



**OFFICE OF
THE CITY MANAGER
MEMORANDUM**

DATE: November 13, 2015

TO: Mayor Harper and City Council Members

FROM: Steve Duran, City Manager

RE: City Manager's Weekly Report

MEETINGS SCHEDULE

| Date and Time | Event | Location |
|---|---|--|
| Monday, November 16, 2015 7:00 p.m. | Crime Prevention Commission Meeting | Police Department Community Room 300 L Street |
| Wednesday, November 18, 2015 6:30 p.m. | Planning Commission Meeting CANCELLED | City Council Chamber 200 H Street |
| Thursday, November 19, 2015 7:00 p.m. | Parks & Recreation Commission Meeting | City Council Chamber 200 H Street |
| Tuesday, November 24, 2015 7:00 p.m. | City Council Meeting | City Council Chamber 200 H Street |
| Thursday, November 26, 2015 | Thanksgiving Day City Holiday | |
| Friday, November 27, 2015 | Day After Thanksgiving City Holiday | |
| Tuesday, December 1, 2015 7:00 p.m. | BART Community Meeting | Antioch Community Center West Island Room 4701 Lone Tree Way |
| Wednesday, December 2, 2015 6:30 p.m. | Planning Commission Meeting | City Council Chamber 200 H Street |

| | | |
|---|---------------------------------|--------------------------------------|
| Thursday, December 3, 2015 3:00 p.m. | Board of Administrative Appeals | |
| Tuesday, December 8, 2015 7:00 p.m. | City Council Meeting | City Council Chamber 200 H Street |

The Annotated Agenda for the November 10th City Council Meeting is posted on the City's Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click 'City Council'.

At the October 27th Council Meeting, the City Council approved the December 2015 Council Meeting Schedule as follows: "Conduct the December 8th meeting only and cancelling the December 22nd meeting".

The next regularly scheduled Board of Administrative Appeals meeting will be on December 3rd at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

The annotated agenda for the November 10th City Council meeting was posted to the City website.

The City Clerk is accepting applications for the following Commissions:

One partial term ending July 2017 to the Economic Development Commission

Two 4-year terms on the Planning Commission

Applications are available on the City website and at the City Clerk's Counter on the first floor of City Hall.

On Monday, October 26th, the City Clerk received the Proof of Publication of the Notice of Intent to Circulate Petition for a possible ballot initiative titled "INITIATIVE LIMITING CARD ROOMS WITHIN THE CITY AND REQUIRING VOTER APPROVAL FOR NEW OR EXPANDED CARD ROOMS" which was published in the Saturday, October 24th edition of the East County Times, along with a draft petition. The City Clerk reviewed and approved the petition for circulation which calls for a Special Election if they collect more than 15% valid signatures of the 44,257 registered voters in Antioch. The proponents (Antioch residents Lamar Thorpe, LaTonya Harmon and Patrice L. Guillory) have 180 days from the date they received the City Attorney's Title & Summary (October 14, 2015) to turn in signed petitions. The estimated cost of a Special Election is \$221,285 which would come from the General Fund since it is not currently budgeted. Should a sufficient number of signed petitions be submitted prior to March 1, 2016 to qualify for the June 2016 Primary Election, the estimated costs are between \$132,771 and \$177,028. A Statement of Organization Recipient Committee (FPPC Form 410) has been filed with the Secretary of State and the City Clerk. The name of the committee is "Antioch Coalition Against the

Expansion of Gambling, Yes on the Anti-Gambling Measure, a coalition of Antioch businesses, citizens and taxpayers, sponsored by the California Grand Casino”.

The City Clerk received a copy of the FPPC Form 410 (Statement of Organization Recipient Committee) for “Committee to Save the Yard” from the committee treasurer, Joyann E. Motts. The original was submitted to the Secretary of State’s Office for issuance of an FPPC Identification Number. The description of the activity is “Sponsoring an initiative to specifically rezone a parcel of land in the City of Antioch to prevent residential development”.

In response to a California Public Records Act request, the City Clerk’s office provided copies of 78 FPPC Form 460 (Recipient Committee Campaign Report) for City Council and Mayoral candidates from the 2012 and 2014 General Elections, totaling 759 pages.

Our office received 4 California Public Records Act requests this week and forwarded them to the appropriate departments for a response.

HUMAN RESOURCES UPDATES

Recruitment Updates:

- An Oral Interview was held for the closed/promotional Police Captain recruitment on Monday, November 9th.
- A lateral Police Dispatch candidate was interviewed on Thursday, November 12th.

Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Lateral Police Dispatcher (continuous)

The City’s open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NeoGov.

INFORMATION SYSTEMS UPDATES

- Work orders opened/completed for the week: 91/75
- Email filter activity: 17,072 processed, 9,085 automatically discarded do to violations pertaining to suspected virus’s, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.
- Team imaged PC for user training.

- Team attended EOC table top training.
- Team resolved Aries connectivity issue for PD.
- Team worked with CAD/RMS vendor on new version issues.

- Team updated anti-virus client on PC's.
- Team created new Win7 virtual machines for Code Enforcement, Public Works, and Information Systems.

