



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: September 19, 2014
TO: Mayor Harper and City Council Members
FROM: Tina Wehrmeister, Acting City Manager/Community Development Director
RE: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Tuesday, September 23, 2014 – 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Thursday, September 25, 2014 – 6:00 p.m.	Sales Tax Citizens' Oversight Committee	City Council Chamber 200 H Street
Wednesday, October 1, 2014 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, October 2, 2014 3:00 p.m.	Board of Administrative Appeals	City Council Chamber 200 H Street
Saturday, October 4, 2014 3:00 p.m.	Neighborhood Cleanup	Report to Lowe's parking lot on Mahogany Way
Tuesday, October 7, 2014 6:00 p.m.	Economic Development Commission Meeting	City Council Chamber 200 H Street
Tuesday, October 14, 2014 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Wednesday, October 15, 2014 – 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street

COMMUNITY EVENTS AND ACTIVITIES

Coastal Clean Up - The 31st Annual California Coastal Cleanup Day, the state's largest volunteer event, will take place on Saturday, September 20, 2014. The event is expected to draw more than 70,000 volunteers who will combat marine debris at over 800 locations throughout the state by removing trash that has accumulated on California's beaches and inland shorelines over the past year. Join the effort in Antioch. Locations and more event information is available at: <http://art4antioch.org/Coastal-Cleanup.asp>

Delta Thunder Boat Races – October 4th & 5th. Racing Action runs from 10am-4:00pm at the Antioch Marina located at the foot of L Street.

Nature's Canvas Exhibit - Artists living in and around the Delta, with the many hills and valleys, along with East Bay Regional Park properties, have an abundance of opportunities to capture nature and all its wonders in many art forms. The Nature's Canvas Exhibit will feature nature in all mediums. The exhibit begins on Saturday, September 20th, with an artist reception from 2-4 PM. The exhibit continues through October 4th on Wednesdays and Saturdays from 1-4 PM. The artist reception and exhibit are free to the public.

Community Rally – Saturday, September 20th from noon to 5pm at Contra Loma Estates Park on Manzanita Way. More information at: www.voantioch.org.

ELECTION UPDATES

The Business License Tax update, including a per unit tax on residential landlords, has been assigned the letter "O" by the County for the November 4th election. Staff has put a "Measure O Information" button on the home page of the City website, so that the public at large can get factual information on Measure O. In addition to the proposed Ordinance, the accompanying staff report and the City Attorney's Impartial Analysis, staff has prepared a Frequently Asked Questions (FAQ) document; all of which are available by clicking the Measure O Information button at www.ci.antioch.ca.us

The City Clerk received the "proof" of what will appear on the Voter Information Packet from the County Elections Office. The City Attorney confirmed that the Question, Impartial Analysis and Ordinance were correct. The City Clerk confirmed that the Ballot Arguments For and Against were correct. Next we will be receiving the Spanish language version of the "proof" to review.

OFFICE OF THE CITY CLERK UPDATES

The City Clerk's office is accepting applications for the following Boards/Commission Vacancies:

- Economic Development Commission (two partial terms)
- Planning Commission (one partial term)
- Parks & Recreation Commission (two partial terms)

The deadline date to apply has been **EXTENDED** to 5:00 p.m. Thursday, October 16th. Applications are available on the City's website (www.ci.antioch.ca.us) and at the City Clerk's Counter.

The Clerk's Office was involved in (2) bid openings, which were held at 2 pm and 3 pm on Tuesday, September 16th. IT's Bid Opening at 2 pm was for the Hosted Water Utility Interactive Voice Response (IVR) System; One Bid was received.

CIP's Bid Opening at 3 pm was for the Piping Reconfiguration of Canal Pumps 2 and 4 and Pump 2 Replacement in which we received eight Bids.

