



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: November 10, 2016

TO: Mayor Harper and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

Date and Time	Event	Location
Friday, November 11, 2016	Veteran's Holiday City Holiday	
Wednesday, November 16, 2016 6:30 p.m.	Planning Commission Meeting	City Council Chamber 200 H Street
Thursday, November 17, 2016 7:00 p.m.	Parks & Recreation Commission Meeting	City Council Chamber 200 H Street
Monday, November 21, 2016 7:00 p.m.	Crime Prevention Commission Meeting	Antioch Police Department 300 L Street Community Room
Tuesday, November 22, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 200 H Street
Thursday, November 24, 2016	Thanksgiving Day City Holiday	
Friday, November 25, 2016	Day After Thanksgiving City Holiday	

ALZHEIMER AWARENESS

November is Alzheimer Awareness Month—Wear your favorite shade of purple to support Alzheimer Awareness Month. At the Antioch Senior Center there are presentations about Alzheimer's scheduled for November 7th, and 14th and there is a workshop on November 15th entitled "Becoming a Dementia Aware Community." For more information about these programs call the Senior Center 925-778-1158.

PETS FOR VETS

Antioch Animal Services will be expressing their gratitude to the Men and Women who have Served Our Country by honoring them in the Antioch Veteran's Day Parade, Friday, November 11th, in Antioch. Several Shelter Staff & Volunteers, many who are Veterans themselves, will march in the parade accompanied by dogs available for adoption from Antioch Animal Services. The Celebration of Thanks, continues on Saturday, November 12th from 10am to 5pm at the facility located at 300 L St in Antioch, where Antioch Animal Services will be waiving the Adoption Fee on any pet adopted by a Current or Former Member of the Military or Qualified Dependent. The Waived Adoption Fee includes: spay/neuter, microchip and shots. Proof of Military Service must be presented in the form of Military ID, Veterans Administration ID, Military Dependent ID or DD214. Available Pets can be viewed at the facility or on-line at: shelterme.com/antiochanimalservices. The Staff and Volunteers at Antioch Animal Services are Grateful to those who have given so freely of themselves by Serving Our Great Nation!

CITY CLERK UPDATES

The Annotated Agenda for the November 8th City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

The next regularly scheduled Board of Administrative Appeals meeting will be held on December 1, 2016. The Board meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

Preliminary Election results for the City of Antioch as of 1:09 a.m. on Wednesday, November 9th are as follows. The County Elections Office will be providing updated election results around 5 p.m. on Thursday, November 10th. There are roughly 135,000 mail-in ballots and about 35,000 provisional ballots yet to be counted countywide.

Mayor (Vote for One):

Sean Wright	7,368	34.66%
Wade Harper (I)	7,160	33.69%
Lori Ogorchock	4,790	22.54%
Gil Murillo	1,883	8.86%
Write-in	54	0.25%

City Council (Vote for Two):

Lamar Thorpe	8,242	25.97%
Monica Wilson (I)	7,565	23.84%
Mary Rocha (I)	6,699	21.11%
Ken Turnage II	5,393	16.99%
Karl Dietzel	1,986	6.26%
Fred Rouse	1,785	5.62%
Write-in	88	0.21%

City Clerk (Vote for One):

Arne Simonsen (I)	16,758	98.53%
Write-in	250	1.47%

City Treasurer (Vote for One)

Donna Conley (I)	16,520	98.79%
Write-in	202	1.21%

The County Elections Office emptied the 4 full Mail-in Ballot Boxes on the City Clerk's counter on Monday afternoon. One box was taken back to the County Elections Department. On Tuesday morning, the 3 remaining Mail-in Ballot Boxes were full and emptied out by the County Elections Office. Mail-in Ballots and the ballot boxes were picked up by the County Elections Office on Wednesday morning for processing.

Updated election results for Contra Costa contests can be found online at www.cocovote.us.

Four City Council and Mayor Candidate Campaign Committees were issued fines for late filings of their Form 460 (2nd Pre-election campaign finance report) and late filings of contributions of \$1,000 or more from a single source (Form 497) which are required to be submitted to the City Clerk within 24 hours of receipt of a contribution of \$1,000 or more. Late filings of FPPC Form 460, 496 and 497 are subject to a \$10 per day fine for each day the report is submitted late. Candidate campaign finance reports are available for the public to review at the City Clerk's Office.

Requests for City of Antioch public documents under the California Public Records Act must be sent to the City Clerk's office. Request forms are available on the City Website and at the City Clerk's Counter at City Hall. Requests can be made in person, by mail or email. Email requests must be sent to cityclerk@ci.antioch.ca.us to ensure a timely response.

The City Clerk's Office received 3 California Public Records Act requests which were forwarded to the appropriate departments for a response. 3 were answered by the City Clerk's Office and four from last week were answered by the Finance Department and Community Development Department.

HUMAN RESOURCES UPDATES

Recruitment Updates:

- Police Trainee and Academy Graduate accepting applications through 11/4/2016, applications in review.
- Police Trainee and Academy Graduate accepted applications through 9/2/2016, applications reviewed, physical agility held 9/23/2016, Police Trainee written exam held on 9/26/2016. Oral Boards scheduled for 10/21/2016. Eligibility list submitted to Police Department.
- Police Officer Lateral oral boards scheduled as they apply. Hiring in process.
- Community Service Officers accepted applications through 8/12/2016. Applications in review. Written exam held 8/30/2016. Oral boards held 9/19/2016 and 9/20/2016. Eligibility list submitted to the Police Department. Hiring in process.
- Animal Control Officer accepted applications through 8/19/2016. Applications in review. Oral boards held 9/15/2016. Eligibility list submitted to the Police Department. Hiring in process.
- Currently accepting applications for Part-Time Animal Care Attendants.
- Recreation Specialist for the Parks & Recreation Department accepted applications through 9/2/2016. Oral Boards held 9/27/2016. Eligibility list submitted to the Parks & Recreation Department. Hiring in process.
- Code Enforcement Manager for the Community Development Department accepted applications through 10/14/2016. Oral Boards scheduled for 11/8/2016. Eligibility list submitted to the Community Development Department.
- Payroll Specialist for the Finance Department accepted applications through 10/20/2016. Oral Boards held 11/10/2016.
- Internal recruitment for GIS Coordinator for the Public Works Department accepted applications through 10/28/2016. Applications in review.
- Internal recruitment for Senior Public Works Inspector for the Public Works Department accepted applications through 10/28/2016. Applications in review.
- Internal recruitment for Planning Manager for the Community Development Department accepting application through 11/23/2016.
- Internal recruitment for Building Inspection Services Manager for the Community Development Department accepting application through 11/23/2016.
- Internal recruitment for Senior Administrative Assistant for the Public Works Department accepting applications through 11/24/2016

