



**OFFICE OF  
THE CITY MANAGER  
MEMORANDUM**

**DATE:** December 10, 2015

**TO:** Mayor Harper and City Council Members

**FROM:** Steve Duran, City Manager

**RE:** City Manager's Weekly Report

**MEETINGS SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Wednesday, December 16, 2015</b>	Planning Commission Meeting <b>Cancelled</b>	City Council Chamber 200 H Street
<b>Thursday, December 17, 2015</b>	Parks & Recreation Committee Meeting <b>Cancelled</b>	City Council Chamber 200 H Street
<b>Monday, December 21, 2015</b>	Crime Prevention Commission Meeting <b>Cancelled</b>	Police Department 300 L Street Community Room
<b>Thursday, December 24, 2015</b>	Christmas Eve City Holiday	
<b>Friday, December 25, 2015</b>	Christmas Day City Holiday	
<b>Friday, January 1, 2016</b>	New Year's Day City Holiday	
<b>Saturday, January 2, 2016 9:00 a.m.-11:00 a.m.</b>	Neighborhood Cleanup Neighborhoods Behind Wendy's	Wendy's 1809 A Street
<b>Tuesday, January 12, 2016 7:00 p.m.</b>	City Council Meeting	City Council Chamber 200 H Street

## **OFFICE OF THE CITY CLERK UPDATES**

At the October 27<sup>th</sup> Council Meeting, the City Council approved the December 2015 Council Meeting Schedule as follows: “Conduct the December 8<sup>th</sup> meeting only and cancel the December 22<sup>nd</sup> meeting”.

The Annotated Agenda for the December 8<sup>th</sup> City Council Meeting is posted on the City’s Website. To view the agenda information, click on the following link: <http://www.ci.antioch.ca.us/CityGov/agendas/> and then click ‘City Council’.

The next regularly scheduled Board of Administrative Appeals meeting will be on January 7, 2016, at 3:00 p.m. in the Council Chambers. The Board of Administrative Appeals meets on a monthly basis – the first Thursday of every month, in the Council Chambers beginning at 3:00 p.m.

The City Clerk’s office was accepting applications for the following Boards/Commission Vacancies:

- Planning Commission, (Two Full-term vacancies), expiring October 2019.
- Economic Development Commission (1 Partial-term vacancy), expiring June 2017.

Any interested resident was encouraged to apply. The deadline date to apply for these volunteer positions was Dec. 11, 2015, by 4:30 p.m. Applications received in our office were forwarded to the appropriate Departments to schedule interviews.

The President of the League of California Cities has reappointed City Clerk Arne Simonsen to the League’s Administrative Service and Employee Relations Policy Committees for 2016.

## **HUMAN RESOURCES UPDATES**

### Recruitment Updates:

- Oral Board interviews for Community Service Officer were held on Tuesday, December 8<sup>th</sup> & Wednesday December 9<sup>th</sup>.
- Police Trainee written PELLETB exam was held Monday, December 7<sup>th</sup>.

### Currently open recruitments include:

- Police Officer Lateral (continuous)
- Police Academy Graduate/Student (continuous)
- Police Trainee (continuous)
- Lateral Police Dispatcher (continuous)

The City’s open recruitments can be found on the Human Resources page of the City website. Follow the appropriate link(s) to apply through NeoGov.

## **INFORMATION SYSTEMS UPDATES**

- Work orders opened/completed for the week: 95/99
- Email filter activity: 17,988 processed, 9,589 automatically discarded do to violations pertaining to suspected virus's, spam, malware, fraudulent material, or isolated for staff to review and release, based on legitimacy.
- Team successfully upgraded Water Utility Billing server and software.
- Team resolved lost connectivity issue with folder shares.
- Team responded to an afterhours call out for PD.
- Team restored lost report narratives.
- Team repaired roaming profiles.
- Team worked with vendor to refresh CAD training database.
- Team worked with HP support to diagnose server hardware issue.

## **FINANCE UPDATES:**

System maintenance on the water utility billing system was successfully completed on December 8<sup>th</sup>. The water desk was closed for the day to complete the task. The server, IVR system, and PCI data encryption were the major features updated.

## **ECONOMIC DEVELOPMENT UPDATES**

**Rivertown Customer Appreciation Day Sale** - Saturday December 12<sup>th</sup> 10am-5pm. Downtown Rivertown businesses have joined together for this big holiday sale day. Come downtown and check out the eclectic mix of retail and antiques.

**Annual Holiday Run & Walk for Health:** On Saturday, Dec. 12, the 39th Annual Holiday Run & Walk For Health takes place at Contra Loma Regional Park with 1-mile, 10K, 3-mile and kid dashes with Santa. The event promotes building a healthy community and a major part of race day is a Health Fair. Proceeds benefit local schools, youth and libraries. Registration begins at 7:30 a.m., <http://holidayrun.org>

**Check us out on Twitter!**

Name: CityofAntioch,CA  
Address: @AntiochCAGov

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Name: City of Antioch - City Hall

**ARTS AND CULTURE UPDATES**

**El Campanil Theater Events:** El Campanil Theatre (built in 1928) is located at 602 W Second Street in historic downtown Antioch. Over 35,000 people come to the theatre annually to see concerts, plays, dance recitals, foreign films and a number of community events. Tickets are available online: [www.ElCampanilTheatre.com](http://www.ElCampanilTheatre.com) , by phone (925) 757-9500 or at the ticket office Monday – Friday from 10am- 2 pm. **Coming Soon:**

**The Summerset Singers - An East County Christmas**

Sunday December 13, 2015 3:00 pm

**The Ballet Company of East County - The Nutcracker**

Friday December 18 7:00 pm

Saturday December 19 3:00 pm & 7:00 pm

Sunday December 20 12:00 pm & 4:00 pm

**Antioch Historical Museum:** Sunday, Dec. 13, is also the date for the Cucidati Cookie Contest at the Antioch Historical Museum, where C. Colombo Lodge invites guests to taste cookies and vote for the best. There's a bake sale, food for purchase, a pizzelle cookie demonstration and a chance to tour seven themed rooms and sing along with Italian songs. 1500 W. Fourth St., 2 p.m., [www.soiccolombo1315.com](http://www.soiccolombo1315.com). Tickets \$5.