The Clerk's Office completed putting the agenda packets together for the regularly scheduled Council Meeting on September 23rd. Hard copies of the agenda packets were assembled and delivered to Council and the Antioch Branch Library as well as internal departments. Also, the office completed putting the agenda packets together for the Sales Tax Citizens' Oversight Committee being held on Thursday, September 25th. Hard copies of the agenda packets were assembled, e-mailed to the Committee Members, and delivered to the Antioch Branch Library as well as internal departments. These Agendas, including staff reports, will be posted onto our City's Website 72 hours before the Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link and enter your e-mail address to subscribe: <http://www.ci.antioch.ca.us/notification-systems/>. Also, to view the agenda information, click on the following link and then click 'City Council': <http://www.ci.antioch.ca.us/CityGov/agendas/>.

The next Board of Administrative Appeals regularly scheduled meeting will be held on October 2nd. To date, we do not have any appeals filed.

The City Clerk's Office received three California Public Records Requests this week, which were forwarded to the appropriate Departments for a response. Four CPRA requests were received and responded by the City Clerk's Office. Two standing CPRA requests for FPPC reports related to the November 4th General Election resulted in 5 responses with the requested reports for individual council candidates and ballot measure committees.

HUMAN RESOURCES UPDATES

We'd like to welcome our new Payroll Specialist, Yolanda Diaz, who started with us on Monday September 15th. Yolanda will be taking over for Carol Cline, who will be retiring at the end of the calendar year after nearly 25 years of service.

We initiated labor negotiations with the Operating Engineers Local 3 and Water Treatment Plant Employees' Association bargaining units. Both have contracts that expire on September 30th.

Oral Board interviews were held for Lateral Police Officer and Police Trainee candidates. A physical agility test is scheduled for Friday, in advance of the upcoming written exam.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 126/132

Email filter activity: 13,344 processed, 8,568 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy

Received and are evaluating bids to replace the City's Water Utility Billing Payment IVR system.

Generated draft RFP to replace our disk-to-disk data backup system.

Staff installed Photo ID card software at Prewett Water Park.

Staff performed site walkthrough with vendor in preparation for the installation of cardkey door access at City Hall.

Staff upgraded five patrol cars to Windows 7.

FINANCE UPDATES

Business license inquiries can be conducted directly from the City's website at <http://www.ci.antioch.ca.us/CityGov/Finance/BusLic.htm> and clicking on the link "Business License Inquiries". This will allow a user to search for a business by a variety of fields to see if the business has an active business license.

ECONOMIC DEVELOPMENT UPDATES

Per Council direction, Staff has scheduled focus group meetings with the various stakeholders interested in the City's Rivertown Revitalization efforts to gather input on the proposed market-rate, for-sale residential project. Three focus group discussion meetings have been scheduled: Senior Center focus group meeting is 10:00 a.m. on Thursday, September 25 at the Senior Center, 415 W. Second St.; Theatre focus group meeting is 3:00 p.m. on Tuesday, September 30 in the Third Floor Conference Room at City Hall, 200 "H" St.; and the Rivertown Business Owners/Rivertown Preservation Society focus group meeting is 5:00 p.m. on Wednesday, October 1 in the Antioch Police Department Community Room, 300 "L" St.

COMMUNITY DEVELOPMENT UPDATES

Planning/Building:

- The kick-off meeting for the Downtown Specific Plan and General Plan Land Use and Zoning Update was held on 9/17. Dates for the initial community outreach meetings will be forthcoming.
- The EIR Notice of Preparation (NOP) public scoping session for the Promenade project was held at Planning Commission on 9/17. The project consists of approximately 650 single family homes located to the east of the future extension of Hillcrest Avenue and to the west of Heidorn Ranch Rd. CEQA requires the preparation of a NOP for the purpose of soliciting comments on the scope of the EIR. The public review period, ends on October 9, 2014. Comments were received from Save Mt. Diablo, which stressed the importance of the cumulative impacts analysis and analyzing potential impacts to Sand Creek.
- 36 inquiries responded to via counter/telephone/email.

