Garden area. Other trees were surveyed to ascertain safety in the area.
- Tree Removal Permits: No tree removal permits were submitted this period.
- Irrigation: 105 irrigation leaks repaired on City property.
- Spot Spraying: Hillcrest Ave., Laurel Rd., Deer Valley Rd., Mammoth Way, Deerspring Way, Vista Grande Dr., and Prewett Ranch Dr.

- Trim Crews: Hillcrest Ave. medians, James Donlon Dr. east of Contra Loma Blvd., Heidorn Ranch Rd., the channel behind Truskmore Way, Wilbur Ave. medians, 10th St. medians, and Laurel Rd.
- Weeding and Mowing: Via Dora hillsides and the Deerfield corridor.
- Shrub Removal: Country Hills Dr. across from Jack London Elementary School.

Public Works Operations – Streets Maintenance

- Graffiti Abatement: Graffiti removed from City property in numerous areas.
- Potholes: Three potholes filled.
- Signs: Six signs replaced due to poor reflectivity.
- Debris: 35 yards of illegally dumped debris were removed from City rights-of-way.
- Striping: Completed the annual yellow paint maintenance around all schools including painting 744 yellow stencils (pavement legends) and 9,047 feet of yellow crosswalks in school zones. Crews will continue with white paint maintenance.
- Lane Delineators: Replaced 950 yellow and white raised pavement markers and 325 amber and clear reflectors.

Public Works Maintenance Operations – Collections Division

- Calls for Sewer Service: Received and responded to six calls for service from the public, responding crews televised 1,015 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 22,031 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified 'hot spots' and integrate a proactive preventative cleaning schedule for the hot spots.
- Sewer Lateral Maintenance Program (SLMP): Repaired three laterals that were severely damaged, requiring immediate repairs. Crews also televised 29 laterals.
- Manhole Inspection Program: Crews inspected 32 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Closed Caption Televising (CCTV): The CCTV Preventative Maintenance inspects sewer mains to identify the condition and causes of blockages and sanitary sewer overflows (SSOs). Crews televised 3,525 feet of sewer main lines.
- National Pollutant Discharge Elimination System (NPDES): Picked up 89 bags of trash from illegal dumping and homeless sites. Removed 365 yards of debris and trash out of various creeks and channels. Cleared 2.6 acres of weed abatement. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways. Proactive preventative maintenance is restricted to the months of April through October.

Public Works Operations – Fleet Division

- Preventative Maintenance: 16 services on City vehicles as scheduled.

- **Unscheduled Repairs:** 42 unscheduled necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- Responded to two berthing inquiries and gave one facility tour.
- The new marina website is attracting web traffic with over 80 new views this week and over 500 total views. View the new marina website at: <http://ci.antioch.ca.us/antioch-marina>.
- Removed logs, hyacinth and debris from the marina basin. Repaired four dock cart wheels, bearing tubes and tires.
- Continuing implementation of the new marina program including programming software and adding technical sales and account information to the system. The first software training was held Monday, August 3, 2015.
- Advertising and outreach: Craigslist weekly ads posted in Sacramento, Bay Area, Stockton, Santa Cruz, and Monterey. A new advertisement displayed in the August issue of Bay and Delta Yachtsman Magazine reached over 40,000 boaters.

Public Works Operations – Facility Division

- **Animal Services:** Coordinated the remodel project with the contractor.
- **City Hall:** Reset the elevator to operate properly and repaired a toilet in the women's bathroom.
- **Lynn House:** Repaired an outside electrical outlet.
- **Police Department:** Repaired the door in the evidence area and replaced the light in the records room. Coordinated the building painting project with the contractor.

GIS

- **Pavement Condition and Assessment Rating:** 70% complete.
- **Collections IT Pipes Report Conversion:** Complete.
- **Collections Dashboard Revisions – Collection Problem Fields Consolidation:** 30% complete.
- **Collections System Analysis Report Revisions:** Complete.
- **Community Development GIS Template:** 75% complete.
- **Finance Business License GIS Template:** 75% complete.

POLICE DEPARTMENT UPDATES

- On 8/9/15 Officers were dispatched to a theft at Wal-Mart where the suspects were possibly in a struggle with loss prevention staff. Upon arrival Sanchez was attempting to flee in a vehicle which was pointed out by loss prevention. Officer K. Smith caught up with the vehicle Arr-Sanchez was detained. Sanchez was ID'd by loss prevention as the responsible and Arr-Rivera was detained at the store. During the course of the investigation it was determined Sanchez and Rivera had emptied a box and filled it with approximately \$1220.00 of DVD's and electric toothbrush sets and pushed it out of the store. Both were arrested on the listed charge and sent to County Jail.

- On 8/10/15 Officers conducted a proactive sweep focusing on individuals involved in panhandling, loitering, and public intoxication. APD arrested a total of 27 individuals. Of the people arrested, 10 were sent to county jail for various charges.
- On 8/10/15 Officer K. Smith was checking on a vehicle that fled from him. By the time he caught up with the vehicle the occupants had fled. The vehicle came back stolen out of Belmont. Ofc. Harger and K9 Donna responded and conducted a track. During the track K9 Donna led them to a house two doors down from where the stolen car was abandoned. Ofc. Harger provided a K9 admonishment to Cummins and Reich who were hiding in bushes alongside the house. When they refused to surrender and come out K9 Donna was deployed and apprehended both subjects who were taken into custody. Arr-Reich had prior arrest history for stolen vehicles and Cummins had an outstanding warrant for his arrest. They were sent to County Jail. There were no officer injuries.
- On 8/12/15 Officer Aiello was conducting a security check of the Palms Lot and ran a plate of a Honda parked in the lot. The vehicle came back stolen out of Pittsburg PD. Aparicio was contacted standing next to the vehicle. A search of the vehicle uncovered Aparicio's personal belongings. Aparicio was sent to County Jail.

Calls for Service and Arrest Data:

Time Period:	08/06/15 00:00:00 – 08/12/15 23:59:59		
Number of Calls for Service:	1,770		
Number of Case Reports:	256		
Number of Arrests:	118		
	Felony:	31	
	Misdemeanor:	87	
	Arrests with DUI charge:	3	
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>			

CITY MANAGER'S NOTES

On Tuesday, Mayor Harper and I attended the quarterly "Delta 6" meeting for Mayors, City Managers, County Supervisors and their Chiefs of staff. Drought management and regional transportation issues were among topics of discussion.

On Thursday, Public Works Director/City Engineer Ron Bernal and I attended the Contra Costa County Public Managers Association monthly meeting in Walnut Creek. Transportation funding and the use of social media were the main discussion items.