**11th Annual Local Artist Collection Exhibit at the Lynn House Gallery**

The Arts & Cultural Foundation of Antioch is proud to present the free 11th Annual Local Artist Collection featuring up to 35 local artists at the Lynn House Gallery from November 21st - December 12th. The Local Artist Collection exhibit is a diverse, non-themed mixed media exhibit of artworks featuring paintings, photographs and more. In its 11th year, the show is a local favorite and provides the community an opportunity to view and purchase local art during the holiday season.

The exhibit opens with a free artist reception on Saturday November 21st from 2-4 PM. The exhibit will continue through December 12th from 1-4 PM on Wednesdays and Saturdays from 1-4 PM. The Lynn House Gallery is located at 809 West First Street, in downtown Antioch and exhibits are always free to the public.

**Free Umpqua Bank November-December Art Exhibit** - The Arts & Cultural Foundation of Antioch (ACFA) continues their partnership with Antioch's Umpqua Bank and features six artists in the upcoming exhibit. The bank is a perfect venue for local artists to showcase

their work, which changes every two months. The November-December featured artists will be: Andre' Salvador, Danny Grace, Jerome Gibson, MJ Coleman, Paul Schorr and Rosalinda Grejsen. ACFA is currently seeking artists for the ongoing exhibit. Exhibits beginning in 2016 will change every three months. If you are interested in participating, please email [Diane@Art4Antioch.org](mailto:Diane@Art4Antioch.org) or call Diane Gibson-Gray at (925) 325-9897.

**GFWC Antioch Woman's Club House Tour 2015** - The annual Antioch Woman's Club House Tour is scheduled for Sunday December 13, 2015. Tickets are \$35.00.  
**House Tour 12:00 to 4:00** - Private Homes

**Reception 2:00 to 5:00**

Veterans of Foreign Wars Post 6435  
815 Fulton Shipyard Rd.

**For Tickets Contact:**

- Diane Myers - [dianemy@comcast.net](mailto:dianemy@comcast.net) 925-754-6573 or 510-918-8856
- Latash Wallace - 925-565-6016
- Martha Parsons - [Marthaparsons@gmail.com](mailto:Marthaparsons@gmail.com) or 925-890-2665

**RECREATION UPDATES:**

- More than 1,100 residents have participated in fall programs and there is more to come! Registration is open for winter swim camps, beginning guitar, gymnastics for youth, boy's hip hop dance, art classes, chess wizards, and more.
- Last week, staff entered programs into the Active Net data base for sprint 2016. More than 137 classes and activities will be offered early next year. Start planning now to try a new fitness class, meet new friends, or learn a new skill.
- On Friday, "Gingerbread Mania" participants had a wonderful time making and decorating gingerbread cookies, playing gingerbread themed games and creating their very own gingerbread works of art.
- Every Sunday, the Antioch Community Center Gymnasium turns into "pick-up basketball" headquarters for adults over age 17 looking to stay in good health during the winter. Come join the fun from 12:30 to 2:30pm and experience some "pick-up" style hoops and practice your Stephen Curry skills. The gym is supervised and there is a \$5 fee. During the winter months when the weather is bad this is a great way to get out of the cold and spend the afternoon in a safe and climate controlled indoor environment.
- On Saturday, Prewett Community Park was the site for the 66<sup>th</sup> Neighborhood Clean-Up Event. More than 30 residents spent the morning helping to clean the skate park, the trails, and the open space easement along Lone Tree Way. The dumpster was filled to the top!
- On Monday, Recreation and Environmental Resources staff met with the City's plumbing contractor in regard to the possibility of replacing the aging toilets at the

Nick Rodriguez Community Center with new, water efficient models. Staff will review costs and develop a plan for action once a quote is received

- On Monday, the City's janitorial contractor completed carpet cleaning at the Nick Rodriguez Center.
- Last week, recreation maintenance staff made various plumbing repairs to the Nick Rodriguez Community Center and the Senior Citizens Center.
- On Tuesday, staff met with the City's alarm company to explore ways to streamline security operations.
- On Tuesday, staff met to review project priorities for the Nick Rodriguez Community Center and the Senior Center in order to develop an improvement plan to make repairs and update the centers.
- On Tuesday and Thursday, staff completed periodic AED maintenance on AED's assigned to the Recreation Department.
- Last week, the 2016 Water Park season got underway when the 2015 seasonal staff received their "kick-off" letter regarding changes for next year and a questionnaire for all staff interested in returning to work again.
- Aquatics staff continued working on reorganizing the office and storage spaces at the Water Park in preparation for the 2016 season.
- Last week, staff continued updating policies, procedures, and forms for operations at the Water Park. The current focus is revising the Employee Handbook and the Policies and Procedures Manual.
- On Tuesday, Senator Steve Glazer opened his East County office at the Government Center inside the Nick Rodriguez Community Center. Residents are encouraged to visit on the second and fourth Tuesdays of the month; the Senator's staff will be available to assist members of the public.
- ***Did You Know*** that Nick Rodriguez was a prominent athlete and sports enthusiast in Antioch's history? He joins the likes of Worth Shaw and Gino Marchetti in establishing a strong heritage of sports, recreation and fitness for all residents.