Building Permit Activity:

- Number of permits issued... 68
- Number of inspections..... 203

Code Enforcement:

25 New Cases Open
15 Cases Closed
142 Inspections

- 5 Citations
- 1 Posted Sub-Standard
- 1 Warrant obtained and served
- 8 Demands to Title for Cost recovery
- 16 Demands to Property Owners for cost recovery
- 7 Prepare and Record Release of Lien
- 63 Phone messages on complaint line
- 1 Web reports

- Warrant executed on St. Frances due to sub-standard structure and continued public nuisance. The structure was secured by board-up and the junk and rubbish was removed.
- Made contact with transient encampments at A Street and State Route 4.
- Investigating 35 donation containers located throughout the city.
- Subject cited and released for living inside a sub-standard house on W. 6th Street.

Environmental Resources:

- Environmental Enforcement - We had 19 actions on cases. Five homes were signed up for abated garbage service for 6 months. Six cases were closed, as they now have service. Currently addressing inadequate service levels for two multi-family properties.
- Eco Events:
 - Citywide Yard Sale- Registration is open for the 5th Annual Citywide yard sale held October 3-5 and sponsored by the City of Antioch and Republic Services. Sellers can register their sales and buyers can create their lists of favorites to visit at www.antiochyardsales.com. New this year, Prudential will be offering sellers a free lawn sign to promote their sales!

RECREATION UPDATES

Senior Center

- 31 participates attended the Apple Hill excursion provided by the Senior Center Trips program.
- 372+ meals were served to seniors through the Contra Costa County Senior Nutrition Program.
- 4 participants signed up for the Senior Nutrition program.
- 12 members renewed their 2014 membership.
- Serviced 8 senior community members with Free Legal Aid provided by Contra Costa Senior Legal Services (a value of \$300 per person).
- Serviced 33 members with free Blood Pressure Screening through a collaboration with John Muir Health (a value of \$21.00 per hour @ 3 hours per month).
- Continued to be the #1 hosting site in Contra Costa County with the most participants utilizing the Antioch Senior Center for Co Co Café meals. 1,777 meals were served in August 2014. This total is more than all 17 other cafes throughout the county.

Recreation Maintenance

- Prepped Water Slides at Antioch Water Park for annual maintenance. Contractor to complete work 9/23-24.
- Removed seasonal signage from Water Park and stored for winter.

- Completed equipment winterization in the concession stand at the Antioch Water Park including shutting off utilities and having the ICEE Company flush and winterize the ICEE machine.
- Shut Down and isolated pool boilers for the Tad Pool, Boulder Cove Pool, Splash Pool, and Sports Pool as part of our seasonal shut down.
- Programmed Variable Frequency Drives (VFD's) for Tad Pool, Boulder Cove Pool, Splash Pool, and Sports Pool for winter speeds. This will allow us to save a considerable amount of energy during the off-season when the pools are not being used.
- Repaired a toilet at the Antioch Senior Center.
- Replaced 4 failed breakers at the Antioch Senior Center.
- Installed 5 switches at the Antioch Senior Center in order to allow for safer operation of the lighting in the facility.
- Water Department Staff replaced an aging RP device that serves the Sports Pool. This will reduce the number of service calls for repairs on this specific device and allow the City's water supply to continue to be properly protected.
- Programmed pool controllers for "winter" chemical parameters and adjusted settings in the remote monitoring system to allow proper notifications to the operator in line with the new settings.
- Completed quarterly floor maintenance in the Antioch Water Park Multi-use room and the Antioch Water Park Training room.
- Removed two loads of miscellaneous junk from the Antioch Water Park as part of the winterization process and hauled to the Fulton Yard for disposal.
- Received informal bids for the replacement of 2 original pumps at the Antioch Water Park and made a purchasing recommendation to the management team.
- Interfaced with the City's Park Maintenance Landscape contractor to address several concerns with the services at the Antioch Water Park, the contractor took care of these concerns as part of our regular weekly service. Staff will continue to meet with the contractor on a monthly basis on site and will communicate by email and phone for issues that arise between meetings. These meetings and communications should help the overall upkeep of the facility.
- Interfaced with the City's janitorial services contractor to address some deficiencies in the service on the Recreation buildings. These deficiencies will be shared with the company's crew and the account manager will communicate with City staff in one week to make sure that our concerns have been properly addressed.
- Worked with Recreation Staff on the implementation of a new AED at the Worthshaw Sports Complex.
- Met with the City's representative from the ICEE Company in regard to the installation of a new ICEE machine at the Worthshaw Sports Complex Concessions Stand. This new machine with streamline recreation concession operations as it will use products identical to those used at the Water Park and will reduce the number of different items that we have to buy.
- Filed a warranty claim with a vendor in regard to a concern with the Sports Pool filter. The vendor has been quick to act and is dealing with staff to rectify the problem.
- Worked with Information Services Staff on the installation of an updated version of the City's ID card software. This will allow us to better serve the entire city with ID card needs.

