



INCLUSIONARY HOUSING ORDINANCE RFP RESPONSE TO QUESTIONS

1. What is the anticipated budget for the project?

The City has allocated funds for consultants to work on a variety of Planning Division tasks, including implementing the Housing Element and adopting an inclusionary housing ordinance. Therefore, we have some flexibility on what can be spent on a specific task.

2. What is the City's anticipated timeline for adopting the inclusionary housing ordinance?

The City is hopeful this process could be completed in about a year and will prioritize staff time to ensure the project moves forward quickly. Staff also understands that a robust public engagement effort takes time and would rather see strong community engagement take place over faster adoption.

3. Will the City consider proposals that include a scope of work that differs from the scope of work in the RFP (based on the consultant's experience with California housing/land use law and on similar projects)?

The City is relying on the consultant's experience for what is the best process and understands that aspects of the RFP may not be applicable, such as a nexus study. If this is the case, please provide a discussion in your response.

4. Does the City have a preferred vendor/consultant for translation services?

No. The City would expect any subcontractor would have enough capacity to provide services should members of their team become ill or take leave.

5. Does the City expect translation at spoken/public events or only written material?

The City expects translation at meetings/events and for written materials. We would expect the City Clerk to handle any needed translation at City Council study sessions/hearings. The City anticipates requiring Spanish language translation.

6. What CEQA document do you anticipate would be required for this effort?

The City anticipates that the ordinance will be exempt from CEQA, but relies on the consultant team's knowledge of any recent litigation or other factors that may necessitate the need for a CEQA document. This may be listed as an optional task.