#### Senior Center Services

- Last week, 407 affordable healthy meals were served through the C.C. Café. This program helps prevent heart attacks, depression, asthma and congestive heart failure. No membership or income requirements are required to eat at the C.C. Cafe.
- On Wednesday, more than 100 older adults enjoyed "holiday cheer" during the 3<sup>rd</sup> Annual Holiday Happenings sponsored by the East County Senior Coalition. Pictures with Santa, cookie decorating, Christmas card making, and raffle giveaways were just a few activities offered.
- Last week, staff provided front line assessment and direction to participants for appropriate County, regional and local services for Spanish language resources, Tri-Delta Dial-a-ride, Co. Co. Café lunch program and other social services.
- Staff continued planning and designing the January/February Antioch Senior Citizen's Club Newsletter. The Antioch Senior Citizen's Club newsletter serves as a key marketing piece to communicate the beneficial programs offered to the general

public in senior services.

- Last week, staff met with the representative for AARP Tax-Aide to plan the 2015 free tax service that begins in February 2016. This service enables low income seniors 60 years of age or older to have their taxes done at no cost.
- Last week, numerous participants enjoyed an evening of bingo and socialization at the Friday night potluck. The potluck is open to all seniors.

## COMMUNITY DEVELOPMENT UPDATES

### Planning:

- Public inquiries responded to via email/phone/counter 87

### Building Permit Activity:

- Permits issued 49
- Inspections requested 206
- Public inquiries responded to via email/phone/counter 132

### Code Enforcement:

- Cases followed up on 86
- New Cases Open 30
- Posted sub-standard 1
- Citations Issued 2
- Warrants obtained and served 0
- Cases Closed 26
- Demand to Title for cost recovery 6
- Demands to property owners 12
- Special Assessment Liens recorded 1
- Prepare & record Release of Lien 4
- Phone messages reporting violations 23
- Web reports 19

- Bamboo Way – Posted sub-standard.
- Hwy 4 & A St – Made contact with the transients on site and offered resources and advised to move on.
- Delta Fair Blvd – Made contact with transients on site and offered resources. Property was cleaned by a City crew.
- Creek behind 10<sup>th</sup> St- Made contact with the transients on site and offered resources. The property was cleaned by a City crew.

## **Environmental Resources:**

Environmental Enforcement: Dec 3<sup>rd</sup>- 9<sup>th</sup> There were over 31 actions taken on existing and new cases. Sixteen notices of violation and 3 abatement notices were mailed out. 5 cases were closed.

## **Eco-Happenings:**

- Staff is working with the Recreation Department to make water conserving and waste preventing facility improvements at Nick Rodriguez Community Center and Prewett Water Park.
- Reuse art electives are in their 2<sup>nd</sup> week at ACA I & II.
- The High School Oil Recycling grant project intern descriptions are being finalized
- Antioch High School's EarthTeam is requesting new recycling bins for use on campus. Staff is excited to refresh the program on campus.

## **CDBG:**

- Monitoring by Antioch and other Consortium members is underway and will continue through December.

## **Housing:**

- Construction of a new Housing database and integration of all files is commencing with City Data Services (CDS), and monitoring of Housing Successor assets continues.

## **Homeless:**

- New members to the Council on Homelessness, including Antioch PD acting Captain Diane Aguinaga, are expected to be formally appointed to the Council in January.
- The Executive Team met to plan proposed actions and accomplishments for the Council on Homelessness in 2016, and will be holding a Council retreat in February.
- Efforts continue to house homeless Veterans before the end of the year.

## **DROUGHT UPDATES:**

### **It is now time to just turn those irrigation controllers off for the winter!**

Great job falling back into water conservation! For November, the monthly conservation total was 31.126%. Our cumulative total for the entire city that as a water agency, we must report to the state dropped slightly to 33.367%. Our state mandated reduction is 28%, so to keep us above that, now it is time to move that effort indoors! Check out <http://saveourwater.com/what-you-can-do/tips/> for inspiration.

### **Irrigation repairs and updates:**

- Park Turf Over-Seeding: Some of our parks have had a minimum watering turned back on, in order to over-seed certain turf areas in need of thickening. Those Parks are City, Country Manor, Deerfield, Fairview, Hansen, Jacobsen, Marchetti and Williamson Ranch.
- Park Water Reductions: ALL other City Parks have been kept in Rain Shutdown (Off).
- Williamson Ranch Park: A leaking water-valve was replaced.
- Country Hills Dr. - 27 sprinklers repaired.
- Prewett Ranch Dr. - 2 sprinklers repaired.
- Quesada Ct - 1 valve rebuilt.
- Ursus Ct - 1 valve rebuilt.
- Dallas Ranch Dr. - 5 sprinklers repaired and 4 sprinklers adjusted.
- Hillcrest Ave. - 27 sprinklers repaired.