PUBLIC WORKS UPDATES

Administration

- Somersville Road was opened to traffic August 29th. Still to be completed are street lighting, median landscaping and installation of the traffic signal at the intersection of James Donlon Boulevard and Somersville Road. A four-way stop is in place at this intersection until the signal is operable. The new four-lane arterial is a significant improvement from the two-lane road it replaces.
- The City's Drought Hot Line (925) 779-6140 is in operation and being utilized by the public to report water wasting or water related concerns. To date, the City has responded to 51 incidents reported by citizens and city employees.
- Fishing Pier Shade Structure – Contractor starting the restroom demolition. The Fishing Pier will be closed from 9/8 till 9/19 during the demo operation. The public will be directed to the fishing pier at the Antioch Marina. Construction of the shade structure is scheduled to be completed by December 2014.
- Deer Valley Road closure – Contra Costa County Public Works Department will fully close Deer Valley Road between Balfour Road and Marsh Creek Road for a period of two weeks beginning on Monday, September 22, 2014 through Sunday, October 5, 2014 for the purpose of performing safety improvements at two locations south of Briones Valley Road. Local residents and emergency vehicles will have access. Signs and electronic message boards will inform motorists of the upcoming road closure and provide detour directions using Balfour Road, State Route 4 and Marsh Creek Road.
- In order to minimize the total number of nighttime closures for bridge demolition work, the SR4 Contractor will close the Cavallo Road undercrossing to vehicular and pedestrian traffic for one weekend, from 11 p.m. Friday, September 26th to 5 a.m. Monday, September 29th. Similarly, the SR4 Contractor will close the Lone Tree Way/'A' Street undercrossing between the SR4 on- and off- ramps from 10 p.m. to 5 a.m., Monday night September 29th through Thursday night October 2nd.

Engineering and Development Services

- Almondridge East Subdivision 8880 (81-unit single family home development by KB Homes), located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160 – Model home construction continues.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road – Staff is reviewing 3rd submittal civil plans.
- Delta Bowl (Melton) Lot Merger – Staff is processing recordation of lot merger.
- Delta De Anza Trail repairs (Viera Ranch Subdivision 7220, between Ridgeline Drive and Neroly Rd.) – KB Homes has scheduled the final walk to inspect Delta De Anza Trail improvements for September 19th. Once the trail repairs have been approved, the trail is expected to be opened to the public.
- Nelson Ranch Unit 1 Subdivision 6893 (102-unit single family home development by Standard Pacific Housing) located northeasterly of Wild Horse Road and Ridgeline Drive and southwesterly of State Route 4 – Staff is working with the developer towards taking Unit 1 (Subdivision 6893) to City Council for acceptance of tract improvements and is reviewing resubmitted Wild Horse Road plans.
- Nelson Ranch Unit 3 Subdivision 8851 (130-unit single family home development by Standard Pacific Homes, the third and final unit of this development), located on approximately 38.10 acres northeasterly of the intersection of Wild Horse Road and

Ridgeline Drive – Staff approved the landscaping plans for the model home complex and is processing a garage sales office conversion agreement.