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Police Dispatcher
- Project Manager

The City's open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NEOGOV.

INFORMATION SYSTEMS UPDATES

Work orders opened/completed for the week: 88/78

- Team started deployment of new antivirus release.
- Team continued customization of web filter/security application.
- Team installed monthly server updates.
- Team troubleshoot and fixed phone line issues at PD.
- Team finished software data merge in Animal Services.
- Team resolved receipt printer issue at ACC.
- Team attended document imaging training.
- Team worked on PC replacements.
- Team configured I.E. for POST training in Dispatch.
- Team setup accounts and profiles for new officers.
- Team installed and configured fingerprint mobile device in PD vehicle.
- Team setup scan to network for PD Investigations copier.

ECONOMIC DEVELOPMENT UPDATES

The City's Marketing Videos on our YouTube Channel: As part of our Strategic Management for Economic Growth and our marketing campaign "Business and Family Friendly Come Grow With Us" the City has put out two videos demonstrating the City's housing, parks, recreational sites, retail, programs, schools, and revitalization concept plans for downtown. The region as a whole is projected to grow in population and wealth and Antioch is in a renaissance period of economic growth, we welcome residents and new residents as they make Antioch their town to raise their families.

Marketing Video on YouTube Channel

https://www.youtube.com/channel/UCz2s_HsRRV3L8Ax9NhwYHJA

2016 City Report:

<http://ci.antioch.ca.us/CityGov/reports/Updates/110116.pdf>

Explore the Antioch Sand Dunes - Docent-led tour of Antioch Dunes. Here's your chance to explore this refuge that is usually closed to the public. This guided tour (1-1.5 mile) will focus on the wonders of Antioch Dunes National Wildlife Refuge. Wear sturdy shoes for the sandy hike along the dunes. All ages welcome. No reservations required. No facilities. Call 707-769-4200 for more information.

Date: 11/12/2016 - 12/10/2016

Time: 10:00 AM

Location:

Antioch Sand Dunes

Fulton Shipyard Rd., Antioch, CA

<http://www.fws.gov/refuges/profiles/index.cfm?id=81646>

Check us out on Twitter!

@AntiochCAgov

Check us out on Facebook!

City of Antioch – City Hall

ARTS & CULTURE

Antioch Lynn House Gallery New Exhibit's Focus is Transportation - East County Artists will be showcasing transportation in the upcoming art exhibit at the Lynn House Art Gallery from November 19th - December 10th, with an opening **artist reception on November 19th, from 2-4 PM**. The exhibit is titled "Planes, Trains, Automobiles and More!" and will feature transportation in every mode. From high capacity transportation (trains/planes) to solo occupancy (walking, roller skating) transportation in every form will be celebrated. At the artist reception and/or during the open exhibit, participating artists will fill out the voting card and leave it with the docent. Prizes will be awarded at the end of the exhibit based on votes. Artists cannot vote for themselves. Awards are: 1st Place \$100; 2nd Place \$70; 3rd Place \$50, Best of Show \$150 and Honorable Mention \$30. The exhibit is open to the first 60 artists and the exhibit will close once that number is reached. For more information, go online at: <http://www.art4antioch.org/transportationexhibit2016.asp>

El Campanil Theatre

602 W. Second St.

Downtown Antioch

Tickets: www.ElCampanilTheatre.com or (925) 757-9500

Coming Attractions:

Celebrate Veterans Day at El Campanil Theatre

A Salute To Veterans

Presented by The Delta Veterans Group and

Antioch VFW Post 6435

Friday November 11, 2016 6:00 pm

Reserved Seating

ALL TICKETS: \$5

A BENEFIT FOR STAND DOWN ON THE DELTA - USO Style Salute To Our Veterans

A "Stand Down" has its roots in the military. It's when a unit "Stands Down" and refreshes all of its resources. So a homeless veteran's stand down is when we as a community bring in those veterans that are in the most need for a "refresher" for a four day stand-down. Some of the services that will be provided are, food and shelter for four days, medical, vision, dental, mental health check-ups, legal, traffic and homeless court, housing and shelter resources, transitional housing, clothing, social services, I.D. services and on site pet care. DVG has secured the Contra Costa County Fairgrounds for "Stand Down on the Delta 2017".

<http://www.elcampaniltheatre.com/a-salute-to-veterans.html>

Contra Costa Chamber Orchestra

"Soundworlds"

Saturday November 12, 2016 2:00 pm

Each composer featured on the program has created a work to evoke specific images, through storytelling in sound. Two works, The Tempest by 19th century American composer John Knowles Paine and Dvorak's Othello Overture celebrate Shakespeare400. Amy Likar, piccoloist with the Oakland East Bay Symphony reprises Martin Rokeach's Concerto for Piccolo and Orchestra, composed for her, and premiered by OEBS last year. We celebrate Argentinean composer Alberto Ginestera's 100th birthday with his evocative tone poem, Pampaena No. 3, the third in his trilogy of symphonic poems that celebrate the low-lying plains of his home country.