### **PUBLIC WORKS UPDATES**

#### Administration

- Work on the Hillcrest interchange is progressing. The Contractor has opened the new Slatten Ranch Road westbound (WB) hook on-ramp and temporarily closed the existing Hillcrest WB on-ramp for reconstruction. Pedestrians and motorists are advised to observe 'SR4 WB' directional signs and exercise caution while travelling through this area.
- In response to a strong possibility of an El Nino winter, Public Works has been making preparations for these conditions including intensified storm drain cleaning, procurement of extra sand bags and sand, as well as ensuring staff is ready for action 24/7. The City website will have additional information about what the City is doing and how the community can better prepare for the possibility of a severe winter.
- The City of Antioch is being required to reduce its 2015 water usage by 28% in 2015 using 2013 as the base year. Outdoor water conservation will be the primary focus of the City's program as well as fines for wasteful practices as identified in the Water Conservation Resolution adopted by the City Council on May 12th. All Antioch customers will be mailed a letter explaining the program and prohibitions as well as 2013 monthly water usage. Examples of prohibitions are: three day per week residential outdoor watering, no watering between the hours of 9:00 am and 5:00 pm, shut off nozzles required on all hoses, and drinking water available only upon request at restaurants. Contra Costa Water District has incentives, such as residential high-efficiency clothes washer rebates, water-efficient landscape rebates and smart sprinkler timer rebates. More information on water conservation programs and ideas on how to conserve water can be found at [www.ccwater.com](http://www.ccwater.com) or [www.antiochwater.com](http://www.antiochwater.com). Customers who are not in compliance with drought restrictions can be reported to the Antioch Drought Hotline at (925) 779-6140.

**The water customers in Antioch reduced usage in November by 31.13% compared to November 2013. Our cumulative reduction from June 2015 through November is 33.37%.**

#### Engineering & Development Services

- Almondridge East Subdivision 8880, an 81-unit single family home development by KB Homes, located between East 18<sup>th</sup> Street and Oakley Road, east of Phillips Lane and west of the State Highway 160: Staff is reviewing plot plans for ongoing new home construction.
- Buchanan Crossings Shopping Center, a 103,139 square foot commercial center on a 13.5-acre site located at the northwest corner of Somersville Road and Buchanan Road: CVS and Grocery Outlet stores are open for business and other building pads are in development and planning stages. Environmental clearances and USBR permitting requirements for the Phase 2 development are in progress.
- City Sports Club, located at 5001 Lone Tree Way: Building and parking lot construction is nearing completion.
- Laurel Ranch, a 186-unit housing development by Richland Communities, located at the eastern terminus of existing Laurel Road and west of Highway 4: Staff is reviewing the final development plan and preparing project conditions of approval.
- Oakley Knolls Subdivision 9353, a 31-lot development by Discovery Builders, located north of Oakley Road 1,300 feet west of Phillips Lane: Staff prepared conditions of approval for a tentative map application.
- Park Ridge Phase I, a 123-unit housing development by Davidon Homes, located west of Canada Valley Road and east of Highway 4: Staff is reviewing the 4<sup>th</sup> submittal map and plans.
- Taco Bell, 1706 'A' Street: Taco Bell is open for business.
- SR4 (Segment 2) Contra Loma Blvd. Interchange/'G' Street Overcrossing Project: The project is nearing completion. The contractor is working on the final punch list items. BART will be closing lanes on Contra Loma from Monday evening (12/14) until Thursday morning (12/17) Work hours will be from 10PM-7AM.
- SR4 (Segment 3A) 'A' Street/Lone Tree Way Interchange, Cavallo Road/Garrow Drive Undercrossing Project: Bridgework continues at the 'A' St./Lone Tree Way and Cavallo Road Overcrossings. Work to extend Sunset Drive from Bryan Avenue to 'A' Street is ongoing. Pedestrians and motorists are advised to exercise caution while travelling through these areas.
- SR4 (Segment 3B) Hillcrest Avenue Interchange and BART Tunnel Project: Work continues on the Hillcrest Avenue Bridge widening, the Pedestrian Overcrossing (POC) and the Maintenance of Works (MOW) Tunnel. The Contractor has opened the new Slatten Ranch Road westbound (WB) hook on-ramp and temporarily closed the existing Hillcrest WB on-ramp for reconstruction. Pedestrians and motorists are advised to observe 'SR4 WB' directional signs and exercise caution while travelling through this area.
- BART Parking Lot and Maintenance Facility: Staff approved the design for a proposed 12" sanitary sewer main from the new Maintenance Facility, north of the

S.P. railroad line to the southerly extension of Willow Avenue and is reviewing grant deeds for public easement dedications. Staff returned comments to BART's Ownership and Maintenance of Utilities Agreement for storm drainage improvements.

- Deer Valley Business Park, commercial development fronting Country Hills Drive between Lone Tree Way and Deer Valley Road: Staff is processing abandonment of existing easements and new easements.
- The Vineyards at Sand Creek, a proposed 641 unit housing development located on Sand Creek Road between Heidorn Ranch Road and Hillcrest Avenue: Staff continues to meet with the developer to discuss various site and infrastructure issues. The tentative map has been submitted and staff is creating conditions of approval.
- Quail Cove, a proposed 32 unit housing located on the south side of Prewett Ranch Drive west of Heidorn Ranch Road: The tentative map has been submitted and staff is creating conditions of approval.
- Aviano, approved 533 unit housing development located west of the current terminus of Hillcrest Avenue, east and north of Dozier-Libby Medical High School: Staff is working with developer on the design of the park that will connect with the existing Chaparral Park. The first phase of construction documents have been submitted for 1<sup>st</sup> review.

#### Capital Improvements Division

- Sunset Booster Pump Station Replacement: The pump station equipment and control layout has been approved. Shop drawings and material submittals are under review by Kimley/Horn and Associates.
- Water Main Replacement at Various Locations: D & D Pipelines has commenced installation of the new water facilities on Sunset Drive.
- West Antioch Creek Channel Improvements: Staff and the Contra Costa County Public Works Real Property Division continue to negotiate terms for the final few easements and property acquisitions required for this project. U.S. Fish and Wildlife is developing the project Biological Opinion as part of their consultation with the U.S. Army Corps of Engineers (USACE). USACE has approved the projects wetland delineation. The State Historical Preservation Officer is reviewing the updated Cultural Resource Study. U.S. Army Corps of Engineers and the California Department of Fish and Wildlife (CDFW) are reviewing the Re-vegetation and Monitoring Plan. CDFW is revising the Routine Maintenance Agreement. Staff and RMC Water and Environment continue to work with PG&E, AT&T and Comcast regarding the relocation of existing utility facilities.
- Water Treatment Plant Disinfection Improvements: CDM Smith is developing the 90% draft project plans and specifications.
- Water Treatment Plant Electrical Upgrades: TJC and Associates has commenced reviewing the existing electrical plans for the Water Treatment Plant. A site investigation has been scheduled for early January.