- The SR4 (Segment 2) Contra Loma Blvd./L St. Interchange & G St. Overcrossing Project proceeds with construction of retaining wall 13 (RW13) west of Contra Loma Blvd. between Buchanan Road and St. Francis Drive – Southbound Contra Loma Blvd. (between Buchanan Road and St. Francis Dr.) will be closed to traffic Wednesday through Friday between the hours of 8 a.m. to 2 p.m. until September 26th for utility and construction work adjacent to Retaining Wall #13. Staff returned comments to an ingress/egress easement for a Caltrans storm water basin. The Contractor will be potholing for sewer line modifications at Contra Loma Blvd. and Fitzuren Road.
- The SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange – Cavallo Road/Garrow Drive Undercrossing Project. The Stage 4D traffic switch will occur the night of September 20th. In order to minimize the total number of nighttime closures for bridge demolition work, the SR4 Contractor will close the Cavallo Road undercrossing to vehicular and pedestrian traffic for one weekend, from 11 p.m. Friday, September 26th to 5 a.m. Monday, September 29th. Similarly, the SR4 Contractor will close the Lone Tree Way/'A' Street undercrossing between the SR4 on- and off- ramps from 10 p.m. to 5 a.m., Monday night September 29th through Thursday night October 2nd. The California Highway Patrol will provide a COZEEP officer and vehicle to patrol the project construction zone at night. We appreciate the patience of the nearby residents, as there may be excessive nighttime noise disruptions from bridge demolition activities.
- The SR4 (Segment 3B) Hillcrest Avenue Interchange Project will widen State Route 4 from 4 to 8 Lanes and modify the Hillcrest Avenue Interchange – Grading for westbound on-/off-ramps and Slatten Ranch Road widening and signalized intersection is ongoing. Construction continues on the pedestrian overcrossing (POC) along the east side of Hillcrest Avenue.
- The eBART Parking Lot & Maintenance Facility project, located east of Hillcrest Avenue on Slatten Ranch Road – Staff is reviewing revised signage and striping plans for Slatten Ranch Road and off-site sanitary sewer improvement plans and easement for the Maintenance Facility.
- SR4 Lone Tree Way Widening – Sand Creek Road Interchange Project. The CCTA has authorized finalization of technical specifications and landscaping plans through the Caltrans review process.
- Davidon Homes Park Ridge Phase I consisting of 123 residential units located west of Canada Valley Road and east of Highway 4 – Plans and maps have been resubmitted for second review.
- Wal-Mart expansion civil plans approved and easements documents returned for signature.

Capital Improvements

- Sanitary Sewer Main Replacement at Various Locations – RGW Construction is installing new sanitary sewer facilities on Evergreen Avenue.
- Curb, Gutter and Sidewalk Repair Program -- Anchor Construction has received a notice to proceed. Miscellaneous concrete repairs are expected to commence next week.
- Fulton Shipyard Road Transfer Station Trash Enclosure – The public bid opening was held September 9th and will be considered at the September 23rd City Council meeting.
- Piping Reconfiguration of Canal Pumps 2 and 4 and Pump 2 Replacement – The public bid opening was held September 16th and will be considered at the September 23rd City Council meeting.

