



■ Junior Recreation Leader **PROGRAM**

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Summer 2024

Thank you for your interest in our Junior Recreation Leader Program. This program provides teens ages 13 - 15 with the opportunity to develop leadership skills through volunteer work experience. Participants gain experience through the application and interview process, receive training in a variety of leadership skills with our Youth Development experts and work at our Coyote Hills Summer Camp, Youth Sports Camp, Senior Center and other recreation programs.

Youth work under the direct supervision of the Camp Director and Recreation Leaders. Junior Recreation Leaders are expected to treat this position as a job. It is essential for participants to be committed, punctual, and responsible. Junior Recreation Leaders (JRL's) are volunteers who help various programs for the City of Antioch Recreation Department. They shadow part-time staff, assist when needed, and gain valuable experience throughout their time as a Junior Recreation Leader. The program hours are generally Monday - Friday, between 8:30am-4:00pm at various recreation sites throughout Antioch. Junior Recreation Leaders are expected to be punctual and must be picked up at the end of the program day. Ask staff about available transportation options, if needed.

Applicants need to indicate their availability for the summer. We understand that families schedule vacations and other activities over the summer, so a short period when the applicant is not available does not disqualify the student. However, scheduling to miss 10 or more days of the program will affect applicant ranking.

Space is limited. Failure to attend the mandatory training **June 11th - 13th** will result in dismissal from the program. The attached application must be fully completed; incomplete applications will not be considered. The application deadline is **May 17th**. Applications submitted after the deadline will not be considered.

If you have any questions, please contact La'Nae Jackson at (925) 776-3073 or email: ljackson@antiochca.gov.

Thank you,
City of Antioch, Recreation Department



Junior Recreation Leader APPLICATION

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Please TYPE OR PRINT IN INK

Incomplete or illegible applications may be denied. All statements are subject to verification.

APPLICANT INFORMATION

I am aware that I am expected to be able to attend both recreation sites listed below :

Antioch Community Center
4703 Lone Tree Way
Assist during activities with children ages 5-12

Antioch Senior Center
415 W. 2nd Street
Assist seniors ages 50+ in activities & programs

Signature

Date

Participant Information

Full Name:

Age:

Address: Street Address, City, State, Zip

Cell Phone :

E-Mail :

Name of School :

Grade Completed as of June :

Parent/Guardian Information

Full Name:

Address: Street Address, City, State, Zip

Cell Phone & Home Phone:

E-Mail:

Daytime Phone

Office Use Only:

Date Submitted:

Accepted
 Denied

EXPERIENCE

List any clubs you belong to:

What are two future goals or aspirations you have currently?

What are you most looking forward to during this program?

Why do you think you would be a good fit to be a Junior Recreation Leader?

Who is a role model to you and why?

Vacations & Trips

Our Junior Recreation Leader Program takes place from June 17 -July 26. We also have mandatory program training June 11-13. Please list any dates that you would be unable to attend.

LETTER OF RECOMMENDATION

For the Applicant

Type/write in your name where indicated and email this form to one or two individuals who can attest to your work ethic and skills. Ask your reference(s) to type or write their responses and sign the form. (Note: We highly recommend that your references be teachers, coaches, counselors etc. rather than friends or family.) **You must attach at least one typed or hand-signed Letter of Recommendation to your application packet by the deadline.** You may include up to two (2) letters of recommendation.

Applicant Name:

For the Reference

The person named above is applying to take part in the City of Antioch's Junior Recreation Leadership Program, a six-week training and professional development program for students rounding the age of employment. The selected students will be in a challenging training environment and will receive leadership training. To succeed, the participants must be highly motivated and be able to adjust to working with people of different social/cultural and professional backgrounds. We value your honest assessment of the applicant in helping us select the most appropriate participants.

Instructions: Please type the answers to the questions, print the form, sign by hand and return this form to the applicant. If you would like to add additional comments, we encourage you to do so by emailing ljackson@antiochca.gov.

- I strongly recommend this applicant
- I recommend this applicant
- I have minor reservations about recommending this applicant
- I have major reservations about recommending this applicant
- I do not recommend this applicant

How long, and in what context, have you known this applicant?

What are the applicant's strengths?

Why do you believe that the applicant will be a successful participant in the Junior Recreation Leadership Program?

Do you think the applicant would adapt well to unfamiliar environments and new situations? Why or why not?

Reference Name (Printed):

Reference Signature:

Date:

WALK WAIVER

(Waivers for Junior Recreation Leaders who walk to and/or from program)

I, _____, give my child, _____, permission to walk to and from the Junior Recreation Leader program. I understand my child will not be supervised on his/her walk to camp or home.

Waiver & Release: I the undersigned, in consideration of participation in the activity listed above agree to indemnify and hold harmless the City of Antioch agents and its employees from any and all liability for any injury suffered by the above named participant arising out of or in any way connected with participation in the activity.

Locations (Check all that apply):

- Antioch Community Center, 4703 Lone Tree Way Antioch, CA 94531
- Antioch Senior Center, 415 W. 2nd Street Antioch CA 94509

Dates (Check all that apply):

- All Program Dates: **June 17, 2023-July 26, 2023**
- One Program Day: _____
- Multiple Program Dates: _____

Parent or Guardian Name (Printed):

Parent or Guardian Signature:

Date:

■ Junior Recreation Leader **CHECKLIST**



June 11 to July 26, 2024

- Completed Application - Parent/Guardian information and Signatures Required
- Letter of Recommendation(s)
- Check your email regularly for an email from our team.

Due Date: May 17, 2024 by 5:00pm

Scanned/emailed to

ljackson@antiochca.gov & fortiz@antiochca.gov

or

In-person to the Antioch Community Center

4703 Lone Tree Way Antioch, Ca 94531

or

In-person to the Antioch Senior Center

415 W 2nd Street Antioch, Ca 94509