- Urban Water Management Plan Treatment: West Yost has commenced compiling the information necessary to develop this report.
- Cathodic Protection Assessment: Staff is finalizing the contract with JDH Corrosion Consultants, Inc. to conduct a thorough assessment of all pipeline cathodic protection systems within the City and draft a comprehensive report summarizing the findings and providing remediation recommendations.
- Country Hills Drive and Vista Grande Drive Water Main Replacement: Project plans and specifications are available for purchase at a cost of \$75 per set. Copies may be obtained by logging on [www.blueprintexpress.com/antioch](http://www.blueprintexpress.com/antioch) or by calling BPXpress Reprographics at (707) 745-3593. The public bid opening for this project is scheduled for January 12<sup>th</sup> at 2:00 P.M. in the City Council Chambers located at 200 'H' Street.
- 2015 Transportation Development Act (TDA) Grant: JD Partners completed the construction of 27 new curb ramps along Bluerock Drive and West Tregallas Road and working on new ramps along San Joaquin Avenue. The City Council will consider the final acceptance of the project at the January 26, 2016 meeting.
- Transportation Impact Fee Study: Staff is working with the consultant, EPS, to finalize the land use forecasts and the transportation improvement list and network to be used in the traffic model. The final draft Fee Study will be presented to the City Council for public review and comments in April 2016.
- Prewett Water Park Improvements: RHAA is under contract for the design of the final improvements at Prewett Water Park. The 90% design plans and specifications of the spray ground and the play ground facility are completed and under review. Both bid packages are expected to be out for bid in January 2016; construction is expected to be completed by September 2016.
- North East Annexation Infrastructure Improvements: Staff is drafting a Request for Proposal for consulting services to provide engineering services and to prepare preliminary plans, estimates and studies for the planning and the design of infrastructure improvements needed to serve the newly annexed Area 1 and 2B.
- Pavement Management Technical Assistance Program (P-TAP) Grant: Staff has submitted a \$95,000 grant application to MTC for consulting services to assist the City in implementing and maintaining the annual Pavement Management Program System by inspecting the pavement conditions of arterial, collector and residential streets and provide us with design recommendations for pavement rehabilitation projects.
- 2016 CalRecycle Rubberized Pavement Grant: CalRecycle has issued the Notice of Funding Availability for the Rubberized Pavement Grant Program. Staff has submitted an application for funding for the 2016 Pavement Management Program, which will include potential streets recommended to receive Rubberized Cape Seal treatments.
- 2016 Transportation Development Act (TDA) Grant: MTC is soliciting applications for the 2016/2017 TDA grant for Pedestrian and Bicyclist improvement projects. Staff is reviewing potential projects to be included in the grant application for funding for curb ramp upgrades to meet ADA requirements, installation of new

sidewalks at needed locations and for bicyclist improvements. The grant application will be review by the Parks and Recreation Commission as the City's Bicycle Advisory Committee at the January 26, 2016 meeting.

### Water Treatment Plant

- Cleaned Solar Bees out on the municipal reservoir. Solar Bees circulate the water in the reservoir; cleaning the Solar Bees prevents weeds from restricting the circulation. Also cleaned the staff gage on the tower.
- Cleaned out the Applied Water Channels at 'B' plant.
- Performed monthly test on all our standby generators. Generators were run under full load and returned to standby mode.

### Water Distribution

- Water crews had 234 stops for water service including disconnections.
- Water crews had a total of 41 USA tickets completed for utility location.
- Meter reading has started for the month of December and is on schedule.
- There were 4 drought notices issued this week.
- Water crews continue to monitor water meters, conservation and usage at all City buildings and parks.
- Water Distribution personnel continue to respond to drought hotline inquiries.
- Water field techs responded to customer calls regarding water related issues city wide.
- Water crews repaired an 8" valve on Bamboo Way.
- Water crews replaced a 1" water service on Calaveras Circle.
- Water crews replaced a 1" water service on Judsonville Drive.
- Water crews replaced a 1" water service on Phillips Lane.
- Water crews assisted the streets crews with paving service cuts.
- Central Stores staff purchased materials for multiple emergency water breaks for Distribution crews.
- Central Stores staff continues to remove graffiti and household debris at Amtrak platform and Fulton Shipyard Rd. boat launch facility.
- Central Stores staff ordered non stock parts for repairs to water distribution pipelines.
- Central Stores ordered materials for rehab of existing backflow devices in several different areas within the City.

### Public Works Operations – Parks and Landscape

- Playground and Park Safety Inspections: Completed at Dallas Ranch, Diablo West, Eagleridge, Hansen and Williamson Ranch Parks.
- Park Lighting Survey: Completed the annual inspection of all park and park restroom lighting. Repairs and lamp replacements are in progress.
- Country Manor Park: Completed tree pruning up to the pines by the baseball field.
- Prosserville Park: Installed three new pedestal grill barbeques.