ECONOMIC DEVELOPMENT UPDATES

2015 Fall Faire at the Contra Costa County fairgrounds: We invite you to join us for this unique and fun 2 day event that combines the best of arts, crafts, and food in Contra Costa County! Get a jump start on your holiday shopping, enjoy a delicious meal from a local food truck, or just spend the day supporting local crafters and businesses!

Contact Information:

Event Dates: Saturday November 14 and Sunday November 15, 2015

Event Hours: Saturday 10am-4pm & Sunday 10am-3pm

Event Costs: \$3 per person Kids 12 & under are FREE

FREE parking

Website: <http://contracostafair.com/2015-fall-faire/>

Grand Opening Celebration Grocery Outlet: The City now has its second Grocery Outlet store! Grocery Outlet has been a family run business since 1946. Dwayne and Linda Burns are the new owners and operators of the West Antioch Grocery Outlet in the new Buchanan Crossing Shopping Center in Antioch. They are excited to be able to serve their community. This store will feature a department called NOSH (Natural, Organic, Specialty, and Healthy), which has organic produce gluten-free, non-gmo and meat. Fun for all the family Grocery Outlet will give away various prizes throughout the day, including FREE turkeys to the first 100 customers.

Events for the day

7am - FREE Eco-Friendly Reusable bag to 500 customers

10am - 3pm - FREE Spin and Win on the Wheel of Bargains

11am - 3pm - FREE Face Painting for Children

FREE - Shoppers Play "Magic Cart" - Winner every 30 minutes

Contact Information:

Grand Opening: Saturday November 14th

Festivities: 7am-3pm

3160 Buchanan Road @ Buchanan Crossings Shopping Center

(925) 776-5722

Website: <https://www.facebook.com/BuchananGroceryOutlet>

Check us out on Twitter!

Name: CityofAntioch,CA

Address: @AntiochCAGov

Check us out on Facebook!

Name: City of Antioch - City Hall

ARTS AND CULTURE UPDATES

Next up at the El Campanil Theatre:

**Too Old For The Chorus
But Not Too Old To Be A Star
Presented by The Vagabond Players
Sunday November 15, 2015 - 2:00 pm**

A musical revue about men and women who find themselves suddenly 50! Set in their neighborhood retro coffee shop, five characters express the gamut of their frustrations and joys—from troublesome relations with still-demanding parents and cutting-edge technology to finding delight in second careers (and second chances), getting smarter, and finally knowing that age is just a number and being appreciated for exactly who you are—all while getting a senior discount. You'll leave rethinking 50 as 27, with 23 years of experience. A lively musical revue with lyrics that rival Cole Porter and Noel Coward.

El Campanil Coming Attractions:

Dorothy in Wonderland Presented by El Campanil Children's Theatre
Friday November 20, 2015 7:30 pm & Saturday November 21, 2015 2:00 pm

Tribute To The Music of John Denver Starring Jim Curry
Sunday November 22, 2015 3:00 pm

The Heartlight Show - Music of Neil Diamond Starring Jack Wright
Saturday December 5, 2015 8:00 pm

The Sunset Singers - An East County Christmas
Sunday December 13, 2015 3:00 pm

The Ballet Company of East County - The Nutcracker
Friday December 18 7:00 pm

Saturday December 19 3:00 pm & 7:00 pm

Sunday December 20 12:00 pm & 4:00 pm

11th Annual Local Artist Collection Exhibit at the Lynn House Gallery

The Arts & Cultural Foundation of Antioch is proud to present the free 11th Annual Local Artist Collection featuring up to 35 local artists at the Lynn House Gallery from November 21st - December 12th. The Local Artist Collection exhibit is a diverse, non-themed mixed media exhibit of artworks featuring paintings, photographs and more. In its 11th year, the show is a local favorite and provides the community an opportunity to view and purchase local art during the holiday season.

The exhibit opens with a free artist reception on Saturday November 21st from 2-4 PM. The exhibit will continue through December 12th from 1-4 PM on Wednesdays and Saturdays from 1-4 PM. The Lynn House Gallery is located at 809 West First Street, in downtown Antioch and exhibits are always free to the public.

Free Umpqua Bank November-December Art Exhibit - The Arts & Cultural Foundation of Antioch (ACFA) continues their partnership with Antioch's Umpqua Bank and features six artists in the upcoming exhibit. The bank is a perfect venue for local artists to showcase their work, which changes every two months. The November-December featured artists will be: Andre' Salvador, Danny Grace, Jerome Gibson, MJ Coleman, Paul Schorr and Rosalinda Grejsen. ACFA is currently seeking artists for the ongoing exhibit. Exhibits beginning in 2016 will change every three months. If you are interested in participating, please email Diane@Art4Antioch.org or call Diane Gibson-Gray at (925) 325-9897.

GFWC Antioch Woman's Club House Tour 2015 - The annual Antioch Woman's Club House Tour is scheduled for Sunday December 13, 2015. Tickets are \$35.00.

House Tour 12:00 to 4:00

Private Homes

Reception 2:00 to 5:00

Veterans of Foreign Wars Post 6435
815 Fulton Shipyard Rd.