Adults: \$15 Seniors (62 & Over): \$12 Students: \$7

<http://www.elcampaniltheatre.com/soundworlds.html>

The Bird Dogs Present

The Everly Brothers Experience

Saturday November 12, 2016 8:00 pm

Reserved Seating

Real life brothers Dylan and Zachary Zmed and The Bird Dogs band bring a genuine and heartfelt Everly Brothers Experience to the stage in this exuberant concert celebrating the extraordinary harmonies created by Don and Phil Everly. When the guitar became electric, the Everly Brothers bridged the gap between Country and Rock 'n Roll. With so many hits and classics including "All I Have to Do is Dream," "Cathy's Clown," "Bye Bye Love," "Wake Up Little Susie," "Let It Be Me," "Til I Kissed Ya," "When Will I Be Loved," and "Bird Dog," the Everly Brothers inspired many artists to follow—The Beatles, Simon & Garfunkel (in particular), The Kinks and Buddy Holly, among many others.

Tickets: Adults: \$27 Seniors (62 & Over): : \$25 Youth: (under 18): Free with Adult or Senior <http://www.elcampaniltheatre.com/the-bird-dogs.html>

RECREATION UPDATES:

- The Antioch Council of Teens is currently accepting donations of fleece material for their blanket drive. Any material, any size! Donations can be dropped off to the Antioch Community Center or Antioch Senior Center between now and November 23rd!
- This week, staff added an additional adult cooking class to accommodate a growing waitlist for “Seafood for the Holidays.” The additional class has been scheduled for December 13th; call now if you are interested.
- On Wednesday, staff attended a Recreation Risk Management Workshop. Topics covered included: Staff administration of Medication, ADA/ California State Law, Waivers and Releases, Insurance Requirements, Governmental Immunities, and the California Child Abuse and Neglect Reporting Act.
- On Tuesday, 16 youth began “The Art of Nature” youth art class, which is taught by our own veteran art teacher Nancy Roberts. The class explores the beauty of nature looking through the artists eyes! Projects are focused on drawing, collage and painting media.
- With the cold and rainy season now here, weekly participation has increased for all 3 co-ed drop-in sports programs: Basketball on Sundays from 12:30 to 2:30pm, Pickleball on Sundays from 3:00 to 6:00pm, and Volleyball on Tuesdays from 7:00 to 9:30p, which are all held in the Antioch Community Center Gymnasium where the climate stays the same year round! Participation fee of \$5 per person per class is collected at the gym door.
- Throughout the week, 4 new facility rental contracts were received and staff is preparing for a busy month of rentals for the month November, beginning with 3 events this weekend!
- Last week, Staff met with members of the Antioch Historical Society in regards to planning for the 2017 programming year and annual Crab Feed to take place in March.
- On Wednesday, staff met with members of the planning committee for the Holiday Parade and celebration to discuss the logistics of the NRCC parking lot and skating rink.
- On Monday, the Water Park customer satisfaction survey was revamped, it is now more user-friendly, less time consuming for the customer and will collect measurable data for the City.
- On Monday, water park staff began reorganizing the first aid room and inventory to make operations smoother for the 2017 season.
- On Tuesday, training scenarios were created for cashiers; these scenarios are based on past Water Park experiences and will better equip staff to handle customer service requests.
- Throughout the week, preparations for Water Park buyouts continued including new marketing materials and a customer list which will be distributed in January.
- Throughout the week, logistics were finalized for the new Prewett Community Park Playground ribbon cutting and celebration on Saturday!
- On Thursday, recreation staff attended the California Park and Recreation Society

Fall Institute where they gained new information about programming best practices and networked with other local agencies.

- The Antioch Council of Teens will meet on Monday November 7th from 6pm-7:30pm at the Antioch Water Park. All teens are welcome!

Senior Center Services

- ***November is Alzheimer Awareness Month—Wear your favorite shade of purple to support Alzheimer Awareness Month.***
- There are presentations about Alzheimer's scheduled for November 7th, and 14th and there is a workshop on November 15th entitled "Becoming a Dementia Aware Community."
- Over the last week, 407 affordable, healthy meals were served through the CoCo Café; an increase of 70 meals over last week. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe. All supplies are provided by the County for participating cafes.
- Last week, a small leak in the roof was discovered. Water was leaking through a light fixture into the back hallway adjacent to the theatre dressing rooms. The facility maintenance department was contacted and began to investigate the issue.
- On Monday, staff submitted the Antioch Senior Center Newsletter at the local USPS for distribution; 455 copies will be delivered while the remainder will be available for pick up.
- Staff met with the Financial Clerk from the Contra Costa Nutrition Program (CoCo Café). CoCo Café provides the nutritional lunch program to the Antioch Senior Center. This meeting was to discuss the collection and filing of the mandatory paper work on every participant.
- On Monday, over 100 seniors celebrated Halloween with a costume party and plenty of raffle prizes. More than 80 participants took part and a lot of fun was had by all! Grand prizes were awarded to the winners for each category: Scariest, Funniest and Most Creative.
- On Tuesday, the Antioch Senior Citizens Club Board of Directors met. A slate was approved for the upcoming general election. Proposed amendments to the By-Laws were also presented. The General Meeting and Election is scheduled for Tuesday, December 6. Staff provided updates on the Club website as well as the status of a grant request submitted in their name to the Rotary Club of Antioch for a new karaoke machine
- On Wednesday, the Senior Citizens Club showed the movie 'Mother's Day' with Jennifer Aniston and Timothy Olyphant. This was Garry Marshall's last movie prior to his passing on July 17th.
- On Wednesday, 15 seniors attended the Alzheimer Association presentation titled, "Healthy Living for Brain and Body".
- On Friday, staff created a flyer for the Antioch Senior Center new Saturday Bingo, and for our "Annual Thanksgiving Dinner" event scheduled on the 18th of November between 5:00-8:00pm.

