

Youth Services Grants Partnership Application

The City of Antioch is now accepting applications for the new Fiscal Year 2023-24, which starts on July 1, 2023.

Schedule Of Events

| DATE | ACTION |
|--|--|
| Application Posting/First Advertisement: | April 20, 2023 |
| Deadline for Questions: | April 28, 2023 @ 5:00 p.m. pst |
| Pre-Bid Conference: | May 3, 2023 @ 4:00 p.m. pst (Zoom link on Public Safety & Community Resources Website) |
| Application/Bid Submitted to Youth Services: | May 19, 2023 at 5:00 p.m. pst |
| Contract Start Date: | Saturday, July 1, 2023 |
| | |

****The City of Antioch will use every effort to adhere to the schedule. However, the City of Antioch reserves the right to amend the schedule as it deems necessary and will post a notice of amendment at www.antiochca.gov/pscr****

What is a Pre-Bid Conference? A pre-bid conference is conducted to clear up any confusion regarding project details, scope of work and solicitation of documents that outside providers may have. Additionally, outside providers will have an opportunity to ask questions.

Mission

The City of Antioch supports efforts positively respond to the specific identified needs of Antioch youth that the war has disproportionately impacted on drugs. We aim to help provide access to quality programs, build community capacity and engagement, and foster effective education and outreach.

We aim to provide Antioch youth and young adults with services that offer enrichment opportunities, academic support, mentorship, social and emotional well-being, civic and social engagement, workforce development, or physical/mental health. We encourage local community groups and organizations to join us in a collective effort to support Antioch youth and community.

Purpose

Collaborative efforts of the City of Antioch through the Youth Services Division by supporting grass-roots, community-driven groups and activities directly affecting Antioch youth, young adults, and families. Grants are funded by revenues from the General Fund and approved by the City Council. The city will review applications, and the Antioch City Council will make the final grant award decisions.

YOUTH SERVICES GRANTS PARTNER APPLICATION 2023-2024

Funds may only be used for:

- Afterschool Programs
- Civic Engagement
- Workforce Development
- Academic Support
- Mental Health Enrichment (Social & Emotional Well-being)
- Physical Health

Applicant Eligibility

To be eligible for the youth services grants partnership, organizations must be a non-profit corporation or have a qualifying fiscal agent with tax-exempt status under section 501(c)(3), 501(c)(4), or 501(c)(6) of the Internal Revenue Code. Organizations/ Fiscal Agent must provide a copy of their current 501(c)(3), 501(c)(4), or 501(c)(6) IRS determination letter when applying.

Program Guidelines:

Grant applications are only accepted during submission, ending on May 19, 2023.

This application is for nonprofit and community-based organizations requesting funding from the City's Youth Services Network under the Public Safety & Community Resources Department. Funds may only be used for: programs and activities performed directly for the benefit and enjoyment of all Antioch youth residents or AUSD students. Youth programs and activities participants must be between the ages of 12 (or entering the 6th grade) through 26.

The city reserves the right to adjust grant awards based on budgetary circumstances following the adoption of the Fiscal Budget.

The application package must include the following: (1) Completed application form (2) IRS 501 (C) Tax Exemption Determination Letter (3) Proof of Insurance (Listing of policies by type and coverage amount, indicating policy end dates, or copies of certificates of insurance.) (4) Business License with the City of Antioch.

Organizations must meet all the applicant requirements detailed in the application packet. Read the instructions and all application materials thoroughly.

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Focus Areas for Funding (Please check one or more areas your request will address)

- Academic support
- Social and emotional wellbeing
- Civic and social engagement
- Workforce development
- Physical health Enrichment
- Opportunities

Organization/Group Overview

Organization/ Group Name: _____

Name of Fiscal Agent (if applicable): _____

Point of Contact/Title: _____

Physical Address: _____

Mailing Address (if different from physical): _____

Phone Number: _____

Email Address: _____

Website/Social Media (if applicable): _____

Amount of City Funds Requested: \$ _____

Total Project Budget: \$ _____

Organization/Group Classification (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Youth Group | <input type="checkbox"/> Sports Group/Club |
| <input type="checkbox"/> Resident Group | <input type="checkbox"/> Faith-Based Group |
| <input type="checkbox"/> Neighborhood/Community Association | <input type="checkbox"/> Civic/Social Group |
| <input type="checkbox"/> School/After School Organization/Club | <input type="checkbox"/> Other (please describe) |
- _____

Is your organization/group associated with another organization (e.g. dance troupe from a local school, or community/neighborhood chapter of a larger group, etc...)?

Yes *If yes, what organization or group are you affiliated with?* _____

No

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Please give short answers to the following questions. You may attach additional information on a separate paper.

What are your goals and objectives that will support Antioch youth and young adults? (attach up to one additional page total if necessary)

Please describe the project/program in detail. (attach up to one additional page total if necessary)

What targeted youth population will your project/program serve? Please provide a detailed demographic description along with an explanation.

How will youth voice and input be included in the project/program?

How many participants will be served by the project/program?

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Explain the effect upon these services if the City does not fund your request or if the award is less than requested:

What is your project/program timeline?

All grant recipients must complete a progress and evaluation report based on timeline or completion date. How will your organization/group measure the effectiveness of the project/program?

Signature: Applicant Authorized Representative

Date

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Financial Information

What is the budget for the specific project for which funding is needed? Please attach a detailed budget, including activities that are currently funded.

Do you currently receive funding from any other organization or company to carry out this activity, such as First 5, City of Antioch, Celebrate Antioch Foundation, Antioch Unified School District, etc...? If so, please list activities and funding amounts on a separate sheet.

Amount of City Funds Requested: \$ _____

Total Project Budget: \$ _____

Tax ID/EIN # _____ - _____

Thank you for applying for the partnership opportunity with the City of Antioch Youth Services Network Division. Please return completed application to:

Email: mcabral@antiochca.gov

**Or mail to:
City of Antioch
Att: Monserrat Cabral
200 H St.
Antioch, CA 94509**

**For any questions or additional information, please contact:
Monserrat Cabral at mcabral@antiochca.gov.**