For Tickets Contact:

- Diane Myers - dianemy@comcast.net 925-754-6573 or 510-918-8856
- Latash Wallace - 925-565-6016
- Martha Parsons - Marthaparsons@gmail.com or 925-890-2665

RECREATION UPDATES:

- Volunteer Coaches “stepped up to the hoop” and have filled all the team coaching needs for the Junior Warriors Basketball Season. They have been busy getting their coaching clearance and instructions, and they completed a coaches clinic on effective coaching & mentoring in youth basketball.
- Last week, staff interviewed contractors for the beginning and intermediate youth & adult karate program. Future goals for the program include expanding the number and types of classes such as, preschool karate, kickboxing, bully prevention programs and more.
- Staff met and evaluated the bids received from the Request for Proposal (RFP) process for the printing of the City Recreation Guide. Staff is pleased to announce that Folger Graphics was awarded the bid. Contracts are being prepared for approval.
- Last week, several pre-school sports and movement classes finished the second fall session. Activities such as gymnastics play group and parent/child soccer build strong bodies and promote socialization.
- Last week, aquatics staff continued planning fun activities for the Winter Break Camps at the Water Park; registration is open so enroll your children today and keep them active during school break!
- The new Emergency Action Plan and Evacuation Procedures for the Antioch Water Park is ready for a first draft review. The Senior Emergency Planner at the Contra

Costa Sheriff's Office is providing peer review and feedback on the first draft. Once completed, a training plan for implementation will be developed for the seasonal staff.

- On Monday, the City's fire alarm inspection company completed quarterly fire alarm inspections at all recreation facilities.
- On Tuesday, the City's fire alarm inspection company made repairs to the fire alarm system at the Antioch Water Park. This repair work was identified as part of the quarterly inspection that took place on Monday.
- On Tuesday, Recreation and Public works staff met to discuss necessary repairs to the main building at Antioch Community Park. Staff will be collaborating on the repair work in the coming weeks.
- On Tuesday, The Recreation Department's custodial supply vendor installed a chemical proportioner at the Nick Rodriguez Community Center. This new proportioner will standardize chemical usage throughout the department in an effort to make operations and training more streamlined.
- On Tuesday, the City's Electrical Contractor installed two new data ports in Mechanical Room One at the Antioch Water Park. One of the new ports will be used to network the new filter controller for the lap pool and the other port will be for future use. The Department has found great value in networking equipment in order to give the operator access to troubleshoot issues when they are not on site.
- On Thursday, the City's fire sprinkler contractor conducted quarterly fire sprinkler inspections at the Antioch Community Center and the Antioch Water Park.
- On Thursday, Recreation staff and Information Services staff completed the addition of the Lap Pool filter to the City's network. Staff will be experimenting with the new remote access technology in the coming weeks, prior to reopening the facility for programs.

Senior Center Services

- Last week, 373 affordable healthy meals were served through the C.C. Café. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe.
- On Thursday, 18 senior participants attended the AARP Smart Driver's Course. This course allows drivers 50 years and older to update driving skills and knowledge of rules and hazards of the road. Participants learn about normal age-related physical changes and how to adjust driving techniques to compensate and remain safe on the road.
- On Monday, staff acted in their role as first responders for an emergency situation at the senior center until emergency services arrived.
- Last week, staff provided front line assessment and direction to participants for appropriate county, regional and local services such as Utility Assistance, Home Care, Tri-Delta Dial-a-ride, and the Co. Co. Café lunch program.
- Last week, 15 participants attended a workshop on "The Basics: Memory Loss, Dementia and Alzheimer's Disease," which is part of the ongoing series of

workshops and seminars throughout the month of November in support of Alzheimer's Awareness. For more information call the Antioch Senior Center or visit www.ci.antioch.ca.us.

COMMUNITY DEVELOPMENT UPDATES

Planning:

- Public inquiries responded to via email/phone/counter 70

Building Permit Activity:

- Permits issued 30
- Inspections requested 104
- Public inquiries responded to via email/phone/counter 121

Code Enforcement:

- Cases followed up on 106
- New Cases Open 38
- Posted sub-standard 0
- Citations Issued 8
- Warrants obtained and served 0
- Cases Closed 32
- Demand to Title for cost recovery 5
- Demands to property owners 8
- Special Assessment Liens recorded 1
- Prepare & record Release of Lien 5
- Phone messages reporting violations 35
- Web reports 19

Reporting - Please report code violations to the Code Enforcement Web Page or by calling (925)779-7042. This is the most expedient way to get your concern entered into our case management system and routed to a Code Enforcement Officer in the field who can start the enforcement process.

<http://www.ci.antioch.ca.us/CityGov/CommDev/Code-Enforcement/>

Auto Related violations: ALL vehicle related issues on the street fall under the authority of the Police Department. This includes all cars, trucks, boats, RV's etc. Code Enforcement staff has no authority to enforce vehicle abatement issues on public streets. Parking and Abandoned Auto violations on the street can be reported to the Antioch Police Department's Abandoned Vehicle hotline at (925)779-6981

ALL vehicle related issues on private property (other than criminal issues such as stolen autos) fall under the authority of Code Enforcement. Private property violations regarding vehicles can be reported to Code Enforcement at (925)779-7042 or online at:

<http://www.ci.antioch.ca.us/CityGov/CommDev/Code-Enforcement/>

Environmental Resources:

Environmental Enforcement: Nov 5th – 10th: There were over 94 actions taken on existing and new cases. 28 inspections to verify occupancy were completed. 28 abatement notices were mailed out and 13 cases were closed. Staff also mailed out 2 Notice of Violations for no garbage service.