- Staff began preparing for the “Holiday Happenings” event presented by East County Senior Coalition scheduled for December 14th.
- Throughout the week, staff reached out to known donors who financially support members of the Antioch Senior Center and successfully received funds to subsidize those interested in our Thanksgiving dinner, but have financial hardship.
- To date the Senior Club has received a total of new and renewal membership applications from 996 seniors. For the months of October through December membership dues are dropped to half price (\$10.00).

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 93
- On 11/2, the Planning Commission reviewed a preliminary development plan (PDP) for The Ranch project. The preliminary plan is for a residential development of 1,188 to 1,307 residential units on 330.4 acres.

Building Permit Activity:

- Permits issued 49
- Inspections requested 172
- Public inquiries responded to via email/phone/counter 235

Code Enforcement:

- Cases Followed Up On 102
- New Cases Opened 16
- Posted Sub-Standard 1
- Citations Issued 4
- Warrants Obtained and Served 0
- Cases Closed 25
- Homeless encampment contacts 38
- Blight & Rubbish Removal from Public/City property 106 yards
- Graffiti Removal 0
- Shopping Carts Removed 50
- Demand to Title for Cost Recovery 2
- Demands to property owners 4
- Special Assessment Liens recorded 7
- Prepare & Record Release of Lien 2
- Phone messages reporting violations 52
- Web Reports 21

- Manzanita Way – Posted sub-standard.
- 1st Street – Made contact with 6 transient encampments. Clean up notices issued and resources offered.

- Sunset Ln. - Made contact with 6 transient encampments. Clean up notices issued and resources offered.

Environmental Resources:

Environmental Enforcement - Notice of Violation was mailed to a contractor who failed to submit a final WMP on a residential project.

Oil recycling outreach - Staff is currently coordinating a purchase of shop towels to be used for the cities of Antioch, Brentwood and Pittsburg in our outreach efforts to new drivers.

Commercial Organics Rates - Staff is currently reviewing rate operations from Republic Services for the collection of commercial organics (food waste and landscape debris) in order to comply with AB 1826.

Community Development Block Grant (CDBG):

The City of Antioch is now accepting applications for funding with CDBG and Housing Successor funds for the 2017-20 three-year grant funding cycle. ALL NEW APPLICANTS or applicants not funded in the previous funding cycle are **STONGLY** advised to discuss their proposed activity with Teri House prior to submitting a grant application. Please call her at 925-779-7037 to discuss or schedule an appointment.

Applications for **Housing** services must be submitted in City Data Services (CDS) **no later than 5:00 PM on Wednesday, November 22, 2016**. Applications for **Public Services, Fair Housing, Homeless Services, Economic Development and Infrastructure/Public Facilities** are due **no later than 5:00 PM on December 12, 2016**. Late submissions will not be accepted. Review the Application Guidelines, found online at <http://www.ci.antioch.ca.us/CitySvcs/CDBG.htm> for additional information.

The City of Antioch will be accepting applications in these categories for the following high priority needs identified in the Consolidated Plan:

- **Public Services – Senior and Disabled Services, Youth Services, Homeless Services, Fair Housing and Tenant Landlord Counseling ONLY.** Public Services are capped by HUD to 15% of the grant amount, which is approximately \$100,000 for Antioch, so this category is HIGHLY competitive.
- **Economic Development** – job training and placement, microenterprise development and assistance.
- **Housing** – Homeowner and Mobile Home Owner rehabilitation loans and grants, Rental Housing rehabilitation loans, and Code Enforcement.

- **Infrastructure** – City street improvement and homeless infrastructure/public facility.

A CDBG Subcommittee, consisting of two Antioch City Council members and CDBG Program staff, review the applications and make funding recommendations. The Subcommittee will ask applicants to make a brief presentation in February or March 2017. A public hearing will be tentatively held April 25, 2017 for the full City Council to review and allocate funding for the three-year funding cycle. Proposals will be evaluated based upon a published 100 point criteria.

Housing:

- Construction is underway for the 85 unit Tabora Gardens development at James Donlon and Tabora Drive, after the groundbreaking ceremony held last week. Satellite Affordable Housing Associates is constructing 85 new units of very affordable senior and senior Veteran housing which is expected to be completed in about 18 months.

Homeless

- **November is Homeless Awareness Month** – To educate and inform the public about homelessness in our County, the City's CDBG/Housing Consultant, Teri House, has made presentations at the cities of Antioch and Concord, with upcoming presentations at the Pittsburg, Brentwood, and Oakley Council meetings.
- Members of the Antioch community are invited to participate in Homeless Awareness Month by **collecting and donating items for people who are homeless**. These items will be distributed by the Homeless Outreach Teams and nonprofit agencies. Please drop off at Opportunity Junction 3102 Delta Fair Blvd. on November 19th only, or at City Hall, 2nd floor box by elevator, or by calling Teri House at 925-779-7037. Thank you!
 - Hygiene kit items such as soap, shampoo, toothpaste, toothbrushes, combs and brushes, deodorant, toilet paper, etc.
 - Feminine hygiene products – much needed
 - Disposable diapers
 - Undergarments – undershirts, underwear and socks for men, women and children.
 - Sweatshirts, jackets, plastic rain coats/ponchos, gloves, hats
 - Sleeping bags, towels, blankets, backpacks
 - Food items – protein bars, easy open tuna and other staples
 - BART tickets
- **Housing Security Fund Accepting Donations** - In partnership with the Richmond Community Foundation, Contra Costa is building a fund to help address many of the

barriers people transitioning out of homelessness face, including deposits, credit check and other startup costs. Once active, the Contra Costa Housing Security Fund will be able to cover those costs and also offer financial benefits to landlords who offer our clients an opportunity. The fund will be managed by a well-established community nonprofit and all participants will be pre-screened. **This fund will directly help get hard-to-place homeless persons off the streets and into housing with the services they need!**

You can make your donation online at: <http://tinyurl.com/HousingSecurityFund> and your donation is tax deductible to the fullest extent allowed by law. **You can also drop off a check donation at City Hall, attention Teri House, and it will be delivered to the Foundation.**

Drought Updates:

With the wet weather upon us, turn off your irrigation timers and only water if we have not received any rain for 2 weeks. Visit www.h2ouse.org for more ways to save both indoors and out.

