

CITY OF ANTIOCH  
P.O. Box 5007, Antioch, CA 94531  
ANTIOCH POLICE DEPARTMENT



**APPLICANTS FOR MASSAGE PERMIT RENEWAL**

Dear Permit Holders:

Applicants must complete the attached application in full. A Department of Justice fingerprint check is required from all applicants. Applicants must take care to provide ALL requested information. If any portion is missing, the application will be returned as incomplete and the applicant will have to re-file the application along with a new application processing payment. As a reminder, Antioch Municipal Code, Section 5-19.03 states:

(a) **Massage Establishment Permit:** Except as otherwise provided in Section 5-19.04, it shall be unlawful for any person to engage in, conduct or carry on, or permit to be engaged in, conducted or carried on, in or upon any premises within the city, the operation of a massage establishment “without first having obtained a Massage Establishment Permit issued by the Police Department” pursuant to this Chapter. A separate permit shall be obtained for each separate massage establishment.

(b) **Massage Therapy Technician Permit:** Except as otherwise provided in Section 5-19.04, it shall be unlawful for any person to engage in, conduct or carry on the function of a massage therapy technician without first having obtained a Massage Therapy Technician permit issued by the Police Department pursuant to this Chapter.

The following documents are **REQUIRED** from the applicant upon submittal of any massage permit renewal application:

1. Completed and signed massage application.
2. Completed and signed medical exam report from medical doctor.
3. Check payable to the City of Antioch for the appropriate application fee (see fee schedule).

Massage renewal permit process can be completed via mail and appointments are not necessary. Documents such as driver’s licenses, and massage school records are on file with the Antioch Police Department and not required for massage permit renewals. **Renewal Applicants are exempt from retaking the massage test.**

Applicants shall pay a **NON-REFUNDABLE** permit fee to the City of Antioch upon submitting the application for consideration for a renewal permit. The fees are as follows:

Massage Therapist- (Yearly Renewal)	\$50.00
Massage Establishment (Yearly Renewal)	\$100.00
(Fees <u>do not</u> include business license fees)	

Massage permits and ID badges will be mailed to the applicant upon successful completion of the renewal process. If an applicant’s permit is denied, the applicant will be sent a Denial Notice. The applicant has the right to appeal to the Board of Administrative Appeals.

A massage permit is valid for one year and expires a year from the date issued. An application for renewal is required each year. If an application for renewal is not received upon the thirty-first (31) day after the expiration of a permit, the permit shall be deemed expired. After a permit expires, a new application must be filed and the full fees must be paid.

Thank you,

*Antioch Police Department (925) 779 - 6940*