Eco-Happened:

CivicSpark fellow, Amaury Berteaud, started his 11 month internship with the City, Contra Costa County and the City of Pittsburg. Amaury will be working on energy efficiency and climate change projects while he is here.

Eco-Happenings:

Residential waste collection day change: effective Nov 9th, the residents of the following streets will have their garbage, recycling and yard waste collection day changed from Monday to Wednesday. Mailers and reminder calls are going out to all affected customers.

CDBG:

- Monitoring by Antioch and other Consortium members is underway and will continue through December.

Housing:

- Davidon Homes, which owns Lakeshore Apartments at 600 Wilbur in Antioch, has called their Contra Costa County issued bonds and is terminating the rent and occupancy restrictions in 12 months. Notices of rent increase have gone out to 54 lower income residents, along with a list of Tenant Resources, as required by the IRS laws which govern tax-exempt private activity mortgage revenue bonds. Tenants will receive another such notice in 6 months. The City will no longer be able to include these 54 units as affordable, and will report them as such in the next Housing Element report.
- Construction of a new Housing database and integration of all files is commencing with City Data Services (CDS), and monitoring of Housing Successor assets continues.

Homeless:

- Antioch Shelter Project – SDG Architects was given site information, then met with City Engineer Ron Bernal and will walk the site with Ron and Community Development Director Forrest Ebbs in the coming week. The Architect has received plans for three other HomeAid projects in Brentwood, Livermore and Solano, and expects to prepare a conceptual site plan by the end of November to discuss with Gary Kingsbury and project proponents.

DROUGHT UPDATES:

Antioch water customers did an excellent job conserving in their landscaping over the summer months with a conservation rate of 36% through August.

As our irrigation needs are lower in the fall and moving into the winter, our water reductions have also dropped. October's reduction was just under 27%, bringing our cumulative reduction to 33.65%. Our state mandated reduction is 28%, so to keep us above that, now it is time to move that effort indoors! Check out <http://saveourwater.com/what-you-can-do/tips/> for inspiration.

Mother Nature did our irrigating for us again this week with the rain received on Monday and the cool damp weather after that! Public Works made sure to turn off the irrigation in city landscaping in compliance with the drought regulations. Don't forget to turn yours off when it rains and for at least 48 hours after the rain stops!

Drought regulations Education & Enforcement

Public Works now has staff trained by Code Enforcement and authorized by the City Manager to issue administrative citations for failure to comply with drought regulations. This will hopefully encourage compliance where education and notification has not been successful. To date, no citations have been issued.

Irrigation repairs and updates:

- **Park Water Reductions: ALL City Parks have now been put in Rain Shutdown (Off).**
- Contra Loma Estates Park: A new playground has been completed, and is now open to the public. Many thanks to all involved in its construction. Stop by and check it out!
- Contra Loma Estates Park: A new water backflow was installed to the park, and 50' of fencing replaced due to an auto accident along Mahogany Way.
- Knoll Park: A brand new irrigation controller was installed this week.
- District 1A - 1 valve replaced and 1 lateral line repaired.
- 4th St. - 1 valve rebuilt.
- Indian Hills Dr. - 4 sprinklers repaired.
- Williamson Ranch Dr. - 2 sprinklers repaired.
- Lone Tree Way – 2 valves rebuilt and 9 sprinklers repaired.
- Golf Course Rd. – 15 sprinklers repaired, 8 sprinklers adjusted, 2 lateral lines repaired, 4 valves rebuilt and 1 mainline repaired.

PUBLIC WORKS UPDATES

Administration

- In response to a strong possibility of an El Nino winter, Public Works has been making preparations for these conditions including intensified storm drain cleaning, procurement of extra sand bags and sand, as well as ensuring staff is ready for action 24/7. The City website will have additional information about what the City is

doing and how the community can better prepare for the possibility of a severe winter.

- The City of Antioch is being required to reduce its 2015 water usage by 28% in 2015 using 2013 as the base year. Outdoor water conservation will be the primary focus of the City's program as well as fines for wasteful practices as identified in the Water Conservation Resolution adopted by the City Council on May 12th. All Antioch customers will be mailed a letter explaining the program and prohibitions as well as 2013 monthly water usage. Examples of prohibitions are: three day per week residential outdoor watering, no watering between the hours of 9:00 am and 5:00 pm, shut off nozzles required on all hoses and drinking water available only upon request at restaurants. Contra Costa Water District has incentives such as residential high-efficiency clothes washer rebates, water-efficient landscape rebates and smart sprinkler timer rebates. More information on water conservation programs and ideas on how to conserve water can be found at www.ccwater.com or www.antiochwater.com. Customers who are not in compliance with drought restrictions can be reported to the Antioch Drought Hotline at (925) 779-6140. **The water customers in Antioch reduced usage in October by 26.98% compared to October 2013. Our cumulative reduction from June 2015 through October is 33.65%. Great job!!**

Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18th Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: A Certificate of Occupancy for CVS and Grocery Outlet has been issued and CVS is open for business. Phase 2 environmental clearances and USBR permitting requirements are in progress.
- City Sports Club, located at 5001 Lone Tree Way: A lot merger and sewer easement quitclaim has been recorded. Building construction is nearing completion.
- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: Staff is reviewing the final development plan, administrative draft traffic impact report, and preparing project conditions of approval.
- Oakley Knolls Subdivision 9353, a 31-lot development by Discovery Builders, located north of Oakley Road 1,300 feet west of Phillips Lane: Staff prepared conditions of approval for a tentative map application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Staff returned comments to 3rd submittal map and plans.

