



Rent Program Regulations

Article 1 Notice

I. Notice to Tenants

A. General.

1. These Notice requirements apply to Landlords of Rental Units that are regulated by the Rent Stabilization Ordinance. See § 11-1.08 of the Ordinance for a list of exempt units.
2. Notices to Tenants required by § 11-1.10 of the Rent Stabilization Ordinance must use the forms provided by the City. These forms are available on the Antioch Rent Program website (), by email request sent to rentprogram@Antiochca.gov, and in hard copy from the City Clerk's Office.
3. However, if the language primarily used in the written lease is a language other than English, a Landlord must provide all of the information included in the City-provided Notice forms translated into the language primarily used in the written lease. If there is no written lease, then the language used for the Notices should be the language primarily used during negotiation of the oral lease.
4. A Notice that is illegible, incomprehensible, or erroneously completed, or that is not signed by the Landlord, or that is missing required information or materials, will be deemed undelivered.
5. Pursuant to § 11-1.09, subd. (A)(1) of the Rent Stabilization Ordinance, no Rent increase is effective until all Notices to the Tenant that are required as of the time of the increase are delivered.
6. Failure to comply with the Tenant Notice requirements could result in an administrative citation and fine.
7. Landlords and Tenants should maintain records of Notices delivered and received.

- #### B. Notice of Tenant Rights—New Tenant. Pursuant to § 11-1.10, subd. (A) of the Rent Stabilization Ordinance, every Landlord must deliver a Notice of Tenant Rights—New Tenant to each Tenant named in the lease on or

before the first day of the tenancy. This Notice is required to be delivered one time per tenancy.

- C. Notice of Tenant Rights—Regulated Rent Increase. Pursuant to § 11-1.10, subd. (B) of the Rent Stabilization Ordinance, every Landlord must deliver a Notice of Tenant Rights—Regulated Rent Increase at the same time and with any notice to increase rent. This Notice is required to be delivered each time the Landlord notifies a Tenant that Tenant’s rent has been, or will be, increased.

II. [Reserved.]

Adopted this 30th day of November, 2022 pursuant to sections 1-6.01, 11-1.09, and 11-1.13 of the Antioch Municipal Code. This Regulation shall take effect upon adoption and publication on the City of Antioch website.



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