- Turf Fertilization: Fertilized turf to thicken and promote optimum growth for City, Country Manor, Deerfield, Fairview, Hansen, Jacobsen, Marchetti and Williamson Ranch Parks. Watering has been increased at these parks to assist with the turf thickening. All irrigation in remaining City parks have been turned off in preparation for the rainy season.
- Williamson Ranch Park: Replaced a leaking shrub water valve, installed a new pedestal grill barbeque, and replaced a light-pole.
- Tree Removal Permits: One permit in process for the Somersville Towne Center.
- Irrigation: Repaired 62 irrigation leaks on City property which completes 2,887 irrigation repairs since June 10, 2015.
- Irrigation Controllers: Reprogrammed 90 court irrigation controllers.
- Litter Removal: Dist. 1A and Hillcrest Ave.
- Trim Crews: Eagleridge Dr., Dallas Ranch Rd., Deer Valley rights of way, Vista Grande Dr., Hillcrest Ave., James Donlon Blvd., Ridgerock Dr., Hillcrest Ave. and the Marina.
- Pre-emergent Spraying: Lone Tree Way, Mokelumne Dr., James Donlon Blvd., Putnam Towers, and Johnson and Centennial Trails.
- Spot Spray: Lone Tree Way.

#### Public Works Operations – Streets Maintenance

- Graffiti Abatement: Removed graffiti from City property in numerous areas.
- Signs: Replaced 84 existing signs due to poor reflectivity.
- Pave Service Cuts: Paved 16 service cuts using 72 tons of asphalt.
- Debris: Removed 3.75 yards of illegally dumped debris from City rights of way.
- Potholes: Filled two potholes.
- Parks Division: Assisted the Parks Division with their annual pre-emergent weed spraying.
- Crews assisted the Police Department with the Holiday De Lights parade by posting no parking signs and setting out road closure barriers.

#### Public Works Maintenance Operations – Collections Division

- Calls for Sewer Service: Received and responded to 11 calls for service from the public, responding crews televised 175 linear feet of public sewer laterals connecting to the City's sewer system.
- Sewer Mains: Daily preventative maintenance performed on over 9,670 linear feet of sewer main lines.
- Quarterly Sewer Main Cleaning: The route schedule is under review to increase inspection frequency of identified 'hot spots' and integrate a proactive preventative cleaning schedule for the 'hot spots.'
- Sewer Lateral Maintenance Program (SLMP): Crews repaired three laterals that were severely damaged requiring immediate repair. Crews also televised five laterals.

- Manhole Inspection Program: Crews inspected 58 manholes. Manholes are inspected for loose lids, debris, locking mechanisms, and status of infrastructure for future maintenance and rehabilitation. We are updating the program and processes for integration in our computerized maintenance management system.
- Sanitary Sewer Overflow (SSO) Reduction Program: Staff is working on formal inspection criteria to inspect manholes in rural areas. The use of “SMART Manholes” in strategic areas will be utilized that will alert leadership staff within the division of potential SSOs. This program will also address the need for locking mechanisms.
- Closed Caption Televising (CCTV): Crews televised 4,944 feet of sewer main lines. The CCTV Preventative Maintenance crew inspects sewer mains to identify the condition and causes of blockages and SSOs.
- National Pollutant Discharge Elimination System (NPDES): Crews cleaned 8,938 linear feet and removed 100 yards of debris from v-ditches. These activities ensure the City meets the Federal Clean Water Act requirements of municipalities discharging storm water into waterways.

#### Public Works Operations – Fleet Division

- Preventative Maintenance: 13 services on City vehicles as scheduled.
- Unscheduled Repairs: 59 unscheduled, necessary repairs to City vehicles.

#### Public Works Operations – Municipal Marina

- New Occupancy: Approved one application for permanent berthing, responded to four berthing inquiries and gave two facility tours.
- Website: The new Marina website is attracting web traffic with over 84 new views this week and over 2,234 total views. View the new Marina website at: <http://ci.antioch.ca.us/antioch-marina>. Customers can now pay online, apply for berthing, and schedule overnight reservations.
- Maintenance: Removed hyacinth and debris from the Marina basin. Cleared boat launch ramp of logs and debris. Repaired handle to pump out station.
- Provided overnight stay support for the Gray’s Harbor Tall Ship Hawaiian Chieftain on the guest dock while in transit from Sacramento to the San Francisco Bay.
- Lady Washington and the Hawaiian Chieftain will return to Antioch in March offering tours and adventure sails. More information is located at <http://historicalseaport.org>.
- Advertising and Outreach: Approved advertisements placed in Yachtsman magazine reaching over 40,000 boaters. Craigslist advertisements placed in Bay Area, Stockton, Sacramento, Monterey, and Santa Cruz listings. Advertising current fuel prices on Craigslist.

#### Public Works Operations – Facility Maintenance Division

- Public Works, City Hall and Police Department: Delivered and set up Christmas trees.
- Public Works: Assisted contractor with the installation of two new windows in the Public Works offices.

- Community Park: Replaced damaged wood for the concession stand.
- Police Dept: Replaced ceiling tiles in the hallway near the evidence room and replaced a light in dispatch area.