- Taco Bell, 1706 'A' Street: Building and encroachment permits have been issued and construction is nearing completion.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: Contra Loma Blvd./'L' St. Undercrossing median work is nearing completion. Pedestrians and motorists are advised to exercise caution while travelling through this area.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridgework continues at 'A' St./Lone Tree Way and Cavallo Road Overcrossings and Sunset Drive extension work is ongoing. Pedestrians and motorists are advised to exercise caution while travelling through these areas.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Work continues on the Hillcrest Avenue Bridge widening, the westbound Slatten Ranch Road on-ramp, the Pedestrian Overcrossing (POC) and the Maintenance of Works (MOW) Tunnel. Pedestrians and motorists are advised to exercise caution while travelling through this area.
- BART Parking Lot and Maintenance Facility: Staff approved the design for a proposed 12" sanitary sewer main from the new Maintenance Facility, north of the S.P.R.R. railroad line to the southerly extension of Willow Avenue and is reviewing grant deeds for public easement dedications. Staff returned comments to BART's Ownership and Maintenance of Utilities Agreement for storm drainage improvements.
- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Staff is processing abandonment of existing easements and creation of new easements.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The tentative map has been submitted and staff is creating conditions of approval. The project is tentatively scheduled for the December 2nd Planning Commission meeting.
- Quail Cove, a proposed 32 unit housing located on the south side of Prewett Ranch Drive west of Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Aviano, an approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School. Staff is working with developer on park extension and other design issues before submittal of construction documents and map.

Capital Improvements Division

- Curb, Gutter and Sidewalk Repair Program: Anchor Concrete continued to remove and replace deteriorating, damaged and uneven concrete throughout the city. Over the past week a total of 298 square feet of sidewalk, 256 square feet of driveway approach and 30 lineal feet of curb and gutter were replaced.

- Sunset Booster Pump Station Replacement: Kimley-Horn and Associates is reviewing shop drawings and material submittals.
- Water Main Replacement at Various Locations: A pre-construction conference between the City and D & D Pipelines is scheduled for November 23rd.
- West Antioch Creek Channel Improvements: The Contra Costa County Public Works Real Property Division (CCCRPD) is finalizing the purchase of many of the easements and property acquisitions required for this project. U.S. Fish and Wildlife is reviewing the existing California Department of Fish and Wildlife (CDFW) permits and developing the Biological Opinion. The State Historical Preservation Officer is reviewing the updated Cultural Resource Study. U.S. Army Corps of Engineers and CDFW are reviewing the Re-vegetation and Monitoring Plan. CDFW is reviewing City comments to the Routine Maintenance Agreement. RMC Water and Environment continues to work with PG&E, AT&T and Comcast regarding the relocation of existing utility facilities.
- Water Treatment Plant Disinfection Improvements: Staff is reviewing the draft environmental documents and the 60% draft project plans and specifications.
- Water Treatment Plant Electrical Upgrades: Staff is finalizing a contract with TJC and Associates to evaluate the existing electrical systems at the City's Water Treatment Plant and prepare improvement plans.
- Urban Water Management Plan Treatment: Staff is finalizing a contract with West Yost Associates to develop updates to the Urban Water Management Plan and the Watershed Sanitary Sewer.
- Cathodic Protection Assessment: A proposal from JDH Corrosion Consultants, Inc. to conduct a thorough assessment of all cathodic protection systems within the City and draft a comprehensive report summarizing the findings and providing remediation recommendations was approved at the November 10th City Council meeting.
- 2015 Transportation Development Act (TDA) Grant: JD Partners is under contract to install 27 new curb ramps along Bluerock Drive and West Tregallas Road. Construction started on October 17th and is expected to be completed by November 20th.
- Transportation Impact Fee Study: Staff is working with the consultant, EPS, to update anticipated land uses and the transportation network to be used in the traffic model. The draft Fee Study will be presented to the City Council for comments in December.
- Prewett Water Park Improvements: RHAA is under contract for the design of the final improvements at Prewett Water Park. The 90% design plans and specifications of the spray ground and the play ground facility are completed and under review. The bid package for both projects is expected to be out for bid in January 2016. Construction is expected to be completed by August 2016.
- 2015 Rubberized Cape Seal: American Pavement Systems completed placing the rubberized chip rock and the final slurry seal layer. The contractor completed the punch list items. The City Council approved the final acceptance of the project at the November 10th meeting.

