

## PICNIC AREA FEES AND INFORMATION

Requests for group picnic areas are processed on a first-come, first-serve basis. Picnic areas are available for use between **8:00am to Dusk**.

Rates are as follows:

### **Bounce House Use Permit - \$26.00**

Single day use only. Proof of insurance required.

### **Alcohol Use Permit for Outdoor Picnic Areas - \$26.00**

Single day use only. Beer/wine/champagne only. **No hard alcohol allowed.** Alcoholic beverages are only allowed if being served in conjunction with food and an alcohol permit is required. **Alcoholic beverages are not permitted outside of picnic areas, i.e., parking lots, fields, bathrooms, etc.**

### **Grand Plaza at Prewett Community Park**

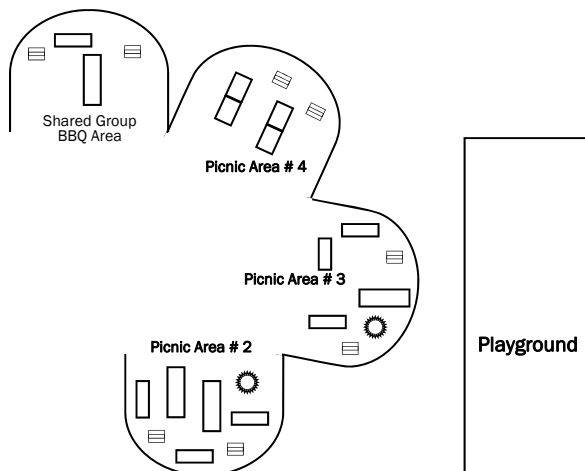
Capacity 120 Full Day: \$215 / Per Hour: \$48.00

### **Jensen Family Grove at Antioch Community Park**

Applicants may reserve any combination of picnic areas that fit their needs:

Area	Capacity	Full Day
#2	70	\$97.00
#3	50	\$70.00
#4	40	\$54.00

### **Diagram of Jensen Family Grove:**



## PICNIC AREA REQUIREMENTS & RULES

- Reservations are for single day use only.
- Reservations may be made in person during business hours or submitted by mail to the Antioch Community Center, 4703 Lone Tree Way, Antioch, CA 94531.
- All fees must be paid in full when reservation is made.
- Reservations must be made no later than 2 working days prior to the reservation date. (No later than Wednesday for the following weekend).
- Permission is needed to bring in any special equipment, such as bounce houses/air jumpers. Some equipment may require proof of insurance coverage to the City.
- **No** water or animal features allowed.
- No vehicles allowed to park in picnic areas. Vehicle may not drive on turf or walkways.
- Park use will remain open to other park users; this permit does not provide exclusive use by permit holder.
- All walkways and pathways must remain clear of obstacles; no tables, chairs, signs, or other materials allowed on walks, paths and trails.
- Groups need to pick-up and place all garbage in garbage cans provided in the area.
- Applicant must maintain a copy of the approved permit for the duration of the reservation.
- Electricity is not available at picnic areas.
- Tablecloths are recommended.
- If you have arrived for your reservation and another group has taken your area, show them a copy of your permit. If they refuse to leave, call the Antioch Police Department dispatch center at (925) 778-2441 and request police assistance.

**CANCELLATION POLICY:** Customer requested cancellation requests must be initiated 7 days PRIOR to the reservation date. No refunds will be issued for cancellations with less than 7 days notice. Customers may request to reschedule a date for no extra fees. Reservations that are unable to take place due to poor weather may receive a full refund by contacting the Recreation Department at (925) 776-3050 within 5 working days of their reservation.

Athletic field reservations or using parks for sports use are requested by completing a Sports Facility Use Application. Call (925) 779-7075 for information.

Park/picnic area use for events inviting the community to attend are requested by completing a Special Event Application. Call (925) 779-7093 for information.

Application Date: \_\_\_\_\_

## Applicant Information:

Applicant/Permittee Name:		Applicant's Date of Birth:	
Applicant's Mailing Address:		City:	State: Zip:
Applicant's Cell Phone Number:	Applicant's Email Address:		
Organization Name (if applicable):	Organization Phone Number (if applicable):		
Organization Email (if applicable):	Organization Website (if applicable):		
Alternate Contact Name:	Alternate Contact's Date of Birth:		
Alternate Contact's Cell Phone Number:	Alternate Contact's Email Address:		

Requested Date:	# of People Expected:
Start Time:	Describe the purpose of your event:
End Time:	
Describe any special equipment that will be used. For example, play equipment, amplified sound system, microphones, etc.	