## GIS

- Water Distribution GPS Data Collection: Complete.
- Collections Clean Out Data Collection Inventory: 45% Complete.
- City Street Sign Inventory Location Update: 95% Complete.
- 2015 Water Distribution Grid Updates: 80% Complete.
- Sewer Utility Updates: 75% Complete.
- Water Utility Updates: 90% Complete.
- Collections Lucity Web Revisions: 75% Complete

## **POLICE DEPARTMENT UPDATES**

- On 12/9/2015 at 8:15 pm, officers responded to the area of the 4600 block of Golf Course Rd regarding a report of a Mercedes Benz driving erratically and almost colliding with several cars. Officers arrived and located the vehicle parked with 54 year old Sherri Brown behind the wheel exhibiting symptoms of intoxication. Brown refused to conduct field sobriety tests but did provide a breath sample via the PAS device which returned as 0.193% BAC. Brown was arrested for DUI and later released on a promise to appear after providing a blood sample.
- On 12/8/2015 at 10:12 am, an officer observed 33 year old Lawrence Wiley riding a motorized scooter on Sycamore Dr. near Manzanita Way. He was doing so on the wrong side of the road and without a helmet. When officers attempted to stop him he parked the scooter and fled. Wiley was quickly detained and he provided a stolen ID. The ID was obviously not his and he was identified via the mobile print reader. Wiley was arrested for providing false information to a police officer, using someone's identity, possession of drug paraphernalia and violation of probation. He was booked at the county jail.
- On 12/8/2015 at 9:33 am, officers responded to 2301 Sycamore Dr. regarding trespassers in an apartment. Officers determined several subjects had unlawfully entered a vacant apartment and begun taking up residence. This has been a continuous problem with this group of people, who were identified as 57 year old Tony Cotton, 33 year old Jamal McClinton, 53 year old Lawanda Washington, 48 year old Fredrick Perkins and 26 year old Rikia Asberry. The subjects were removed from the apartment without incident and issued promises to appear for trespassing.
- On 12/8/2015 at 5:29 am, an officer saw a suspicious vehicle parked in the dirt lot of 6600 Deer Valley Road. The officer observed the vehicle pulling out of the dirt lot. A records check indicated the vehicle was stolen. The officer followed the vehicle while waiting for assisting units to arrive. The vehicle pulled into the Kaiser Hospital lot at 4501 Deer Valley Road and stopped. John Foster, 33 years old, was taken

into custody without incident and later booked at the county jail on auto theft charges and violation of probation.

- On 12/8/2015 at 12:41 am, officers responded to 50 Worrell Rd. regarding a vehicle striking a pole and rolling over. Officers arrived and contacted 49 year old Toby Pagnini who was the driver of the vehicle. Pagnini had collided into a parked vehicle and then into a PG&E pole causing minor damage to the pole. Officers determined Pagnini was under the influence of alcohol. Breath tests showed his BAC was .24%. Pagnini was arrested and booked at the county jail for DUI.
- On 12/7/2015 at 11:29 pm, officers responded to the ABC Rendezvous at 101 Walter Way regarding 30 year old Colin Nelson causing a disturbance at the bar. Officers arrived and located Nelson hiding behind a dumpster at Keep U Neat Cleaners. Nelson was extremely intoxicated and arrested without incident for being drunk in public. He was booked at the county jail.
- On 12/7/2015 at 4:40 pm, an officer was driving through the CVS parking lot at 4028 Lone Tree Way and conducted a records check on a parked occupied vehicle. Dispatch advised the vehicle was reported stolen out of Antioch. There were three occupants inside the vehicle identified as 29 year old Antione Rice, 36 year old Erick Galarza and 33 year old Antonia Buccellato. All three were arrested without incident. Rice and Galarza were later released pending further investigation. Buccellato was booked at the county jail for auto theft.
- On 12/7/2015 at 9:48 pm, officers responded to the 7-11 store at 2700 Hillcrest Avenue regarding a robbery. The clerk reported a male, later identified as 31 year old Jamal Garrett had concealed beer in his pants pocket. When the clerk confronted Garrett, Garrett threatened to shoot him. Garrett fled on foot and a perimeter was established. A police canine was used to track Garrett. The canine and officers located and apprehended Garrett hiding under a bus at the La Petite Academy parking lot. Garrett was uncooperative and sustained puncture wounds to both legs. Garrett was taken to a local hospital for treatment. Garrett was later booked at the county jail on the charges of robbery and making threats.
- On 12/7/2015 at 2:33 pm, officers were dispatched to the apartment complex at 3126 Lone Tree Way due to residents calling dispatch and reporting that 53 year old Joe Dennis was on a rampage yelling and screaming from the front balcony. Dennis was also threatening to burn down the complex. Officers spoke to Dennis who was standing on the upper walkway in front of the doorway to his apartment. He refused to come down to the parking lot so officers went up to speak with him. The officers could hear a large dog inside the apartment and asked Dennis to shut the door. Dennis refused and he remained uncooperative. As the officers tried to speak with him Dennis quickly reached into the threshold of the doorway and grabbed for his Rottweiler mix. Dennis held his dog by the neck and directed him to towards an officer releasing his grasp. The dog charged at the officer and bit at him twice. As the dog was upon the officer, he drew his firearm and discharged two rounds downwards at the dog. The dog immediately ran back into the apartment and Dennis was quickly detained. Animal Control responded to the scene. Officers entered the apartment conducting a protective sweep and the dog was impounded

by Animal Control. The rounds were accounted for as was their trajectory. Dennis was arrested for assault on an officer and a felony resisting arrest. He was booked at the county jail.