- North East Annexation Infrastructure Improvements: Staff is drafting a Request for Proposal for consulting services to provide engineering services and to prepare preliminary plans, estimates and studies for the planning and the design of infrastructure improvements needed to serve the newly annexed Area 1 and 2B.
- Pavement Management Technical Assistance Program (P-TAP) Grant: Staff has submitted a \$95,000 grant application to MTC for consulting services to assist the City in implementing and maintaining the annual Pavement Management Program System by inspecting the pavement conditions of arterial, collector and residential streets and provide us with design recommendations for pavement rehabilitation projects.
- 2016 CalRecycle Rubberized Pavement Grant: CalRecycle has issued the Notice of Funding Availability for the Rubberized Pavement Grant Program. Staff will submit an application for funding for the 2016 Pavement Management Program, which will include potential streets recommended to receive Rubberized Cape Seal treatments. Grant applications are due December 10, 2015.
- 2016 Transportation Development Act (TDA) Grant: MTC is soliciting applications for the 2016/2017 TDA grant for Pedestrian and Bicyclist improvement projects. Staff is reviewing potential projects to be included in the grant application for funding for curb ramps upgrades to meet ADA requirements, installation of new sidewalks at needed locations and for bicyclist improvements. Grant applications are due January 21, 2016.

Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- Took "B" plant off line for winter maintenance. Drained both basins and started hosing out all of the solids.
- Installed new outside lighting over "A" flocculation tanks.

Water Distribution

- There were 246 stops for water service including disconnections.
- There were a total of 72 USA tickets completed for utility location.
- Annual backflow test program continues and is on schedule to be completed by the end of November.
- Meter reading for the month of November has started and is on schedule.
- Water crews continue to monitor water meters, conservation and usage at all City buildings and parks.
- Water crews issued nine drought violation tags.
- Water Distribution personnel continue to respond to drought hotline inquiries.
- Water crews replaced a water service on Webber Ct.
- Water crews replaced a water service on Robles Dr.
- Water crews replaced a valve riser box on Brookside Dr. and Jackson Pl.
- Water crews replaced water service on Carpinteria Dr.

- Water crews replaced a 4" meter on Sand Creek Rd.
- Water crews assisted the streets crews with paving service cuts.
- Central Stores staff continues removing graffiti and debris from Amtrak station and Fulton boat ramp.
- Central Stores staff continues servicing fire extinguishers at all City facilities and vehicles.
- Central Stores staff assisted Water Distribution with the purchase of several items for water main breaks/service breaks/leaks.
- Central Stores staff supplied traffic control equipment for Veterans Day Parade.

Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Fairview and Prosserville Parks.
- Contra Loma Estates Park: A new playground has been completed and is now open. Many thanks to all involved in its construction. Stop by and check it out!
- Contra Loma Estates Park: A new water backflow was installed to the park and 50 feet of fencing replaced due to a vehicle accident along Mahogany Way.
- Knoll Park: A new irrigation controller was installed.
- Markley Creek Dog Park: A new Memorial Bench is in process of being installed in the Small Dog area. The cement base pad was installed on Thursday and the bench is scheduled for installation on November 17, 2015.
- Park Water Reductions: All City parks have been turned off for the rainy season.
- Tree Removal Permits: No permits were requested or issued this week.
- Irrigation: Repaired 50 irrigation leaks on City property, which completes 2,688 irrigation repairs since June 10, 2015.
- Trim Crews: Hillcrest Ave. rights of way, Ferngrove Way, Bellflower Dr., Deerfield Corridor, Davison Dr., Ridgeline Dr., and Judsonville Dr.
- Pre-emergent Spraying: Mammoth Wy., Larkspur Dr., Bellflower Dr., Ferngrove Way, Wild Horse Rd., Dallas Ranch Rd., Country Hills Dr., Hidden Glen Dr., Laurel Rd., Mt. Hamilton Dr., Sagebrush Wy., Mokelumne Dr., Somersville Rd., Hillcrest Ave., Oakley Rd., Viera Ave., Willow Ave., Phillips Lane, Wilson St., E. 18th St., and Lone Tree Way.
- Tree Limb Removals: Citywide.

Public Works Operations – Streets Maintenance

- Graffiti Abatement: Removed graffiti from City property in numerous areas.
- Signs: Installed one new sign and replaced five existing signs due to poor reflectivity.
- Saw Cut Service: Cut 1,200 linear feet of asphalt in preparation for paving utility service repairs.
- Debris: Removed two yards of illegally dumped debris from City rights of way.
- Potholes: Filled 24 potholes.

- Parks Division: Assisted the Parks Division with their annual pre-emergent weed spraying.

Public Works Maintenance Operations – Collections Division

- Calls for Sewer Service: Received and responded to four calls for service from the public. Responding crews televised 140 linear feet of public sewer laterals connecting to the City’s sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 24,382 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified ‘hot spots’ and integrate a proactive preventative cleaning schedule for the hot spots.
- Sewer Lateral Maintenance Program (SLMP): Crews repaired a lateral that was severely damaged requiring immediate repair. Crews also televised four laterals.
- Manhole Inspection Program: Crews inspected 80 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Sanitary Sewer Overflow (SSO) Reduction Program: Staff is working on formal inspection criteria to inspect manholes in rural areas. The use of “SMART Manholes” in strategic areas will be utilized that will alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Closed Caption Televising (CCTV): Crews televised 4,945 feet of sewer main lines. The CCTV Preventative Maintenance crew inspects sewer mains to identify the condition and causes of blockages and SSOs.
- National Pollutant Discharge Elimination System (NPDES): Crews removed 114 yards of green waste from pruned trees from various creeks and channels. Cleaned 9,786 and inspected 39,708 linear feet of v-ditches as well as removed 145 yards of debris from v-ditches. These activities ensure the City meets the Federal Clean Water Act requirements of municipalities discharging storm water into waterways. Proactive preventative maintenance is restricted to the months of April through October.

