

REQUEST FOR PROPOSALS



2024-2025 Violence Intervention & Prevention

Applicants must submit the proposed project via jotform at
[Violence Intervention and Prevention Request for Grant Proposals 2024-25](#)

Incomplete applications will not be considered for funding.

For more information: www.antiochca.gov/rfp

OVERVIEW

The City of Antioch is seeking proposals from qualified strategic planning consultants to conduct a local needs assessment and develop a comprehensive violence reduction and strategic plan. This initiative seeks to unify existing efforts, enhance collaboration, and strengthen coordination to reduce violence in Antioch, with a specific focus on gun violence, homicides, and nonfatal shootings.

The final plan will assess current gaps in services, identify evidence-based intervention and prevention strategies, and incorporate input from local government agencies, victim service providers, community-based organizations, law enforcement, hospitals, researchers, and other key stakeholders.

The selected consultant will be expected to engage in extensive community outreach, ensuring that the voices of residents most affected by violence are included in the planning process. This will involve conducting focus groups, stakeholder interviews, and public forums to gather insights on the root causes of violence and potential solutions. Additionally, the consultant will analyze relevant crime data, evaluate the effectiveness of existing programs, and provide recommendations for sustainable funding sources to support long-term violence reduction efforts.

The final plan should not only propose strategic interventions but also establish clear metrics for measuring progress and accountability, fostering a collaborative and data-driven approach to public safety in Antioch.

SCOPE OF WORK

Needs Assessment:

- Identify gaps in local services, programs, and resources for individuals at the highest risk of gun violence.
- Assess existing partnerships and strategies within the city's violence intervention and prevention ecosystem.
- Conduct data analysis and stakeholder engagement to understand root causes of violence and current service gaps.

Strategic Planning:

- Develop a city-wide violence reduction strategy with measurable objectives, outcomes, and performance metrics.
- Outline strategies to increase engagement with high-risk individuals and reduce violent incidents.
- Secure buy-in from key stakeholders, including law enforcement, elected officials, and service providers.

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- Provide recommendations for long-term coordination and sustainability of violence intervention efforts.

Deliverables:

- Comprehensive Needs Assessment Report detailing current resources, service gaps, and areas for improvement.
- Violence Reduction Strategic Plan with evidence-based recommendations, implementation guidelines, and evaluation measures.

Key Goals & Expected Outcomes

- Identify & Close Service Gaps: Enhance coordination between service providers and address unmet needs.
- Increase High-Risk Outreach: Expand engagement efforts to reach individuals at the greatest risk of involvement in gun violence.
- Establish Measurable Goals: Define clear objectives, outcomes, and metrics to track violence reduction progress.
- Create a Unified Citywide Strategy: Ensure collaboration across stakeholders for long-term violence prevention and intervention efforts.

FUNDING & BUDGET

Funding will be allocated to support:

- Comprehensive needs assessment activities
- Development of a strategic plan and implementation framework
- Stakeholder engagement and coordination efforts
- Applicants must submit a detailed budget proposal outlining costs for staffing, research, stakeholder engagement, and final deliverables

ELIGIBILITY CRITERIA

Organizations and consultants interested in submitting proposals for the City of Antioch's Violence

Intervention and Prevention Initiative RFP must meet the following eligibility requirements:

1. Organizational Experience & Expertise

- Must have at least three (3) years of experience in violence intervention, prevention strategies, community engagement, or strategic planning.
- Demonstrated ability to conduct needs assessments, data analysis, and program evaluation in public safety, public health, or social services.
- Experience working with local government agencies, law enforcement, community-based organizations, and high-risk populations.

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2. Technical Capacity

- Proven track record of developing strategic plans that address gun violence, community safety, or public health disparities.
- Ability to implement evidence-based and trauma-informed practices in violence intervention and prevention.
- Capacity to engage diverse stakeholders, including community members, service providers, and policymakers.

3. Financial & Administrative Requirements

- Must be a registered entity (nonprofit, for-profit, or government agency) with the capacity to manage public funds.
- Must be able to demonstrate fiscal responsibility and submit a detailed budget proposal with justifications.
- Organizations must be in good standing with local, state, and federal agencies and not debarred or suspended from receiving public funds.

4. Commitment to Equity & Inclusion

- Applicants must demonstrate a commitment to serving high-risk populations, including historically underserved communities impacted by violence.
- Proposals must include strategies for culturally competent service delivery and outreach.
- Organizations should have a track record of working with diverse and vulnerable populations.

5. Compliance & Reporting

- Must comply with all federal, state, and local regulations regarding public funding and program implementation.
- Must provide regular progress reports, data collection, and outcome evaluations as outlined in the contract agreement.

PROPOSAL SUBMISSION REQUIREMENTS

1. Organizational Qualifications & Experience
2. Proposed Methodology & Work Plan
3. Timeline for Completion
4. Budget & Justification
5. 2 References & Past Performance

Applications must be received by **4:00 PM on Friday, March 14, 2025**. Late applications will not be accepted. Submit your application at: [Violence Intervention and Prevention Request for Grant Proposals 2024-25](#)

PROCESS & TIMELINE

Schedule Of Events

DATE	ACTION
February 7, 2025	RFP Release Date
February 21, 2025	Deadline for Emailed Questions
February 28, 2025	Final Response to Written Questions
March 14, 2025	Due Date
March 30, 2025	Award Recipients Notification & Contracting

*** The City of Antioch will strive to adhere to the provided schedule but reserves the right to make schedule amendments when it is deemed necessary.

Any changes to the schedule will be communicated through a notice of amendment posted at www.antiochca.gov/rfp. We encourage all stakeholders to stay informed through this platform if schedule adjustments are required. ***

A selection committee of multiple stakeholders will evaluate and score these applications based on the content of the proposals, the capacity of the organizations, the feasibility of the projects, and other relevant scoring criteria.

The City reserves the right to accept or reject any or all proposals received in response to this request, negotiate with any qualified applicant, or modify or cancel the RFP in part or in its entirety if it is in the City's best interest.

EVALUATION & SCORING

Proposals will be evaluated on the following criteria:

Criteria	Weight
○ Experience & Expertise in violence prevention strategy development	30%
○ Proposed Approach & Methodology for conducting the needs assessment and strategic plan	25%
○ Capacity to Engage Stakeholders and foster collaboration	20%
○ Budget Feasibility & Cost-Effectiveness	15%
○ Innovative & Evidence-Based Solutions	10%

For questions, contact: VIP@antiochca.gov