Last Week's Irrigation Repairs and Service:

- Park Irrigation: All park irrigation water is currently off, due to recent rains.
- Antioch Water Park: A new playground was opened to the public on Saturday, November 5, 2016.
- Dallas Ranch Park: A non-functioning women's toilet, drinking fountain drain and the men's sink were repaired.
- Mountaire Park: The women's ADA toilet was repaired and the men's urinal cleared of drain blockage.
- Deer Valley Rd. - 4 sprinklers repaired.
- Lone Tree Way - 1 sprinkler repaired and 1 lateral line repaired.
- Country Hills Dr. - 1 valve rebuilt.
- Marita Dr. - 1 sprinkler repaired.
- Reprogramming courts to winter settings. – 40% complete.

PUBLIC WORKS UPDATES

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction and provided a punch list for offsite improvements. Staff has completed its review of backup documents for traffic signal reimbursement.
- Delta Courtyard Apartments, located at 701 and 810 Wilbur Avenue, a 126-unit multi-family apartment complex: The project was approved at the 9/7/16 Planning

Commission meeting and an appeal was denied at the 11/8/16 City Council meeting.

- The Habit Burger, 2424 Mahogany Way, a new restaurant development: The project was approved at the 7/20/16 Planning Commission meeting. Staff is reviewing construction drawings for building permit and encroachment permit issuance.
- Olive Groves Subdivision, 263 single-family detached senior housing units with assisted living facility, commercial uses and open space: Residential portion gated with private streets. Staff is preliminarily reviewing the PDP-16-01 application. Staff visited the site on Friday, Nov. 4th.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: The subdivision plan and map checks have been completed. The developer is currently grading the site “at-risk”. Staff reports indicating Intent to form a Community Facilities District (Police Services) and an East Lone Tree Specific Plan Benefit District were presented to the City Council at the 11/8/16 meeting. A public hearing will be held to present a proposed reimbursement agreement for roadway and utility improvements to the City Council at the 11/22/16 meeting, along with a staff report to accept the engineer’s report and set the date for a public hearing for an East Lone Tree Specific Plan Benefit District. The plans for the restriping at Lone Tree Way and Canada Valley Road have been approved.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/‘G’ Street Overcrossing Project: The project has been accepted by the State. City staff is working with Caltrans to complete the punch list. A Freeway Maintenance Agreement is being reviewed by staff.
- SR4 (Segment 3A) ‘A’ Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: City staff is working with Caltrans to complete the punch list. A Freeway Maintenance Agreement is being reviewed by staff.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Staff prepared a punch list for Caltrans’ contractor to complete. City staff is working with the CCTA to complete the punch list. A Freeway Maintenance Agreement is being reviewed by staff.
- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School: Staff is reviewing the 3rd submittal for the first phase of construction documents and plans. Staff received an estimate from the consultant for review of the 1st submittal for the next phase of the project.
- Staff is working with the developers to create Community Facilities Districts for Sand Creek Focus Area landscape maintenance.
- 326 Nash Avenue: The owner/applicant is requesting to merge parcels. The merger has been approved by the Planning Commission. Staff is waiting for submittal of documents for review and recording.

Capital Improvements Division

- Sunset Booster Pump Station Replacement: Final restoration and clean up of the site is being performed.
- Zone I Transmission Pipeline Rehabilitation at Highway 4: Project plans and specifications are available for purchase at a cost of \$100 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for December 13th at 2:00 p.m. in the City Council Chambers located at 200 "H" Street.
- Downtown Sanitary Sewer Rehabilitation: Project plans and specifications are available for purchase at a cost of \$100 per set. Copies may be obtained by logging on www.blueprintexpress.com/antioch or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for November 22nd at 2:00 p.m. in the City Council Chambers located at 200 "H" Street.
- Water Treatment Plant Disinfection Improvements: Staff is reviewing the 99% draft project plans and specifications prepared by CDM Smith.
- Water Treatment Plant 'A' Electrical Improvements: TJC and Associates are developing 90% draft project plans and specifications.
- Community Development Block Grant Downtown Roadway Pavement Rehabilitation: Staff is developing 50% draft project plans and specifications.
- West Antioch Creek Channel Improvements: Condemnation negotiations are proceeding regarding acquisition of property and easements located at 1400 and 1420 West 10th Street. U.S. Fish and Wildlife Services' review of this project's Biological Assessment continues to be delayed by the agencies current focus on the CA WaterFix project.
- Brackish Water Desalinization Plant: Carollo Engineers is developing a treatment process technical memorandum. State Water Resources Control Board is performing a management level review of the City's State Revolving Fund loan application.
- North East Annexation Infrastructure Improvements: BKF Engineering is now under contract to provide engineering services and preliminary plans, estimates and studies for the planning and the design of infrastructure improvements needed to serve Annexation Areas 1 and 2B. BKF will schedule the aerial survey in November and provide the City with a complete survey in December.
- Transportation Impact Fee Study: EPS has developed several scenarios for the fees; the final draft Fee Study is scheduled to be presented to the City Council for public review and comments in January 2017.
- Prewett Water Park Improvements: Sierra Valley Construction completed the construction for the playground and the spray ground facilities and is working on the punch list items. Staff will schedule the County Health's and Fire District's final inspections. Grand opening of the playground was on November 5th and the park is open for public use.