Public Works Operations – Fleet Division

- Preventative Maintenance: 15 services on City vehicles as scheduled.
- Unscheduled Repairs: 48 unscheduled necessary repairs to City vehicles.

Public Works Operations – Municipal Marina

- New Occupancy: One application was approved for permanent berthing, responded to two berthing inquiries and gave one facility tour.
- Website: The new Marina website is attracting web traffic with over 85 new views this week and over 2,050 total views. View the new Marina website at: <http://ci.antioch.ca.us/antioch-marina>.

- Maintenance: Removed hyacinth and debris from the Marina basin. Removed heavy trash and debris from the property line and repainted curb caution area around the tree at the entrance.
- Storm Preparation: Dewatered three boats after the first storm. Conducted training on the use of dewatering the pumps and power generator.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters, Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings.

GIS

- 2015 City Base Map Update 68" x 70": Complete.
- 2015 City Base Map Update 34" x 44": Complete.
- Collections Clean Out Data Collection Inventory: 30% complete.
- Street Sign Inventory Location Update: 80% complete.
- 2015 Water Distribution Grid Updates: 50% complete.
- Sewer Utility Updates: 55% complete.
- Water Utility Updates: 80% complete.

POLICE DEPARTMENT UPDATES

- On 11/11/2015 at 10:44 pm, officers were dispatched to 901 "J" St. regarding subjects being loud, selling drugs and possibly in possession of firearms. Officers arrived and made contact with two people, a 26 year old male and 22 year old Megan Malley. Officers searched both subjects and discovered Malley had fixed blade knife concealed in the front pocket of her sweatshirt. She was arrested for a weapons violation and later booked at the county jail. The male was released at the scene.
- On 11/11/2015 at 9:09 pm, officers contacted 46 year old Mary Bailey was at Auto Center Dr. and S.R. Hwy 4 because her vehicle was disabled. A records check indicated she had an outstanding arrest warrant with a bail of \$10,000 dollars issued out of Walnut Creek Superior Court charging theft and failure to appear in court. She was issued a citation with a new court date and released in the field.
- On 11/15/15 at 4:43 pm, an officer saw an Acura sedan driving in the area of W.9th and "J" streets. The officer saw the vehicle park and the 16 year old male driver exit the car and walk away. The officer ran the license plate and the car returned stolen. The officer drove back to the vehicle and found the driver was back in the car. He was detained without incident and arrested for auto theft. The 16 year old also had a dagger concealed on his person. He was later booked at juvenile hall for auto theft and a weapons charge. .
- On 11/11/2015 at 12:01 pm, officers contacted 24 year old Bronson Boyle who was loitering in the area of 2745 Hillcrest Avenue. A records check revealed he had two outstanding arrest warrants charging DUI and being under the influence of a

controlled substance. Boyle was arrested without incident and later booked at the county jail.

- On 11/11/15 at 2:24 am, officers responded to a call of an audible alarm at St John's Lutheran Church at 1360 E. Tregallas Rd. When officers arrived they found all the exterior doors were secure. Through a window, they could see an open cabinet and property on the floor. A subscriber responded with a key and officers entered the church to conduct a security check. They found 47 year old Lisa Henry inside trying to disable the alarm. She was detained and property belonging to the church was found in her possession. She was arrested for burglary and booked at the county jail.
- On 11/10/15 at 8:02 am, an officer made contact with subjects sleeping in a car in front of 2104 Manzanita Way. The subjects were identified as 21 year old Christian Leiva and 24 year old Alfredo Cobian. A records check indicated Cobian had an outstanding arrest warrant for violation of the terms of felony probation. Officers could smell the odor of marijuana and subsequently searched the vehicle. In doing so, they located marijuana packaged for sale, U.S. currency, a scale, prescription drugs, and other drug paraphernalia. Both were arrested for possession for sale of a controlled substance and booked at the county jail.
- On 11/8/15 at 9:53 pm, 25 year old Jesse Brandt was arrested for shoplifting at Wal-Mart. He provided a false name to officers, and was found to be in possession of heroin. Brandt was later cited released.
- On 11/8/15 at 10:52 pm, an officer was patrolling Filbert St. when he saw 26 year old Brett Kroh exit a vehicle. A records check of the plate revealed the car Kroh got out of was stolen. Kroh was taken into custody for auto theft without incident and sent to County Jail.
- On 11/8/15 at 3:50 pm, an officer drove passed a pick-up truck on Bryan Avenue and ran the license plate. The check revealed that the truck was recently stolen. Officers conducted a high-risk stop and the driver and passenger were detained without incident. 32 year old Frank Mercado and 34 year old Michael Derham were arrested for auto theft and sent to county jail.
- On 11/7/15 at 11:30 am, a local hospital called to advise that a 58 year old male was the victim of an assault with a bat and had arrived for treatment. When officers arrived, the victim was undergoing surgery on a broken left arm. Later in the shift, hospital personnel called back advising the victim was out of surgery and able to provide a statement. The victim described being assaulted with a metal bat on Mariposa Court by a 28 year old man that was known to him. The investigation is ongoing.
- On 11/7/15 at 10:30, 52 year old Jose Sansen was trespassing in a vacant residence on 6th Street. Officers arrived and found him to be in possession of methamphetamine. Sansen also had three warrants for his arrest. He was arrested and transported to county jail.
- On 11/7/15 at 8:19 am, a dryer on Johns Way caused a fire in the garage. The residence became fully engulfed. There were no injuries.