## Reservation Requests: Check all that apply.

- ☐ Picnic Area Reservation  
☐ Alcohol Use Permit for City Parks\*  
☐ Bounce House/Air Jumper Use Permit\*\*

**\*ALCOHOL REQUIREMENTS:** Applicant must be age 21 or over to purchase. No hard alcohol allowed (permit is for beer, wine, and champagne only). Food must be served along with alcohol. Alcoholic beverages are not permitted outside of picnic areas.

## Parks Listing:

- ☐ Antioch Community Park: Jensen Grove **Area 2**  
☐ Antioch Community Park: Jensen Grove **Area 3**  
☐ Antioch Community Park: Jensen Grove **Area 4**  
☐ Antioch Community Park: Jensen Grove **Full Picnic Area**  
  
☐ Prewett Community Park: **Grand Plaza**

**\*\*BOUNCE HOUSE REQUIREMENTS:** Insurance must be provided to the Recreation Department in advance of your reservation date. Insurance requirements are shown on next page.

☐ Other Park: \_\_\_\_\_ (For alcohol or bounce house permits only)



**By signing below, the Applicant agrees to the following:**

1. Comply with Requirements & Rules listed on page one of this application and all posted rules and regulations at the park.
2. Comply with all provisions of federal, state, and local law, including Title 10, Chapter 2 of the Antioch Municipal Code found at <https://www.antiochca.gov/community-development-department/code-enforcement/>. These include but are not limited to:
  - a) No use of wet, muddy or closed fields.
  - b) No alcohol without a specific permit.
  - c) No amplified sound without a specific permit.
  - d) No unleashed pets and owner responsible for removing all excreta immediately.
  - e) No motorized vehicles.
  - f) Animal or water features not allowed.
3. Insurance coverage and a permit are required for bounce house/air jumpers. The company or individual providing the bounce house must provide insurance as follows:

**Certificate of Liability Insurance with the Certificate Holder as "City of Antioch, 200 H Street, Antioch, CA 94509," location of event listed in Description of Operations/Locations, and with coverage limits as described below. An Additional Insured Endorsement and a Waiver of Subrogation Endorsement must also be provided, specifically naming "The City of Antioch, its officers, officials, employees, and volunteers" on the endorsements.** Typically, the City of Antioch receives and accepts Acord 25 as standard practice.

**Minimum Scope and Limit of Insurance** - Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence.

**Additional Insured Status** - The City of Antioch, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of the rental of the facility/location.

**Waiver of Subrogation Endorsement** – the City of Antioch, its officers, officials, employees and volunteers are to be listed on a Waiver of Subrogation Endorsement.

4. Not create a nuisance and to be respectful of neighboring residents and businesses.
5. Be responsible for all damage to the city facilities beyond normal wear and tear.
6. Assume all risk of loss or injury arising from use of the parks.
7. Indemnify, defend and hold harmless city and its employees, officials, agents or volunteers for any claims or loss for damages or injury including death that may arise out of or in connection with the operation, maintenance, or use of the field or facilities, including but not limited to violations of the city's rules and regulations, and regardless of any negligence or omission by the city.
8. Maintain a copy of the approved permit for the duration of the reservation.

**Waiver and Release:** Read carefully before signing.

My signature certifies that I have read the conditions as set forth by the City of Antioch Recreation Department governing the use of the items specified above and attached; that I will take responsibility for seeing that the use of these facilities/areas by the organization/group I represent is in full adherence and compliance with these conditions; that I will hold the City harmless from any damage, claim for damage for personal injury or death, damage to or loss of property incurred in the use of these facilities/areas; that if there are any minors in the group using these facilities/areas, I will accept full responsibility for them throughout the period covered by this Application Permit. I HAVE READ THIS CAREFULLY. I UNDERSTAND AND ASSUME THE RISKS INVOLVED. BY SIGNING, I GIVE UP MY RIGHT TO SUE. If conditions are not met, I understand that my permit may be cancelled without refund.

DATE

APPLICANT SIGNATURE

