

A. Questions Received by May 7, 2021 Deadline (Responses in RED)

1. We would like to clarify the Signature Certification Page expectations. In paragraph 6.4 SIGNATURE CERTIFICATION PAGE, the City states that if the proposer is a corporation, that the proposer should state the legal name of the corporation and also the names of the president, secretary, treasurer and manager thereof.

The next paragraph down begins with “By my signature on this proposal”,

The form then indicates places for the name of the corporation as well as the business type, followed by space for six names and signatures. Are the titles listed above (President, Treasurer, Secretary and Manager) all supposed to provide their signature? Would just like clarification on required signatures.

A new 6.4 Signature Certification Page is attached as part of this addendum. Please submit it in place of the former 6.4 signature certification page.

2. Irrigation Repairs – the RFP indicates that any repairs to be performed within the Lump Pricing would be a minor irrigation repair including laterals to the emitters or heads. However, in the pre-bid meeting there was some discussion about repairs being on all lines following the valve box. Can the City clarify the minor repairs expectations for irrigation?

The definition of minor irrigation repairs is described in Section 4.4 Monthly maintenance tasks, paragraph r), pages 29 and 30. All minor repairs are listed in this section and should be considered as included in the monthly lump sum price.

3. Can the City clarify the scoring process to be used when evaluating each proposal? The City indicates the following point allocation:

Submittal	Item	Scoring	Criteria
	Cost		50 points
	Experience, Operations Plan & Equipment Quality/Age		20 points
	Ability to Meet City Requirements		10 points
	Demonstration of Understanding of City Desired Level of Service		5 points
	References		15 points
			TOTAL: 100 points

Can the City further clarify how they intend to award these points. Is there a “set” point award for each of these categories by scoring the highest, next highest, and so on with a specific number of points for each area?

Example: Company A submits the lowest price, however, receives lower marks in the other areas resulting in the following scores: 50, 15, 8, 4 12 = 89 total points

Company B does not have the lowest price and scores 45,20,6,5,15=91

Does this example indicate that the City would not necessarily award to the lowest proposal received?

While price is 50 % of the scoring criteria, the Contractor with the lowest price proposal might not necessarily receive the award. The other factors listed will be taken into consideration to determine who will receive the award. The award will ultimately go to the contractor with the highest point total and that can meet all the Maintenance services agreement requirements including required bonds and/or retention.

4. The contractor realizes that the City has not performed this service in this manner, so there is not a comparable contract to view previous budgets from. Has the City prepared a budget or does the City have a budget that their award must come under?

No, there is no proposed budget specific to this RFP. This contract proposal will ultimately go before the City Council. They may choose to accept staff recommendation to award the contract, or they may choose to reject staff recommendation.

5. Regarding proposal instruction 1.2 – the City states that Proposals shall be made only on forms provided in this RFP. Does this mean that the City does not want any company history or marketing information included? Also, Bonding companies typically have their own forms for Bonds/Proposal Surety's, is this acceptable?

The Proposer should submit any marketing information available to help City staff better evaluate their proposal. However, Proposer must submit all forms labeled "required to submit". Additionally, it is understood that bond agencies will issue their own forms. Our RFP form is to confirm that the proposer agrees to comply with bonding requirements as outlined in the RFP.

6. In the Description of area 251-4512 R.O.W., there are 3 references to Mesa Ride Trail between streets within that area, however the map for the same area provided in Appendix B does not include these areas. Should we include in our estimate these areas?

Yes, include any areas listed in writing in section 4.2 SLLD Maintenance Street locations as part of the proposed monthly price for that SLLD zone 251-4512. Please see attached revised map for 251-4512 which includes Mesa Ridge Trail.

7. Is it possible to have the unscheduled extra work increased up to \$18,000 - \$20,000 per month? \$100,000 per year, \$500,000 for the entire contract is not very much.

We are not going to increase this amount. Any extra work exceeding the allotted amount, will be taken care of in house by the City of Antioch' work crews.

8. Concerning the bond requirement, RFP states that a bond must be issued for the entire contract amount. Some surety companies will not issue a five-year bond. Can the bond be issued on an annual basis provided the bond is renewed every year of the five-year contract term?

The City of Antioch will require a 50% performance and 50% payment bond for the first three (3) years from the contractor who is awarded the contract, if the option to extend for an additional two (2) years is accepted (year 4 and 5), an additional 50% performance and 50% payment bond will be required for year 4 and year 5 of the contract.