- On 11/6/15 at 11:40 pm, an officer was traveling westbound on Lone Tree Way under the Highway 4 Bypass. A red Mercury made an abrupt, illegal u-turn directly in front of the officer and he was forced to brake to avoid a collision. He initiated an enforcement stop and the Mercury finally yielded in the Kohl's parking lot. 23 year old Patrick West was contacted as the driver and later determined to be DUI. A search incident to arrest produced the following items: Digital Scale; 77-Ecstasy Pills (24.5 grams); 45.3 grams of Marijuana; 5.1 grams of prescription drugs and \$925 dollars in cash. West's vehicle was towed. He was taken to APD and later to County Jail.
- On 11/6/15 at 9:36 pm officers responded to the report of a vehicle abandoned in the street on El Monte and Monterey Drive. Upon their arrival, officer found an unoccupied black '03 BMW 745L in the middle of the street. The BMW had bullet holes in it and a rear flat tire. On 11/5/2015 officers responded to shots fired near San Jose Dr & St Frances Drive. This BMW was struck with bullets in that incident and it was left legally parked at the scene. It is unknown who abandoned the BMW tonight. Other than the flat tire, there was no new damage. The vehicle was towed and stored.
- On 11/6/15 at 9:20 pm, an officer contacted 34 year old Kenneth Pearson while he was loitering on the east side of Shell gas station on Auto Center Drive. A wants/warrants check revealed two outstanding no-cite warrants for Pearson. He was arrested without incident and booked at county jail.
- On 11/6/15 at 2:18 pm, Safeway employees called dispatch reporting that a 32 year old male was in front of the business on a bike saying that he had just shot himself with a BB gun in the chest. When officers arrived they found that the man had a small entrance wound on his upper chest that appeared to be from a small caliber handgun or a pellet gun. The man was alert and functioning and said that he rode his bike for several miles after being shot. He would not provide a clear statement and only tell officers that he couldn't recall what exactly happened. He was adamant that he was shot with a BB gun. He was transported to a local hospital where they located a small caliber bullet in his chest and found that the bullet had collapsed his lung. He is currently in stable condition.
- On 11/5/15 at 7:15 pm, officers were dispatched to Sycamore and Auto Center Drives regarding a subject passed out inside her vehicle in the middle of the road. 56 year old Eleanor Bell was contacted in her vehicle and found to be extremely intoxicated. She admitted to drinking alcohol and taking methadone. Bell was so intoxicated that she was transported via ambulance to a local hospital for treatment. Bell also had a misdemeanor warrant for a prior DUI case. She was issued a citation for the warrant as well as the new DUI and released at the hospital.
- On 11/5/15 at 2:50 pm, officers were called to Ridgeview Drive by a woman who rents a room in a home. Part of her rental agreement was she was not allowed to go into the garage. She did go into the garage today while the homeowners were gone and discovered what appeared to be several homemade explosive devices. Responding officers were able to see the devices in the garage through a side window and they were consistent with homemade explosives. The rest of the

residence was cleared and secured so that a search warrant could be obtained by investigators. Two locked bedroom doors were kicked open while clearing the residence. The Walnut Creek PD bomb squad was notified and responded. In the mean time, the owner was contacted via cell phone and advised of the investigation at her home. She denied any knowledge of what was in the garage, but gave police consent to search the residence. While the bomb squad was preparing to safely examine the devices, the owners showed up. They advised that the devices were homemade Halloween decorations created to look like dynamite. They were PVC pipes filled with sand, and "sparklers" used to look like a fuse. This was eventually confirmed by the bomb squad and the devices were found to be harmless.

- On 11/5/15 at 1:00 pm, officers responded to a traffic collision at Contra Loma and James Donlon Blvds. The investigation determined 32 year old Nickolas Fine was driving a vehicle and was under the influence of alcohol. Fine was arrested for DUI without incident. Fine was booked at the county jail. No one was injured in the collision.

Calls for Service and Arrest Data:

| | | | |
|--|---------------------------------------|--------------------------|-------|
| Time Period: | 11/05/15 00:00:00 – 11/11/15 23:59:59 | | |
| Number of Calls for Service: | | | 1,655 |
| Number of Case Reports: | | | 282 |
| Number of Arrests: | | | 89 |
| | | Felony: | 27 |
| | | Misdemeanor: | 62 |
| | | Arrests with DUI charge: | 4 |
| <i>The data is based upon unaudited CAD/RMS data at time of report generation.</i> | | | |

CITY MANAGER’S NOTES

On Wednesday, I attended the Antioch Veterans Day Parade, which was terrific.

On Thursday, I attended the monthly Contra Costa Public Managers Association in Walnut Creek. Discussions included water and transportation issues and alternative energy programs