- Rubberized Cape Seal Program: The Department of Resources Recycling and Recovery (CalRecycle) issued a Notice of Grant Funds available for Rubberized Cape Seal projects for FY 16-17 for the maximum grant amount of \$350,000. The grant application has been submitted to CalRecycle and results are expected in January 2017.
- Antioch Pavement Management Street Survey: AMS Consulting Services will perform a comprehensive citywide pavement condition survey of all city streets. Inspection of the pavement condition will be done using Mobil Mapping System equipment. The citywide pavement inspection by the mobile mapping vehicle is underway.
- Retaining Walls Rehabilitation: Staff publicly opened bids on November 8th. The award of the project to the low bidder will be considered at the December 13th City Council meeting. Construction expected to start in January 2017 and completed by March 2017.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- Contractor is dredging sludge out of the sludge pond.
- Performing repairs to the emergency overflow outlet at the reservoir.

Water Distribution

- Staff continues to provide water connect and disconnect services to Finance Department. Water Distribution staff had 212 stops for water service including disconnections.
- Water Distribution staff had a total of 67 USA tickets completed for utility location.
- Water Distribution meter reading for the month of November has started.
- Water Distribution issued three drought notices this week.
- The City of Antioch now has a 0% water conservation goal through January of 2017 based on the State of California's "stress test". However the following prohibitions will remain in place:
 - Watering outdoor landscapes in a manner that causes excessive runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
 - Using a hose without a shut off nozzle.
 - Washing paved or other hard-surfaced areas, including sidewalks, walkways, driveways, patios and parking areas.
 - Use of City furnished water for non-recalculating decorative fountains or filling decorative lakes or ponds.
 - Failing to repair a controllable water leak.
- Staff continues to monitor water meters and usage at all City buildings and parks for water conservation.
- Staff continues to respond to drought hotline inquiries.

- Staff responded to customer calls regarding water maintenance issues citywide.
- Staff repaired two 12" water main breaks on Fawn Hill Way.
- Staff replaced a water service on Shannondale Drive.
- Staff performed water quality testing and shutdown for the Engineering Division on Lone Tree Way.
- Staff replaced meter register heads citywide.
- Meter test program has started in meter reading routes 1 through 5.
- Staff now performing proactive leak detection program.
- State mandated annual backflow testing program is on schedule and scheduled to be completed by December 1st. Staff completed 72 backflow tests this week.
- Staff performed citywide preventative maintenance on fire hydrants and water quality flushing.
- Central Stores staff cleared debris and graffiti from Amtrak platform.
- Central Stores staff cleared household debris and graffiti from the Fulton Shipyard Road boat launch area.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Dallas Ranch, Eagleridge, Hansen, Harbour and Mountaire Parks. A follow-up inspection was completed at Mira vista Park.
- Park Irrigation: All park irrigation water has been turned off due to recent rains.
- Antioch Water Park: A brand new playground was opened to the public on Saturday, November 5, 2016.
- Dallas Ranch Park: Repaired a non-functioning women's toilet and men's sink, unplugged a drinking fountain drain and installed a new basketball net.
- Deerfield Park: Installed a new, faster slide at the playground.
- Diablo West Park: Installed a new basketball net.
- Mountaire Park: Repaired the women's ADA toilet.
- Almondridge, Hillcrest and Mira Vista Parks: Repaired the vandalized restroom door locks.
- Tree Removal Permits: A tree removal permit was issued for 4211 Silva Street.
- Irrigation: Repaired eight irrigation leaks on City property as needed.
- Trim Crews: James Donlon medians, Lone Tree Way rights of way (south side), Deer Valley Road rights of way (east side), Mt. Conness Trail, Deerfield Corridor Trail, Deer Valley Road medians, and old Lone Tree Way medians.
- Spot Spray: Police Department, Hillcrest Drive medians, and Phillips Lane.
- Pre-emergent Spray Program: Lone Tree Way, Prewett Ranch Road rights of way, Sagebrush Dr., Carpinteria Dr., Nortonville Way, Almondridge Area, A St. extension, Laurel Rd., Wild Horse Rd., and Canada Valley Trail.
- Weed: Phillips Ln.
- Reprogram controllers to winter settings: 40% complete.

Public Works Operations – Street Maintenance

- Graffiti: Crews removed graffiti from numerous areas around the City.
- Signs: Crews replaced 25 existing signs due to poor reflectivity or line of sight.
- Red Curb: Painted eight miles of red curb and prepared for red curb painting on Dallas Ranch Rd., Fredrickson Ln., and Mt. Hamilton Dr.
- Potholes: Filled 153 potholes.
- Debris: Removed two yards of debris in the roadway.
- Pre-emergent Spray: Crews assisted the Parks Department with its annual pre-emergent spray application.

Public Works Utilities – Collections Division

- Calls for Sewer Service: Received and responded to ten calls for service from the public. Responding crews televised 350 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 35,603 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified priority locations and integrate a proactive preventative cleaning schedule for these pipelines.
- Sewer Lateral Maintenance Program (SLMP): Repaired four laterals that were severely damaged requiring immediate repair. Crews also televised three laterals.
- Manhole Inspection Program: Crews inspected 110 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Sanitary Sewer Overflow (SSO) Reduction Program: Staff has located strategic areas within the collections system manholes to place SMART Manhole Monitoring Devices and staff is currently installing them. The live system monitoring began October 11, 2016. The use of "SMART Manholes" in strategic areas will be utilized to alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Closed Caption Televising (CCTV): Crews televised 3,604 feet of sewer main lines. The CCTV Preventative Maintenance inspects sewer mains to identify the condition and causes of blockages and SSOs. The lateral crew inspected 253 sites and televised 64 public sewer laterals consisting of 2,240 linear feet.
- National Pollutant Discharge Elimination System: Crews pruned and removed 60 yards of green waste from various creeks and channels, removed 28 yards, 14 bags of trash, 6 couches, 2 mattresses, and 9 shopping carts of illegal dumping. These activities ensure the City meets the federal Clean Water Act requirements of municipalities discharging storm water into waterways.