- On 12/7/2015 at 11:21 am, an officer saw 25 year old Nathan Watson loitering at the Jack in the Box on "A" St. The officer knew Watson from prior contacts and conducted a records check. The check revealed there was an outstanding no bail warrant for his arrest charging a violation of probation. The officer attempted to contact Watson who fled. The officer tackled Watson in front of the restaurant and pinned him to the ground until he complied with commands and stopped resisting. Watson was taken into custody and booked at the county jail. Neither the officer nor Watson reported injuries.
- On 12/6/2015 at 1:12 pm, officers responded to a shoplifter in custody at the Target store located at 5769 Lone Tree Way. Francesca Maufas, 28 years old, was detained by loss prevention for attempting to steal \$1263.80 worth of merchandise. A records check indicated she had an outstanding arrest warrant issued out of Santa Clara County charging theft. She was booked at the county jail for theft as well as the warrant.
- On 12/5/2015 at 11:59 pm, an officer was patrolling in the area of Davison Dr. and Lone Tree Way when he witnessed an Infiniti Q35 make a right turn and the rear end losing traction. The vehicle then accelerated to 50 MPH in a 35 MPH zone. The officer initiated an enforcement stop and contacted the driver, 24 year old Nicholas Steiner. Steiner exhibited symptoms of intoxication and was detained. After Field Sobriety Tests he and providing a breath sample on the PAS of 0.185% BAC, he was placed under arrest for DUI. Steiner was booked at the county jail where he provided a blood sample.
- On 12/5/2015 at 7:36 pm, officers responded to the 3400 block of Blue Jay Dr. regarding a vehicle striking a fire hydrant. Upon arrival, officers located a silver Infinity G35 which had collided with the fire hydrant and a retaining wall. The vehicle was found to be stolen out of Richmond. It was determined the driver and passenger fled prior to police arriving. During an inventory search of the vehicle, a ballistic vest was located in the trunk. Witnesses observed a male and female running from the vehicle.
- On 12/5/2015 at 3:54 am, officers responded to the 4500 block of Wolf Way regarding a hit and run collision. The investigation determined 20 year old Alexandria Blackwell was driving a Toyota Scion when she collided into the rear of a parked Toyota Tundra. Upon impact, the Tundra was moved approximately 50 feet. The Scion rolled over and came to rest on its roof. Blackwell was not ejected. Blackwell fled from the scene prior to officers arriving. She was contacted at her residence and had suffered a small laceration to her head. She was arrested for Hit and Run as well as DUI and taken to Kaiser for treatment. She was later cited released on the charges. Both vehicles were totaled.
- On 12/5/2015 at 2:15 am, officers responded to the 2400 block of Diablo Ave. regarding a "911" call of an assault . While investigating the assault, it was determined 28 year old Joseph Cardoza had an outstanding arrest warrant with a

\$10,000 bail charging DUI. Cardoza was arrested without incident and booked at the county jail.

- On 12/4/2015 at 7:26 pm, officers were dispatched to 4501 Montara Dr. regarding a burglary in progress. The reporting party stated several subjects were seen loading items into a U-Haul truck in the driveway and were not known to the area. Upon arrival, officers located two males putting large black trash bags into the rear of the U-Haul. One of the bags contained marijuana. Christopher Karopoluos (25), Cameron Guthrie (28), Francisco Rodriguez-Amexcua (41), Francisco Nunez (27), and Jose Ramirez-Green were detained on the premises. Officers located evidence of a recent marijuana grow which appeared was in the process of being dismantled. The subjects detained were arrested and booked for cultivation of marijuana and later released pending further investigation.
- On 12/4/2015 at 9:55 am, officers responded to the 2800 block of Center Ln. regarding a subject trespassing in a backyard and being inside the home. When they arrived, officers contacted the caller, 43 year old Israel Navarro. It was determined he was under the influence of a controlled substance and no intruders existed. Officers located methamphetamine and drug paraphernalia in the home. Navarro was arrested for possession of a controlled substance, possession of drug paraphernalia and being under the influence of a controlled substance. He was booked at the county jail.
- On 12/3/2015 at 9:19 pm, an officer conducted a traffic stop on E.18<sup>th</sup> St. at Hillcrest Ave. for expired registration. Susan Ornellas, 37 years old, was contacted during a traffic enforcement stop and a records check indicated she was on probation with a search cause. A search was conducted and a small plastic bag containing methamphetamine located. Ornellas was arrested and later released on a promise to appear for possession of a controlled substance.
- On 12/3/2015 at 12:08 pm, officers responded to the report of a robbery at W.6<sup>th</sup> and "A" streets. The investigation revealed the 51 year old victim was approached by 29 year old Arthur Castro, 29 year old Matthew Ellis and 19 year old Jacob Sahagon. Castro punched the victim in the face and he fell to the ground. All three subjects began assaulting the victim while he was on the ground. The subjects brandished a knife and then stole the victim's bicycle and cash from his person before fleeing down the railroad tracks towards the Fulton Shipyard area. The victim sustained swelling and bruising to his face and a cut to his nose, but declined medical treatment. Sahagon and Castro were located hiding in the marsh area between Fulton Shipyard Rd and Wilbur Ave. They were both identified by the victim and arrested. Ellis was not located but was identified by the victim. Probable cause was issued for his arrest.

**Service Call and Arrest Data:**

Time Period:	12/03/15 00:00:00 – 12/09/15 23:59:59		
Number of Calls for Service:			1,509
Number of Case Reports:			305
Number of Arrests:			56
		Felony:	26
		Misdemeanor:	30
		Arrests with DUI charge:	5
<i>The data is based upon unaudited CAD/RMS data at time of report generation.</i>			

**CITY MANAGER’S NOTES**

On Tuesday I joined Mayor Harper and City Council Members in attending State Senator Steve Glaser’s open house launching his new office at the Nick Rodriguez Center in Downtown Antioch. His staff will have office hours on Tuesdays and by appointment.

On Wednesday, Public Works Director/City Engineer Ron Bernal and I met here in Antioch with staff from the California Public Utilities Commission to discuss various utility service issues Antioch has experienced in recent years.

This afternoon, I attended the monthly Contra Costa Public Managers Association meeting in Walnut Creek for the annual Holiday Luncheon.

Tomorrow, Ron Bernal and I will be attending a meeting in Concord with Contra Costa Water District staff and staff from cities they serve.