- Raw Water Pipeline Inspection & Assessment – Requests for Qualifications have been sent to various engineering consulting firms to perform comprehensive inspections and provide detailed assessments of the City’s raw water pipelines. Consultant responses are due October 2nd.
- West Antioch Creek Channel Improvements – Staff has submitted a Section 404 permit to the U.S. Army Corp of Engineers, a Water Quality Certification Application to the Central Valley Regional Water Quality Control Board and Notification of Lake or Streambed Alteration to California Department of Fish and Wildlife.
- Rubberized Cape Seal Program – Staff is developing the final list of streets and the engineering cost estimate for the next Cape Seal project.
- Safe Routes To School Grant (Cavallo/Garrow/E. Tregallas curb ramps) – Staff received the grant funding authorization from Caltrans to proceed with construction. PLS Surveys has started the survey work. Staff is working on the design. The construction is scheduled for January 2015.
- Surface Transportation Program Grant (Ninth Street) – Staff received the grant funding authorization to proceed with construction for the Ninth Street Improvements Project. PLS Surveys will start survey work this month. Construction is scheduled for May 2015.
- Transportation Impact Fee Study – Staff has sent out Request for Proposals to ten consulting firms. Proposal submittals are due on September 26, 2014.
- Crossing Guard Study – The City is partnering with the School District to review the locations and determine if additional or alternative locations would provide the best use of limited crossing guard funds.
- Engineering and Traffic Surveys – The City is requesting proposals from traffic engineering firms to complete Engineering and Traffic Surveys to reestablish city-wide speed limits. Proposals are due September 23rd.

Water Distribution

- Construction crew repaired sewer lateral at Morro Court.
- Continue to use City owned front loader and CCCT Trucks to haul green waste from the Fulton Yard and maintain the area that provides backfill material for excavations and dumpsters for Allied Waste.
- Replace aged or broken curb stops on City owned water meters to provide easy isolation for City water supply to make repairs or exchanges of water meters and plumbing problems.
- Replace backflow device at 2200 Sycamore Drive.
- Answer phone calls on City water conservation hot line and respond with door notices and documentation to conserve City water supply.
- Flush water main on Sakurai Street for water quality purposes.
- Construction crew is replacing water services on Cavallo Road prior to the Capital Improvements’ road resurfacing project.
- Cross connection control specialists continue to test and repair backflows on schedule.
- 9 fire lines were inspected for possible leaks or illegal use.
- There were 276 stops for water service, including disconnections.
- There were a total of 23 USA tickets completed for utility location.
- 19 meter transponders were exchanged due to failure.
- Meter reading for the month is on schedule.
- 11 notices were issued for drought water usage violations.

Public Works Maintenance Operations - Landscape

- Playground and park safety inspections were completed at Chaparral, Dallas Ranch, Diablo West, Heidorn, Meadow Creek and Williamson Ranch Parks.
- Dallas Ranch Park vandalism forced the closure of one of its playground slides. A new slide is on order and replacement will take place when it arrives.
- City Park had a new irrigation valve installed on its soccer field for better water management.
- City Park restrooms were shut down for safety concerns until repairs can be made due to vandalism.
- City Park playground received much needed repairs to its swing set area surfacing for safety reasons.
- Contra Loma Park had a new irrigation valve installed to its turf area and 5 new high-efficiency water sprinklers.
- Hansen Park had its basketball backboard, goal and net removed by parties unknown. This situation requires a complete replacement to be made at a considerable cost. Anyone with information on this removal, please call Antioch Public Works at 779-6950. Replacement parts have been ordered and installation will take place when they arrive.
- A vandalized basketball backboard and net at Chaparral Park has been replaced and the new improved equipment is ready for public use.
- Hillcrest Park has a new basketball goal and net installed to complete full court play on both of its courts.
- Tree removal permits are continuing to be processed, as needed.
- Landscape crews continued the spraying of post emergent weeds on East 18th St., Wilbur Ave., Lone Tree Way and James Donlon Blvd.
- Numerous irrigation leaks were attended to and repaired.
- The 5-person contract trimming crew continues the trimming of Canada Valley Rd. The 4-person contract trimming crew completed the trimming of the landscaped areas on Wild Horse Rd. and is now trimming Larkspur Dr. The 3-person trim crew has completed the trimming of the landscaped areas on Terrace View Dr. and is now trimming Ferngrove Way.
- Landscape maintenance staff along with the "Work Alternative" participants trimmed the R.O.W. (right-of-way) and medians on 4th St./ Auto Center Dr. and trimmed Waldie Plaza for the Blues Festival.
- Landscape staff repaired 3 irrigation controllers on Dallas Ranch Road.