B. Amended 6.4 Form and 251-4512 Map included on the following pages

6.4 SIGNATURE CERTIFICATION PAGE *(Required with submittal)*

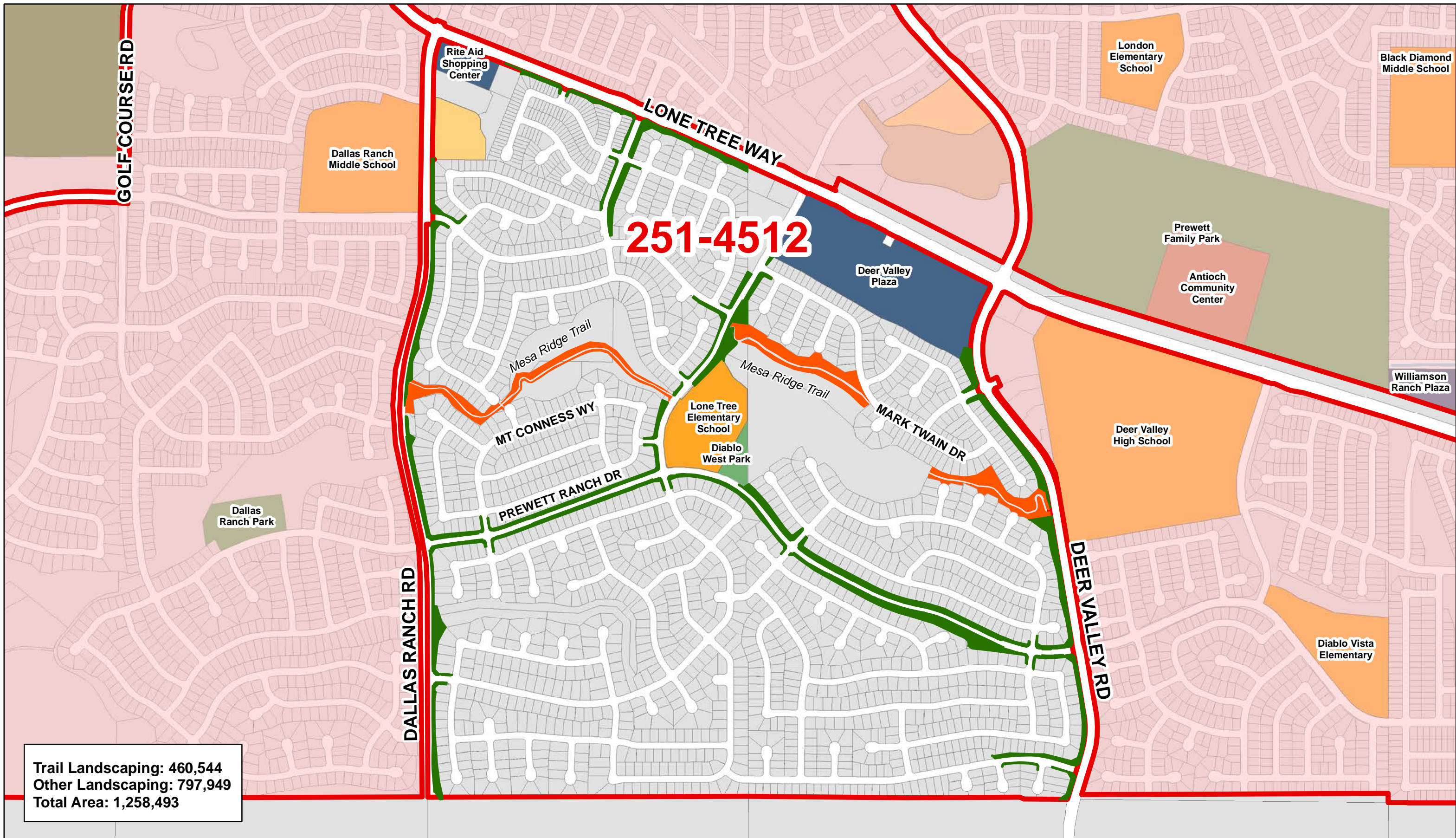
Contact Information	Response
Company Name, including DBA (i.e. doing business as)	
Type of Organization (e.g. corporation, partnership, etc.)	
Name/ Title of Person Authorized to Contract with City of Antioch (i.e. "Contact Person")	Name:
	Title:
Email Address for Contact Person	
Phone Numbers	Office:
	Cell:
Company Address	
Company Website	

By my signature on this proposal, I certify, under the Penalty of Perjury, that the foregoing Non-Collusion Affidavit and Contractor's License Certification along with all other statements in this proposal are true and correct and that I am authorized to submit this proposal on my company's behalf.










Signature of Person Authorized to submit proposal on Company's Behalf

Date

NOTE: If you cannot certify the above statements, please provide a statement of explanation.



Trail Landscaping: 460,544
 Other Landscaping: 797,949
 Total Area: 1,258,493

Street Lighting and Landscape District	 Landscape Maintenance Areas	 SLLD # 251-4512	 City Facilities	 Schools	 Hospitals
	 Trail Maintenance Areas	 Park	 Shopping Centers	 City Boundary	

0 500 1,000 Feet 