Public Works Operations – Fleet Division

- Preventative Maintenance: 12 services on City vehicles as scheduled.
- Unscheduled Repairs: 57 unscheduled necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- The Marina received one application for permanent berthing, responded to four berthing inquiries and provided two facility tours.
- Adjusted and reset all the lighting to Standard Time.
- Maintenance: Removed hyacinth and debris from the Marina basin. Replaced four light bulbs around the building and on B dock. Trimmed and groomed hedges and brush behind old Humphreys and installed two cigarette butt collection stations; one by the Veteran's monument and one behind old Humphrey's. Replaced flags and pennants for upcoming Veterans Day Observance. Raked and blew off trail pathway, installed a new doggie bag station in the old location and repaired six side boards along A dock.
- Kayak Launch Grant: Staff will be taking an application for a Kayak Launch Grant to the City Council for their consideration at the December 13th meeting.
- Processing a vessel for a lien sale.
- The City of Antioch will be holding the Veterans Day Observance on the Marina grounds Friday, November 11th. The boat launch ramp will be closed from 6 AM-1 PM during the event.
- For 1st quarter FY 2016 Marina fuel sales have increased 25.1% from 1st quarter FY 2015. The month of September saw a 148.5% increase in sales from FY 2015. Fuel sale totals continue to rise due to the newly installed automated fueling system.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters, Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. Advertising Annual Boat Launch Ramp Passes for \$100 on Craigslist. Advertising Automated Self fueling station on Craigslist.

Public Works Operations – Facility Maintenance Division

- Council Chambers: Replaced multiple exterior lights and replaced a toilet wax ring and cleared out a drain.
- Police Department: Removed e-waste from the investigations office and replaced multiple lights in investigations and the men's locker room.
- Public Works: Replaced an electric strike on the front office main entrance door and replaced the furnace fan motor in the sign shop.

GIS Division

- 2016 11 x 17" Code Enforcement CDBG Map: Complete.
- Continued Collection System Data Updates: Complete, QA/QC process.
- Collection System Grid Map Updates: Complete.
- Streets Centerline Update: Complete, QA/QC process.
- Streets Bi-directional centerline update: 90% complete.
- City Building Imprint update: 99% complete.
- ADA Accessibility Compliance Layer: 50% complete.

- Street Pavement Condition and Treatment Map: 15% complete.
- Storm Utility Map Updates: 20% complete.

POLICE DEPARTMENT UPDATES

- On 11/3/16 at 8:12 pm an officer was driving the License Plate Reader vehicle eastbound on Sycamore Drive when he received a hit on a stolen Honda Accord. He made a U-turn and caught up to the vehicle which was occupied by 3 subjects. A high risk stop was conducted on Autocenter Dr and all 3 subjects were taken into custody without incident. The vehicle was drivable and returned to the victim. The 25 year old driver, Thomas Costa, claimed he purchased the vehicle for \$100 dollars from the flea market. He was sent to county jail.
- On 11/4/16 at 10:35 am 28 year old Moises Sanchez was detained by Strategic Threat Management Security Officer for trespassing on the Numero Uno Tacqueria property on Lone Tree Way. Sanchez has been warned and arrested several times for trespassing on the property. STM signed a citizen arrest form and Sanchez was placed under arrest. Sanchez was transported to the APD jail where he was booked and then released on his signed promise to appear in court.
- On 11/4/16 at 6:49 pm officers were dispatched to a call of shots fired followed by a vehicle collision on Buchanan Road and Somersville. A caller stated one of the drivers of the collision advised he was just robbed at gunpoint then shot at by the other vehicle. Once officers arrived on scene, they found the accident was in fact a roll over and found a 20 year old male still in the driver's seat of his vehicle. He advised that his two passengers had fled the accident but one of the males in back seat that fled did fire a handgun. It was determined that he drove his vehicle to Straw Hat Pizza to pick up some marijuana with two male passengers. During the purchase, his two passengers robbed the victim at gunpoint of his wallet, cell phone, watch, and marijuana. The two passengers got back in the car and told him to drive. The victim began to follow them in his own vehicle, so the rear passenger began shooting at the victim. The two vehicles collided causing the rollover accident. The driver advised he knew they were going to buy marijuana but denied knowledge of the gun or planned robbery.
- On 11/4/16 at 8:19 pm officers were dispatched to Westbourne Drive for a suspicious circumstance where a 4 year was left alone and wandering around in a driveway. The homeowner rents their garage to 31 year old Josefina Flores, her boyfriend and her son. The homeowner returned home to find the 4 year old in the driveway and Josefina missing. We later learned Josefina had left in her boyfriend's car, leaving her son in the residence alone. Josefina was put into missing persons and within a few hours we received a call from Tuolumne County Sheriff's Office stating they responded to a suspicious vehicle call and located Josefina under the influence of narcotics. She was arrested. When asked about leaving her son alone, she stated she just needed to "take a break". The 4 year old was placed into protective custody.

