

**STREET MAINTENANCE WORKER I
STREET MAINTENANCE WORKER II**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under supervision (Street Maintenance Worker I) or general supervision (Street Maintenance Worker II), performs a variety of semi-skilled and skilled work in the construction, maintenance, repair, rehabilitation, and cleaning of City streets, curbs, gutters, storm drains, and related structures; performs traffic signing and striping work; and operates and maintains a variety of heavy equipment and hand and power tools and equipment.

DISTINGUISHING CHARACTERISTICS

Street Maintenance Worker I – This is the entry level class in the Street Maintenance Worker series performing routine and less complex street maintenance duties while learning City policies and procedures. Positions at this level are not expected to function with the same amount of program knowledge or skill level as positions allocated to the Street Maintenance Worker II level and exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. As experience is acquired, the employee performs with increasing independence and responsibility. Advancement to the “II” level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required licenses and/or certifications, and is at the discretion of higher level supervisory or management staff.

Street Maintenance Worker II – This is the full journey level class within the Street Maintenance Worker series. Employees within this class are distinguished from the Street Maintenance Worker I by the performance of the full range of duties as assigned including the more complex operation and maintenance duties, operating a variety of equipment, and providing training to less experienced Street Maintenance Workers. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. Work is normally reviewed only on completion and for overall results. Positions in this class are flexibly staffed and are generally filled by advancement from the Street Maintenance Worker I level, or when filled from the outside, require prior experience. Advancement to the “II” level is based on management judgment and/or license/certification or testing that validates the performance of the full range of job duties.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Perform various street maintenance functions; repair street surfaces by cutting or removing loose materials, hand sweeping, and spraying tack coats; identify and repair pot holes; dump, spread, shovel, rake, tamp, and roll asphalt for street patching and resurfacing; remove, replace, install, and layout thermoplastic markings; assist contractors with slurry seal and crack sealing.

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2. Perform minor repairs or replacement of cracked, raised, sunken or otherwise damaged sidewalks, curbs, and gutters; perform minor concrete work including removal of old surface material as well as pouring, forming, and finishing of concrete.
3. Break and remove concrete using jack hammers, pavement breakers, and other hand and power tools; dig, shovel, haul, load, and unloads materials; clean up work sites upon completion of jobs.
4. Clean storm drains; clear brush from catch basins and storm drains.
5. Operate a variety of construction and maintenance heavy equipment and hand tools such as dump trucks, loaders, rollers, compressor, grinders, jack hammer, and concrete saw; maintain hand tools and assigned equipment; perform preventive maintenance on equipment.
6. Operate a paint striper or spray gun in painting line markings on pavement including street lines and crosswalks; install guard rails, traffic markers, delineators, and reflectors.
7. Conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.
8. Prepare, install, and replace, City sign posts and signs; fabricate new signs; clean and maintain existing signs including removing graffiti; trim trees in compliance with line of sight clearance for street signs.
9. Perform a variety of roadside and highway maintenance duties; pick up debris and litter; apply pesticides as necessary and as properly trained.
10. Perform incidental minor carpentry and cement work and incidental minor facility construction and maintenance work.
11. Respond to public inquiries in a courteous manner; provide information within the area of assignment including explaining street maintenance procedures; resolve complaints in an efficient and timely manner.
12. Prepare and maintain a variety of written records and reports related to work performed.
13. Read maps and interpret plans, specifications, and maintenance manuals.
14. Observe safe work methods and safety precautions related to all work sites.
15. Perform special projects related to area of assignment as assigned.
16. Perform after-hours emergency work and on-call duties as assigned.
17. Train and direct the work of others as necessary.
18. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a street maintenance program.
- Practices, techniques, and materials used in maintenance, construction, and repair of streets, lighting, traffic signs, and markings.
- Methods and techniques of concrete finishing and repair.
- Methods and techniques of street maintenance repair and asphalt overlay.
- Principles and practices of sign fabrication.
- Tools and equipment used in the maintenance and repair streets and related systems.
- Practices and procedures of traffic control including proper placement of cones, barricades and warning devices.
- Safety requirements for operation of trucks and other equipment.
- Shop mathematics.
- Basic principles and practices of record keeping.
- Occupational hazards and standard safety procedures.
- Pertinent federal, state, and local laws, codes and regulations.

Ability to:

- Perform a variety of semi-skilled and skilled duties involved in the maintenance, construction, and repair work of streets, gutters, sidewalks, storm drains and related facilities.
- Perform asphalt and concrete work.
- Work with paints and prepare surfaces for painting.
- Apply pesticide treatments in a safe manner.
- Use and operate vehicles and equipment, hand tools, and power tools and equipment required for the work in a safe and efficient manner.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Read and interpret plans, maps, specifications, manuals, drawings, and blueprints.
- Ensure adherence to safe work practices and procedures including safety around work areas in high traffic.
- Set up a safe work site including cones, signs and directing traffic.
- Minimize public and employee safety hazards by conforming to required codes.
- Successfully operate various software programs as required using computers or other types of hand held devices.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Work with the GIS mapping system and input finished work orders into the maintenance management system.
- Maintain records including time, material, and equipment use records.
- Exercise independent judgment and initiative without close supervision.
- Assign and review the work of others.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers, and vendors.

Education and Experience Guidelines

Street Maintenance Worker I

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Six months of work experience as a laborer in the construction or maintenance field.

License or Certificate:

Possession of, an appropriate, valid driver's license.

Must obtain an appropriate Class B driver's license within six months of appointment.

Street Maintenance Worker II

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by specialized training in street maintenance.

Experience:

Two years of experience in the construction and maintenance of streets and public facilities comparable to a Street Maintenance Worker I with the City of Antioch. Employees must demonstrate proficiency on a variety of skills/tasks to the satisfaction of the Division Manager prior to a recommendation being made to flex to the Worker II classification.

License or Certificate:

Possession of an appropriate, valid Class B driver's license.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

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Created: August 1988
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This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.