



PARK USE & PICNIC AREA INFORMATION

Many of Antioch's beautiful city parks are open for private use without fees or permits on a first come, first serve basis. Permits and fees are required for: alcohol consumption, bounce houses, organized sports, fitness classes, or events organized for public attendance. See [Picnic Rentals & Permits](#), [Sports Facility Rentals](#) or [Special Event Application](#) on our website for further information. We also offer reservations for Group Picnic Areas at some select parks and pairs of tables may be reserved at all other neighborhood parks. Refer to rules below and **Picnic Area Use Application** for more information.

- Picnic areas are available for use between 8:00am to dusk. Parks are open dawn-dusk.
- Requests for group picnic areas are processed on a first-come, first-serve basis.
- Reservations must be made a minimum of 2 working days prior to the date of use and may not be made more than 60 days in advance.
- Reservations may be completed during business hours at the Antioch Community Center or submitted by mail to the Antioch Community Center, 4703 Lone Tree Way, Antioch, CA 94531. Cash, check, and credit cards are accepted.
- All fees for picnic areas and other permits must be paid when reserving.
- Permission is needed to bring any special equipment. Some equipment may require insurance coverage provided to the City.
- Electricity is not available at picnic areas.
- **No** water or animal features allowed.
- No vehicles allowed to park in picnic areas. Vehicles may not drive on turf or walkways.
- Park use will remain open to other park users; reservations do not provide exclusive use by permit holder.

Permits & Fees

All reservations are for single day use only

Bounce House Use Permit - \$27.00

Permit required with or without a picnic area reservation. Proof of insurance required - See Picnic Area Use Application for insurance specifications.

Alcohol Use Permit for Picnic Areas - \$27.00

*Permit required with or without a picnic area reservation. Beer/wine/champagne only and must be in combination with food. **Alcohol sales and hard alcohol are prohibited.***

Grand Plaza at Prewett Community Park -

Full Day: \$221 / Per Hour: \$49.00

Jensen Family Grove at Antioch Community Park/Worth Shaw Sports Complex -

Area 4 Full Day \$55.00, Area 3 Full Day \$72.00, Area 2 Full Day \$100.00

Group Picnic Areas - \$25.00/table

Reserved signage provided. See Picnic Area Use Application for list of select parks.

Two Picnic Tables at Other Neighborhood Parks - \$40.00 Reserved signage provided.

CANCELLATION POLICY: Cancellation requests must be made in writing 5 days PRIOR to the reservation date. All refunds are subject to a \$10 service fee. No refunds will be issued for cancellations with less than 5 days notice. Customers may request to reschedule a date for no extra fees. Emails may be sent to recreation@antiochca.gov.

POOR WEATHER CONDITIONS: Reservations that are unable to take place due to poor weather may receive a full refund by contacting the Recreation Department within 5 working days of their reservation.

OTHER PARK USES: Athletic field reservations or using parks for sports or fitness use are requested by completing a Sports Facility Use Application. Call (925) 779-7075 or email sports@antiochca.gov for information. Park/picnic area use for events inviting the community to attend or charging a fee to participate are requested by completing a Special Event Application. Call (925) 779-7093 or email recreation@antiochca.gov for information.

Application Date: _____

Reservations may not be made more than 60 days in advance

Applicant Information:

Applicant/Permittee Name:		Applicant's Date of Birth:	
Applicant's Mailing Address:		City:	State: Zip:
Applicant's Cell Phone Number:	Applicant's Email Address:		
Organization Name (if applicable):	Organization Phone Number (if applicable):		
Organization Email (if applicable):	Organization Website (if applicable):		
Alternate Contact Name:	Alternate Contact's Date of Birth:		
Alternate Contact's Cell Phone Number:	Alternate Contact's Email Address:		

Use Date:	# of People Expected:
Start Time:	Describe the purpose of your event:
End Time:	
Describe any special equipment that will be used. For example, play equipment, amplified sound system, microphones, etc.	

Reservation Requests: Check all that apply

- ☐ Group Picnic Area Reservation
☐ Alcohol Use Permit for City Parks*

**See #3 on Page 3 of this application.*

- ☐ 2 Tables at Other Park
☐ Bounce House/Air Jumper Use Permit**

***Insurance is required. See #4 on Page 3 of this application.*

Group Picnic Area Parks Listing: Capacities and rates vary for each park – ask Recreation Staff for more details.