- On 11/5/16 at 12:30 am 28 year old Deandra Garcia was causing a disturbance inside the 19th Hole. She was refusing to leave and began yelling at security and other customers. Security eventually escorted her to the parking lot and called APD. Officers contacted her in the parking lot. She was intoxicated and still causing a disturbance. She was taken into custody and booked into county jail.
- On 11/5/16 at 7:59 am officers conducted a pedestrian stop on three subjects in front of a home on South Lake Drive. When they were approaching the subjects, 33 year old Danny Adams attempted to hide a loaded .45 caliber Glock pistol underneath a vehicle. Adams was found to be a Parolee-at-Large and during a search of his person he was found to have an ounce of methamphetamine in his right front pants pocket. Adams was arrested for drug and gun charges along with the parole warrant and later booked into county jail.
- On 11/5/16 at 9:29 am an officer conducted a pedestrian stop on 34 year old Lawrence Wiley in the Quikstop parking lot on Sycamore Drive. Wiley was found to have a no-bail probation violation warrant. He was arrested and booked into county jail.
- On 11/5/16 at 2:03 pm a 16 year old male asked his 68 year old grandmother for some money. She refused to give him the money and he began to wrestle with her for the cash. During the tussle she fell to the ground. While she was on the floor the 16 year old rummaged through her pockets and stole approximately \$400 cash, her wallet and cellular phone. He fled on foot prior to APD arrival. While officers were speaking to the victim, her grandson returned home and was found to be in possession of the stolen items. He was arrested without incident and transported to Juvenile Hall.
- On 11/6/16 at 11:26 am dispatch received a stationary License Plate Reader hit on a stolen vehicle in the Sycamore Dr corridor. An area check for the vehicle was conducted and it was located in the Quikstop parking lot occupied by 23 year old Michelle Arth and 32 year old William Hood. Both subjects were taken into custody without incident. A search of the vehicle revealed approximately 38 grams of methamphetamine and 1.5 grams of black tar heroin on the driver side floorboard. Hood was discovered to be on PRCS for narcotics and vehicle theft charges and also possessed a spare key to the car. Both subjects were sent to county jail.
- On 11/6/16 at 8:45 pm an officer conducted a pedestrian stop on 34 year old Janard Tillery behind Lowes on Auto Center Drive. Tillery was on probation for narcotic violations. During a probation search Tillery was found to be in possession of suspected methamphetamine and marijuana. Tillery was arrested and sent to county jail.
- On 11/7/16 at 1:58 am 23 year old Tony Brooks was contacted during a pedestrian stop on D Street and found to have a warrant for his arrest. Brooks was arrested without incident and sent to county jail.
- On 11/7/16 at 9:25 am a customer in the Safeway parking lot on Deer Valley Road was contacted by male wearing dark clothes and armed with a large knife while walking to his car. The man with the knife demanded the victim's property which the victim gave up. The male then jumped into a waiting newer model dark colored

Dodge Dart and fled on Hillcrest Ave. A possible plate of the responsible vehicle was obtained and further leads are being followed up on. The victim was not injured during the robbery.

- On 11/7/16 at 11:29 am officers went to city park to complete their extra patrol. They located 37 year old Tulsha Perkins walking away from behind the bathrooms. A consent stop was performed and Perkins was found to be on searchable probation. A search of his person was conducted and a glass smoking pipe and an eightball of methamphetamine was located. Perkins probation officer could not be reached so he was released with a citation from the scene.
- On 11/7/16 at 3:48 pm an officer was conducting a security sweep of the Quick Stop parking lot on Sycamore Drive clearing out numerous loiterers. A 17 year old male was contacted and refused orders to leave the parking lot. The officer exited his patrol car and the 17 year old approached the officer with his fists balled up and challenging the officer to fight and threatening to assault him. Several of the 17 year olds friends joined the group and the officer removed his taser from his holster telling the group to leave the lot. The group reluctantly did but not after the 17 year old threatened several times that he was going to "Smoke" the officer the next time he saw him. Cover units arrived and the group was contacted on Peppertree way where the 17 year old was taken into custody during which time he continued to threaten officers. It took several officers to place handcuffs on him and he stiffened up his body and refused to cooperate. While at APD he continued his threats and remained uncooperative. He was ultimately taken to Juvenile Hall. It was discovered that he was one of several subjects recently arrested for an armed robbery that occurred in Brentwood where APD units located the suspect vehicle and pursued it in our city.
- On 11/7/16 at 6:12 pm an officer contacted 30 year old Michael Ward at the Executive inn on East 18th Street. Ward had a warrant for his arrest and was taken to county jail.
- On 11/7/16 at 7:45 pm and officer conducting extra patrol of a red tagged house on Canada Hills Drive contacted 32 year old Christopher Gleason walking away from the house. Gleason had 2 fixed blade knives strapped to his thigh and an axe handle with a metal chain wrapped around one side in his jacket. He stated he needed these weapons for protection. He was arrested and transported to county jail.
- On 11/8/16 at 11:48 am officers were called to 7-11 on Buchanan Road for the report of 38 year old James Patterson acting crazy in the store threatening to shoot and blow up the place because he felt the ATM machine had shorted him money. Upon arrival, Patterson was searched and found to be in possession of 20.2 grams of methamphetamine. He was arrested without incident and sent to county jail.
- On 11/8/16 at 10:10 pm officers were dispatched to Dave's Liquors on Fitzuren Road for a subject passed out in a parked vehicle. Officers contacted 28 year old David Allen, unresponsive in the car. It took over 5 minutes to get him to respond. He showed symptoms of being under the influence of alcohol, including being

unable to stand, speak clearly, and answer simple questions. He showed to be on probation for DUI. He was placed under arrest and taken to MDF.

- On 11/9/16 at 2:29 pm a neighbor of a home on H Street called dispatch to report that an adult male went into his neighbor's backyard. Officers arrived on scene and caught 22 year old Esteban Flores climbing out of a back window of the residence with property stolen from inside. Flores was arrested for residential burglary and booked into county jail.
- On 11/10/16 at 1:49 am 25 year old Dennis Watson was contacted during a suspicious circumstance call on West 20th Street. Watson had a warrant for his arrest. Watson was arrested without incident and he was sent to county jail.

Calls for Service and Arrest Data:

Time Period:	11/03/16 00:00:00 – 11/09/16 23:59:59		
Number of Calls for Service:			1,747
Number of Case Reports:			265
Number of Arrests:			67
	Felony:		31
	Misdemeanor:		35
	Infraction:		1
	Arrests with DUI charge:		2

The data is based upon unaudited CAD/RMS data at time of report generation.

CITY MANAGER'S NOTES

Assistant City Manager Ron Bernal and I attended the monthly Contra Costa Public Managers Association Meeting today in Walnut Creek. The main topic of discussion was Contra Costa election results and status.