Public Works Maintenance Operations - Street Maintenance

- Crews replaced 7 existing signs due to poor reflectivity.
- Crews picked up 5 yards of debris in the road at various locations within the City.
- Crews painted 84 pavement legends and 530 ft. of 12" x-walks at 10th and O St.
- Staff restriped "STOP" bars and legends on Ridgeline Dr. Approximately 350 lbs. of thermoplastic material was used on the project.
- Crews filled 3 potholes.
- Crews striped 3 miles of edge line on Lone Tree Way.
- Staff removed graffiti from numerous areas around the City.

Public Works Maintenance Operations - Collections Division

- Staff continues to make progress on the revisions/self audit of the City's Sanitary Sewer Management Plan, which is required by the state.
- Approximately 6.1 acres were weed abated in various creeks and channels.

- The Collections team received 8 calls for service and cleaned over 26,732 linear feet of sewer lines.
- Staff televised 3 sewer laterals and also hydro flushed them.
- 128 cubic yards of vegetation/material were cleaned out of the creeks throughout the City.
- Management staff is creating door hangers to assist with outreach for the future sewer lateral program.
- A manager and field lead worker attended regulation training in Sacramento.

Public Works Maintenance Operations - Fleet Maintenance

- Performed 16 preventative maintenance on vehicles, as scheduled.
- Staff made 22 miscellaneous repairs to City vehicles.

Marina

- The Marina received 1 application for a permanent berth last week, responded to 8 inquiries and gave 1 tour of the facility.
- Marina Staff reviewed past due accounts and vetted for accuracy.
- Marina Staff attended to repairs on the public dock for the anticipated arrival of the tall ship Hawaiian Chieftain. New railing was installed covering the length of the dock.
- Meter reads for the October billing were completed.
- Advertisements of the Marina and Boat Launch Ramp were placed online to attract potential customers.

GIS

- Storm route book updated.
- Continued 'clean up' of collections lateral layer.
- Data editing to streets sign inventory - address field added and populated.
- Collections utilities GPS for Cambridge Dr.
- Updated street sign inventory map for CIP.

POLICE DEPARTMENT UPDATES

On September 18, 2014, the promotion ceremony for Captain Tammany Brooks and Lieutenant Tony Morefield was held at the police department. Chief Allan Cantando officiated the event and Mayor Wade Harper gave the oath of office. Congratulations to both!

On the evening of September 18th 2014, the Antioch SWAT Team and the Contra Costa County Sheriff's Office, Justice Team, conducted a proactive detail which netted 18 arrests for firearm, drugs and arrest warrants. There were (16) pedestrian contacts, (61) car stops, (6) contacts in parked vehicles, (1) foot chase and (4) probation searches conducted during the operation. One Tech 9 firearm was seized.

On September 18, 2014, Officer Scott Duggar began his training with the Antioch Police Department. Scott recently graduated from the CCCLC and is in the USMC. The training program is approximately 20 weeks long and upon his successful completion he will begin working as a solo officer. Scott's hiring brings the force to 90 officers. Two lateral officers are scheduled to start September 22, 2014 and October 6, 2014. It is also projected that two academy students will be hired in the next two weeks.

At the last City council Meeting, an Antioch Police Department App was unveiled for Apple and Android phones. Some of its features are a scanner, alerts function, online reports, photos and videos.

Weekly Calls For Service, Case Reports and Arrest data:

Time Period: 09/11/14 00:00:00 – 09/17/14 23:59:59	
Number of Calls for Service:	1,604
Number of Case Reports:	280
Number of Arrests:	61
Felony:	30
Misdemeanor:	31
Arrests with DUI charge:	2
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>	

ACTING CITY MANAGER’S NOTES

On Tuesday I attended the Measure O and City Council candidate forum.

On Wednesday, I attended the Williamson Ranch Foundation annual board meeting on behalf of the City Manager.

On Thursday, I attended a meeting with AUSD along with the Mayor, Chief Cantando, Capt. Brooks, and other APD representatives to discuss the problems occurring at Deer Valley Plaza.