- ☐ Jensen Grove at Antioch Community Park: ☐ **Area 2** ☐ **Area 3** ☐ **Area 4**
☐ Grand Plaza at Prewett Community Park ☐ Harbour Park
☐ Almondridge Park ☐ Heidorn Park
☐ Chichibu Park ☐ Julpun Park
☐ Hansen Park ☐ Williamson Ranch Park

Other Park:

Table coverings are recommended

☐ Park Name: _____ (For alcohol, bounce house or 2 Tables permits)



By signing this application, the Applicant agrees to the following:

1. Comply with all requirements and rules contained in this application and comply with all posted rules and regulations at the park.
2. Comply with all provisions of federal, state, and local law, including Title 10, Chapter 2 of the Antioch Municipal Code found at <https://www.antiochca.gov/community-development-department/code-enforcement/>. These include but are not limited to:

a) No use of wet, muddy or closed fields.	d) No unleashed pets and owner responsible for removing all excreta immediately.
b) No alcohol without a specific permit.	e) No motorized vehicles.
c) No amplified sound without a specific permit.	f) Animal or water features not allowed.
3. Alcohol Requirements: Applicant must be age 21 or over to purchase and alcohol permit. No hard alcohol allowed (permit is for beer, wine, and champagne only). Food must be served along with alcohol. Alcoholic beverages are not permitted outside of picnic areas, i.e. parking lots, fields, bathrooms, etc. No sales of any alcohol allowed.
4. Insurance coverage and a permit are required for bounce house/air jumpers. The company or individual providing the bounce house must provide insurance as follows:

Certificate of Liability Insurance with the Certificate Holder as "City of Antioch, 200 H Street, Antioch, CA 94509," location of event listed in Description of Operations/Locations, and with coverage limits as described below. An Additional Insured Endorsement and a Waiver of Subrogation Endorsement must also be provided, specifically naming "The City of Antioch, its officers, officials, employees, and volunteers" on the endorsements. Typically, the City of Antioch receives and accepts Acord 25 as standard practice.

Minimum Scope and Limit of Insurance - Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence.

Additional Insured Status - The City of Antioch, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of the rental of the facility/location.

Waiver of Subrogation Endorsement – the City of Antioch, its officers, officials, employees and volunteers are to be listed on a Waiver of Subrogation Endorsement.
5. All walkways and pathways must remain clear of obstacles; no tables, chairs, signs or other materials allowed on walkways, paths, and trails.
6. Not create a nuisance and to be respectful of neighboring residents and businesses.
7. Pick-up and place all garbage in garbage cans provided in the area and take away any garbage that doesn't fit in provided cans.
8. Be responsible for all damage to the city facilities beyond normal wear and tear.
9. Assume all risk of loss or injury arising from use of the parks.
10. Indemnify, defend and hold harmless city and its employees, officials, agents or volunteers for any claims or loss for damages or injury including death that may arise out of or in connection with the operation, maintenance, or use of the field or facilities, including but not limited to violations of the city's rules and regulations, and regardless of any negligence or omission by the city.



11. Maintain a copy of the approved permit for the duration of the reservation. If you have arrived for your reservation and another group has taken your area, show them a copy of your permit. If they refuse to leave, you may call the Antioch Police Department dispatch center at (925) 778-2441 for assistance.

Waiver and Release: Read carefully before signing.

My signature certifies that I have read the conditions as set forth by the City of Antioch Recreation Department governing the use of the items specified above and attached; that I will take responsibility for seeing that the use of these facilities/areas by the organization/group I represent is in full adherence and compliance with these conditions; that I will hold the City harmless from any damage, claim for damage for personal injury or death, damage to or loss of property incurred in the use of these facilities/areas; that if there are any minors in the group using these facilities/areas, I will accept full responsibility for them throughout the period covered by this Application Permit. I HAVE READ THIS CAREFULLY. I UNDERSTAND AND ASSUME THE RISKS INVOLVED. BY SIGNING, I GIVE UP MY RIGHT TO SUE. If conditions are not met, I understand that my permit may be cancelled without refund.

DATE

APPLICANT SIGNATURE

Recreation Staff: Provide a copy of this signed application to Applicant with along with the Permit.

